

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
May 17, 2021
6:00 p.m.
Virtual (COVID-19) Zoom Meeting

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President (participated from Ypsilanti, Michigan remotely)
Jennifer Czachorski, Vice President (participated from Ypsilanti, Michigan remotely)
Jennifer LaBombarbe, Secretary (participated from Ypsilanti, Michigan remotely)
Thomas Rollins, Treasurer (participated from Ypsilanti, Michigan remotely)
Allie Sparks, Trustee (participated from Ypsilanti, Michigan remotely)

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Blaylock, Human Resources Director
Karensa Smith, Curriculum & Instruction Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:00 p.m. in a virtual meeting in Zoom due to COVID-19.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of VanZomeren.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

A moment of silence was observed for Trustee, Connie Newlon

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

6.0 PRESENTATIONS

6.1 Employee of the Month

Debbie is a very dedicated and caring person. She took on the mantle of running the operation of Covid relief during the pandemic last year after I got sick. Debbie drove the van delivering food, school supplies, technology, and other needs for parents and students in the district, while also helping to schedule and communicate to the staff. Debbie also stepped into the role of the union steward after the current one stepped down and helped with the relationship between the employees and management.

Debbie has championed many moral improving events for the staff throughout the district. During the pandemic Debbie delivered food and much needed other supplies to a student who suffered a great personal tragedy and the only surviving parent was hospitalized with Covid at the time. Debbie made

several trips a week to check on and help the student with the things that were needed until the parent recovered and returned home.

Debbie organized, paid for, and personally delivered a snack for all the paraprofessionals in the district with a thank you note for service to our students. Debbie helps all the staff here daily without pay and at a personal sacrifice of her time no matter the time of day, night, or weekend. Debbie continues to do what the rest of us would take thought and effort. For Debbie, it is muscle memory to help, and for that reason and all the other reasons that I would not have the time to explain, I nominate her for employee of the month.

Bob Merritt

6.2 Extended Continuity of Learning Plan (ECOL) Update
Presented by Karensa Smith
ECOL Updates

- The ECOL plan allows us to get our full state funding and it also allows us to have flexibility with our count. Part of the MDE process is to have the Board reaffirm our plan each month.
- Beginning May 3, 2021, our students returned to four full days of face-to-face instruction. Teams have evaluated what is needed to help both the students and staff be successful in this plan. We are continuing to monitor the data closely.
- Our next NWEA assessment cycle has begun. We will be able to see the progress of our students from fall to spring. This assessment is extremely important as it will give us data on how to best move forward with teaching and learning in the fall. A presentation will be made to the Board at the June meeting.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Mr. Jansen thanked all staff for putting in the hard work during a very difficult school year.
- Nik Jackson, Technology Director, put in his resignation. We will miss Nik and all his dedicated time to Lincoln.
- Our second vaccine clinic will be held on May 24th in the LAB

7.2 Finance Report

- 7.2.1 April 2021 Student Enrollment Report
Report is included in Board packet.
- 7.2.2 April 2021 Food Service Report
Report is included in Board packet.

7.3 Technology Report

- Interactive displays (75 inch) Winter (Start)2020-2021 In Progress 220
- Document Cameras Current Complete 400
- Desktop Speakers Current Complete 250
- Power Strips Current In Progress 250
- E-Rate High School Wired Network Current In Progress 34
- Additional Chromebooks (GEER) Spring 2021 Complete 225
- Staff Laptops (GEER) Spring 2021 In Progress 250

7.4 Human Resources Report

- COVID Vaccination Clinic - 158 shots on May 3, 2021. Expect 111 follow up appointments on May 24, 2021.
- COVID Guidance Changing - Substantial changes in the past few days. We are coordinating with the Washtenaw County Health Department and stakeholders to review current protocols and update as appropriate.
- Staffing - We are working through staffing conversations now. We recently received virtual academy selection data, which means that we have enough information to move forward with our staffing planning for the 2021-2022 school year.
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7.5 Curriculum & Instruction Report

Curriculum

- Students have returned to full face to face instruction 4 days/week. With this change, we have noticed more in person students at the HS, MS, and elementaries than when they were in school on their cohort days. Teams are constantly evaluating what is needed to help both the students and staff be successful in this plan.
- The windows for both State testing (M STEP) and local testing (NWEA) are open. M STEP is almost completed - just make ups. The NWEA window closes next week.
- We are continuing with the MICIP process. Our team has identified 3 goals - SEL, ELA, and Math. We have completed the SEL goal to include strategies, activities, and funding sources and will finalize the other goals at our next meeting. This process will help develop our needs and plans and how we will use the funds for LCS moving forward.
- Conversations are continually occurring with various stakeholders regarding their thoughts on curriculum and instruction for next year. A survey is being created to send to our staff regarding their innovative thoughts for Lincoln as well as their professional learning needs.
- The HR and Curriculum Depts. along with an Induction Team have finalized our expectations for the mentee/mentor and are working on finalizing New Teacher Orientation. This information will be taken by the HR Director to negotiations.
- A survey to all of our families has gone out explaining the two possible instructional options for next year - 5 days face to face or completely virtual. Families have let us know their decision which is helping with staffing and instructional decisions moving forward.

