

Lincoln Consolidated Schools

BOARD OF EDUCATION

REGULAR MEETING

July 22, 2024

Electronic Packet

**LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan**

BOARD OF EDUCATION MEETING

July 22, 2024

6:00 p.m.

Boardroom-Lincoln High School

CONSENT AGENDA

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 PRESENTATIONS

5.1 Community Education Presentation

5.2 Virtual Academy Presentation

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

6.2 Student Services Report

6.3 Finance Report

6.3.1 June Enrollment Report

6.3.2 June Food Service Report

7.0 BOARD REPORTS/CORRESPONDENCE

7.1 Board Executive Committee

7.2 Board Performance Committee Report

7.3 Board Planning Committee Report

7.4 Board Finance Committee Report

7.5 Board Reports

8.0 PUBLIC COMMENT

8.1 Response to Prior Public Comment

8.2 Public Comment

9.0 CONSENT AGENDA

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting June 24, 2024

9.1.2 Board Workshop June 25, 2024

9.2 June 2024 Check Register

9.3 June 2024 Trust and Agency

9.4 Personnel Transactions

10.0 NEW BUSINESS

10.1 CIPA Compliance

10.2 School Bond Loan Fund

10.3 Miller Johnson Policy Update

11.0 OLD BUSINESS

11.1 Transfinder-Stopfinder

11.2 Trinity Athletic Contract

12.0 ADJOURNMENT

TO: Board of Education

FROM: Robert Jansen, Superintendent

DATE: July 17, 2024

SUBJECT: Board of Education Meeting
June 22, 2024
6:00 p.m.

AGENDA/EXPLANATORY NOTES
CONSENT AGENDA

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ESTABLISHMENT OF QUORUM**
- 4.0 PLEDGE TO FLAG**
- 5.0 PRESENTATIONS**
 - 5.1 Community Education Presentation
Presented by Chris Westfall
 - 5.2 Virtual Academy Presentation
Presented by Jessica James
- 6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**
 - 6.1 Superintendent's Report
 - 6.2 Student Services Report
 - 6.3 Finance Report
 - 6.3.1 June Enrollment Report
Board report included in Board packet.
 - 6.3.2 June Food Service Report
Board report included in Board packet.
- 7.0 BOARD REPORTS/CORRESPONDENCE**
 - 7.1 Board Executive Committee
 - 7.2 Board Performance Committee Report
 - 7.3 Board Planning Committee Report
 - 7.4 Board Finance Committee Report
 - 7.5 Board Reports
- 8.0 PUBLIC COMMENT**
 - 8.1 Response to Prior Public Comment 4

- No Prior Public Comment

8.2 Public Comment
 Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

9.0 **CONSENT AGENDA**

9.1 Minutes of Previous Meeting

- 9.1.1 Regular Meeting June 24, 2024
- 9.1.2 Board Workshop June 25, 2024

Enclosed are the minutes of the June 24, 2024, Regular Meeting and June 25, 2024, Board Workshop as presented.

9.2 June 2024 Check Register

Enclosed is the June 1-31, 2024, check register in the amount of \$2,464,955.47. The Superintendent recommends approval as presented.

9.3 June 2024 Trust and Agency

Enclosed is the June 2024, Trust & Agency Report. The Superintendent recommends approval as presented.

9.4 Personnel Transactions

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Renee Whitley	Teacher/Lincoln High School	8/29/1997	8/1/2024	Retirement	
Linda Westphal	Bldg Secretary/Student Services	8/26/2020	8/1/2024	Transfer	
Elizabeth Hammar	Bus Driver/Transportaton	9/13/1989	6/7/2024	Retirement	
Adrianna Kitchen	Receptionist/LAB	11/9/2021	6/28/2024	Resignation	

William Brenner	Coach/Community Ed/Athletics	8/25/2022	6/25/2024	Resignation	
Dianne Vargo	Assistant Bldg Secretary/Brick Elementary	12/15/2003	8/1/2024	Transfer	
Ashley Jeffries	Teacher/Bishop Elementary	8/12/2024		New Hire	MA Step 4
Meredith Wolf	Teacher/Childs Elementary	8/12/2024		New Hire	BA Step 11
Taylor Hopp-Storey	Teacher/Bishop Elementary	8/12/2024		New Hire	MA Step 6
Jenna Gould	Teacher/Bishop Elementary	8/12/2024		New Hire	BA Step 3
Isabelle Lightfoot	Spec Ed Paraprofessional/Childs Elementary	8/20/2024		New Hire	LEAO Step I
Candice Jackson	Teacher/Bishop Elementary	8/12/2024		New Hire	MA Step 11
Siobhan Stemme	Teacher/Bishop Elementary	8/12/2024		New Hire	BA Step 3
Amanda Badenhip	Teacher/Bishop Elementary	8/12/2024		New Hire	BA Step 5

RECOMMENDED MOTION: I move that we accept the Consent Agenda as presented.