Grants

- We are beginning year end reports for our state and federal programs.
- Planning for the use of our Title and 31a funds for the 21-22 school year has begun and are based on findings from MICIP.

7.6 Transportation Report

- Delivered food, technology, assignments, and assisted students many other ways during the Covid shutdown.
- The staff was accepting and flexible.
- Ridership installed on the buses, but not completed due to Covid shutdown. We plan to finish it during the summer and be running for the fall return.
- Built more routes than in 5 normal years due to Covid.
- Our In-Service in the fall was the most comprehensive yet and will be packed with even more training this coming fall.
- We lost 41% of the staff during the pandemic.
- Washtenaw Director Meetings and MAPT meetings are all zoom calls. All transportation departments are seeing the same loss of staff.
- Advanced School Bus Driver Class scheduled for June 14th in the PAC.
- Working on additional training with the Robert Williams's staff for the fall in-service training.
- Training will begin during the summer for the ridership program so we can start dry run it during the summer school routes and put it in place in the fall.

8.0 BOARD REPORTS/CORRESPONDENCE

8.1 Board Executive Committee Report

The last Executive committee meeting was held on May 10, 2021, minutes are in the Board packet. The next meeting will be held June 7, 2021.

8.2 Board Performance Committee Report

The next Performance Committee meeting will be held in the Pittman Room on June 28, 2021.

8.3 Board Planning Committee Report

The next Planning Committee meeting will be held in the Pittman Room on June 14, 2021.

8.4 Board Finance Committee Report

The Board Finance Committee will meet next on June 7, 2021, in the Pittman Room.

8.5 Reports and Correspondence

- A HUGE thank you to the prom committee for their hard work and giving the students a night to remember.

9.0 PUBLIC COMMENT

9.1 Response to Prior Public Comment

- No public comment.

9.2 Public Comment

Attached below is new language and Public Comment Statement

Board of Education Public Comment Statement:

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please fill out the Attendance and Public Comment Form, link can be found at Lincoln12.org. Limit individual comments to 500 characters or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

The board secretary will read the comments to the full Board of education as presented.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

- Sherry Smith, employee, asked when Board of Education meeting will be in person.

10.0 NEW BUSINESS

10.1 2021-2022 Tax Levy Request

Please review the 2021-2022 Tax Rate Request. Millage rates have not changed at the advice and recommendation of our advisor from Public Financial Management. Board action was requested due to time sensitive deadline.

It was moved by LaBombarbe and seconded by Rollins that we approve the 2021-2022 Tax Levy Request as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

10.2 Student Trips

10.2.1 Bishop-Camp Storer

Camp Storer is a outdoor school experience that uses total immersion learning that makes science and related curriculum come alive and significantly more relevant, for each student. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2.2 Middle School-Washington D.C.

The purpose of this student trip is to make real-life connections between middle school curriculum and the experiences in Washington D.C. area. We will explore our national government and history along with various science concepts. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 Elementary iPad Carts

In keeping with the 1 for 1 device deployment in the district we are seeking board approval to purchase new iPad carts for our lower elementary classes. These carts will be stationed in the grades K-3 elementary classrooms and utilized as charging and storage for student devices to be used in the classrooms throughout the day. This will also assist the district in maintain inventory integrity. The quote is from REMC and does not require us to go out to bid. This will be fully funded through the EESR. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 Computer Monitors for Staff

Seeking board approval to purchase 350 computer monitors for instructional and support staff. This purchase if approved will be funded by the ESSR. The current fleet of monitors in the district has is at least 8 or more years old and is struggling to run appropriately with several ceasing to function. New monitors will allow the district's instructional and support staff to provide instruction far more efficiently and effectively supporting all the latest online software and services. I recommend the approval of this purchase for 350 computer monitors from Sehi Computer products. They have been our supplier for all our laptops and desktops in the past. This will funded by the ESSR Grant. This was presented for information only; Board action will be requested at a subsequent meeting.

10.5 Tenure and Continuing Probation Recommendations

Enclosed are the 2021-2022 probationary and tenure teacher recommendations from administration. This was presented for information only at this time; Board action will be requested at a subsequent meeting.

10.6 2021-2022 Master Calendar

The 2021-2022 Master Calendar has been agreed upon by the LEA and the Superintendent and meets the 1098 clock hours, 180 plus days requirements as mandated by the State of Michigan Superintendent recommends approval as presented. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approved the 2021-2022 Master Calendar as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting April 26, 2021

Enclosed are the minutes of the April 26, 2021, Regular Meeting.