10.0 NEW BUSINESS

10.1 CIPA Compliance

We are required to confirm the district’s compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation is enclosed in your packets. This is presented for information only; Board action will be requested at a subsequent meeting.

10.2 School Bond Loan Fund

The District is applying to draw funds from the Treasury Department through the School Bond Loan Fund. The District applies for this every year as the property tax revenue for debt payments is not enough to cover our annual principal and interest payments. It is expected that the District will need to borrow approximately \$3.7 million for the 24/25 fiscal year. This is presented for information only; Board action will be requested at a subsequent meeting.

RECOMMENDED MOTION: I move that we approve School Bond Loan Fund Application as presented.

10.3 Miller Johnson Policy Update

Miller Johnson yearly policy update is attached in your Board packet. This is presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Transfinder-Stopfinder

Purpose

The transportation department needs new software and tablets for each bus. This would allow us to offer turn-by-turn navigation for each employee as well as using student badges to scan on and off buses aka Student Ridership. Our current software company contract expires on February 20, 2025, however the company Synovia, now called Cal Amp, has filed for chapter 11 bankruptcy as of June 3, 2024. We will need to purchase all new devices as well as the supporting software for these devices.

Analysis

We currently have been in a contract with CaVAmp (formally known as Synovia) since February 2020. The company was bought out in September of 2023. Since this happened the service at CaVAmp has declined and it's been very difficult to get problems solved. The company has filed for bankruptcy now and we are unsure of the stability of this company currently. We have already purchased Transfinder (routing software) and they have released software that is capable of replacing every aspect of CaVAmp. This software is called Wayfinder. It includes student ridership, GPS tracking, Navigation, and the parent app called Stopfinder. We feel that this would be the logical direction to turn since we are already using their routing software. This would ensure that we will NOT have communication issues between software's.

Recommendation

It is my recommendation to purchase the Wayfinder software and hardware for the amount of \$92,650.00 (initial investment) and pay a monthly service fee in the amount of approximately \$3754.50. We are currently paying \$2310.00 per month for Cal/Amp. Board action is requested.

RECOMMENDED MOTION: I move to approve the purchase of Transfinder-Stopfinder parent app as presented.

11.2 Trinity Athletic Contract

Ryan Lucas has worked, and Trinity has billed us, just over 1800 hours this school year in service to our teams and our events. Proposing that we move our existing contract up to 2100 hours for the 2024-25 school year in order to replace Ryan with 1 ½ athletic trainers. The “lead” trainer will be a full 40 hour/week employee in service of Lincoln and our teams. The “assistant” trainer will supplement that schedule on a flexible basis to 1) provide care on days that we have multiple events at the same time; 2) add all Middle School teams and events to our service contract; and 3) provide a schedule that will not burn out our next trainer. Trinity Health is confident they can fill both positions and will supplement the second staff by scheduling their “non-Lincoln” hours in their physical therapy clinics.

The additional cost to us for the increase in services will be approximately \$9,500 and has been added to the Athletic Budget proposal by making cuts to funds dedicated to after school strength & conditioning services. Those cuts are to funds held in the athletic budget this year from funds dedicated to an outside strength coach. We’re ready to scale back any need for paying staff for after school strength & conditioning due to the huge participation increase to in-school classes - Coach Dillon and Coach Tucker are seeing a great number of athletes in PE classes, and the need for after school programming is greatly reduced. Board action is requested.

RECOMMENDED MOTION: I move to approve the Trinity Athletic Contract as presented.

12.0 ADJOURNMENT

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR
MEETING
June 24, 2024
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Thomas Rollins, Treasurer
Matthew Bentley, Trustee
Jason Moore, Trustee
Lauren Smith, Trustee

ADMINISTRATORS PRESENT

Paula Robinette, Human Resources Director
Adam Snapp, Finance Director
Karensa Smith, Assistant Superintendent Curriculum & Instruction

OTHERS PRESENT

Edgar Brown, Cassandra Coker and Robert W.

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:00 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Sparks.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 PRESENTATIONS

- 5.1 PA of 2021 Section 98b Plan
Presented by Karensa Smith
- 5.2 Virtual Academy Presentation
Presented by Jessica James
Postponed to the July 22, 2024 Board meeting.
- 5.3 2024-2025 Budget Presentation
Presented by Adam Snapp
Details of the presentation are under 11.6 24-25 Budgets.

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

- 6.1 Superintendent's Report
 - Summer Reading in the Park started on June 18th. Great turn out and lots of fun for the kids.
 - Century 21 end of the year recap and debrief meeting was held and lots of planning for next year.

- Meeting with EMU College of Education and Early Childhood partnership.

6.2 Student Services Report

- Rob Williams explained to the Board that he has lost staff to retirement that carried decades of experience and the challenges that may cause in the coming years for Special Education staff.

6.3 Finance Report

- 6.3.1 May Enrollment Report
Board report included in Board packet.
- 6.3.2 May Food Service Report
Board report included in Board packet.