It was moved by LaBombarbe and seconded by Czachorski that we approve the minutes of the April 26, 2021, Regular Meeting as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.2 WISD Biennial Election Resolution

Included in the Board packet is a memo that provides information about the upcoming Biennial Election for the Washtenaw Intermediate School Board. There is one seat open and no one has filed for the vacancy at this time. May 10, 2021 is the candidate filing deadline. The names of the qualified candidates may not be

known until after May 10. It is not necessary to know the names of the candidates at the first public meeting to consider the resolution to designate the school district's election representative.

The Board must consider the resolution of a voting representative at a meeting prior to May 17, 2021 and appoint a voting representative by resolution at ANOTHER public meeting no earlier than May 17, 2021.

It is important to have each constituent district send a voting representative to participate in the election. It is recommended that each constituent district appoint an alternate representative to serve in the event the designated representative is not able to attend the June 7, 2021 election. A quorum of districts is needed for the election.

The election will take place on Monday, June 7 at 6:00 p.m. electronically at <https://wisd.zoom.us/j/96081371020>

It is necessary to establish the first public meeting at which this Board will consider the proposed resolution designating the District's representative on the electoral body. Board action is requested.

The Board appointed Jennifer Czachorski and Allie Sparks (alternate) as the representative of this Board for the electoral body, which body will elect 1 candidates to the vacancy on the WISD Board on Monday, June 7, 2021.

We received the WISD official ballot from the Washtenaw County Clerk. There is only one candidate on the ballot, and one open seat. Dr. Theresa Saunders will be running for re-election.

It was moved by Czachorski and seconded by LaBombarbe that we further direct Jennifer LaBombarbe, designate representative and Allison Sparks, alternate to cast a vote on the WISD Biennial Election ballot Monday, June 7, 2021, on behalf of this Board in support of Dr. Theresa Saunders.

Ayes: 5

Nays: 0

Motion carried 5-0

11.3 WISD 2021-2022 Budget Resolution

Included in the Board packet are the 2021 Budget/Election timeline, the General Education Original Budget, the Special Education Original Budget, the WISD Budget Resolution for board adoption, and the PowerPoint presentation that was presented at the Washtenaw Association of School Boards Board of Directors Budget Review Meeting on April 15, 2021.

June 1, 2021 is the deadline for local district response to the WISD General Fund budget. The local district Boards of Education must consider a resolution of support for or disapproval of the proposed general fund budget by June 1 of each year and may indicate specific recommendations for changes by June 1, 2021. This was presented for information only; Board action will be requested at a subsequent meeting.

It was moved by LaBombarbe and seconded by Czachorski that we approve the WISD Budget Resolution indicating support for the proposed 2021-2022 budgets as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.4 Reaffirming Extended Continuity of Learning Plan (ECOL) Update

It was moved by LaBombarbe and seconded by Rollins that we reaffirm the instructional delivery method that is stated in the Extended Continuity of Learning Plan (ECOL) as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.5 April 2021 Finance Report

Enclosed are the April 2021, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the April 2021, Finance Report as presented.

Ayes: 5
 Nays: 0
 Motion carried 5-0

11.6 April 2021 Check Register

Enclosed is the April 1-30, 2021, check register in the amount of \$3,275,949.88. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the April 1-30, 2021, check register in the amount of \$3,275,949.88 as presented.

Ayes: 5
 Nays: 0
 Motion carried 5-0

11.7 April 2021 Trust & Agency Report

Enclosed is the April 2021, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the April 2021, Trust & Agency Report as presented.

Ayes: 5
 Nays: 0
 Motion carried 5-0

11.8 Personnel Transactions

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Nicholas Hadley	Mechanic/Transportation	5/3/2021	New Hire	
Reginald Harling	Special Education Teacher/LHS	4/26/2021	Resignation	
Kimberly Stevens	Community Education Clerk	5/3/2021	Transfer	
Sophia Dangerfield	Paraprofessional/Brick Elementary	4/22/2021	Transfer	
Christopher Erickson	Mechanic/Transportation	5/10/2021	New Hire	
Crystal Bledsoe	Noon Supervisor/Brick Elementary	5/1/2021	Resignation	
Teresa Levi	Noon Supervisor/Brick Elementary	5/1/2021	Resignation	

It was moved by LaBombarbe and seconded by Czachorski that we approve the May 17, 2021, Personnel Transactions Summary as presented.

Ayes: 5
 Nays: 0
 Motion carried 5-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Rollins that we adjourn the meeting at 6:56 p.m.

Ayes: 5
 Nays: 0
 Motion carried 5-0