7.0 BOARD REPORTS/CORRESPONDENCE

7.1 Board Executive Committee

The next Executive Committee meeting is scheduled for August 5th at 2:30pm.

7.2 Board Performance Committee Report

The next Performance Committee meeting is scheduled for September 23rd at 4:30pm.

7.3 Board Planning Committee Report

The next Planning Committee meeting is scheduled for August 12th at 4:30pm.

7.4 Board Finance Committee Report

The next Finance Committee meeting is scheduled for August 5th at 4:00pm.

7.5 Board Reports

- No reports

8.0 PUBLIC COMMENT

8.1 Response to Prior Public Comment

- No Prior Public Comment

8.2 Public Comment

Board of Education Public Comment Statement

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person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

- No Public Comment

9.0 CONSENT AGENDA

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting June 10, 2024

9.1.2 Closed Session June 10, 2024

Enclosed are the minutes of the June 10, 2024, Regular Meeting and Closed Session as presented.

9.2 May 2024 Finance Report

Enclosed are the May 2024 Financial Reports. The Superintendent recommends approval as presented.

9.3 May 2024 Check Register

Enclosed is the May 1-31, 2024, check register in the amount of \$3,183,062.96. The Superintendent recommends approval as presented.

9.4 May 2024 Trust and Agency

Enclosed is the May 2024, Trust & Agency Report. The Superintendent recommends approval as presented.

9.5 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Date of Hire	Effective Date	Status
Jaxsen Rice	Community Ed/LHS/Pool	6/11/2024		New Hire
Raymond Carr	Paraprofessional/Childs Elementary	11/14/1997	8/1/2024	Transfer (from HS to Childs)
Makayla Sperle	Community Ed/LHS/Pool	6/11/2024		New Hire
Carley Mahan	Bus Aide to Driver/Transportation	6/12/2024		New Hire
Alexis Droste	Community Ed/LHS/Pool	6/17/2024		New Hire
Medric Simms	Bus Aide to Driver/Transportation	3/8/2024	6/7/2024	Termination
Shannon Brown	Bus Driver/Transportation	5/1/2024	6/6/2024	Resignation
Rachel Towler	Noon Supervisor/Bishop Elementary	12/1/2022	6/5/20/24	Resignation
Cheryl Hein-Erickson	Noon Supervisor/Bishop Elementary	11/28/2022	6/5/2024	Resignation
Sue Brodie	Teacher/Bishop	10/21/2002	6/15/2024	Retirement
Mary Aldridge	Principal/Childs Elementary	09/08/1995	6/30/2024	Retirement
Dani Weathers	Teacher/Lincoln Middle School	9/1/1995	6/30/2024	Retirement
Craig Brann	Teacher/Bishop Elementary	8/22/2003	6/30/2024	Retirement
Chris Parmelee	Teacher/Lincoln Middle School	1/5/1998	6/30/2024	Retirement
Sheryl Doty	Teacher/Lincoln Middle School	10/9/2000	6/30/2024	Retirement
Margaret Jalilevand	Teacher/Lincoln High School	8/27/2016	6/7/2024	Retirement
Anne Stephens	Teacher/Childs Elementary	8/25/2000	8/24/2024	Retirement
Lynne Phillips	Secretary/Student Services	2/10/1998	8/1/2024	Retirement
Steve MacGregor	Teacher/Lincoln High School	8/26/2013	7/18/2024	Retirement

Emily Bolinger	Teacher/Childs Elementary	8/8/2021	6/7/2024	Resignation
Steffanie Levering	Teacher/Bishop Elementary	8/15/2023	6/7/2024	Resignation
Madison Dils	Teacher/Brick Elementary	8/15/2023	6/7/2024	Resignation
Jared Marcucci	Teacher/Bishop Elementary	8/23/2023	6/7/2024	Resignation
Kira Casey	Teacher/Bishop Elementary	8/15/2023	6/7/2024	Resignation
Keitha Biggers	Counselor/Lincoln Middle School	2/21/2023	6/7/2024	Resignation
Matthew Leffler	Teacher/Bishop Elementary	2/20/2024	6/7/2024	Resignation
Timothy Green	Principal/Lincoln Middle School	7/1/2017	6/30/2024	Resignation
Shane Malmquist	Principal/Lincoln High Schools	8/27/2019	6/30/2024	Resignation
Muthu Jayatissa	Assistant Building Secretary/Brick Elementary	8/23/2023	6/15/2024	Resignation
Name	Position/Building	Start Leave Date	Return to Work Date	Status
Ambi Dudash	Teacher/Lincoln Middle School	8/1/2024	25.26 School Year	Personal LOA

It was moved by LaBombarbe and seconded by Bentley that we accept the Consent Agenda as presented.

Ayes: 6
 Nays: 0
 Motion carried 6-0

10.0 NEW BUSINESS

10.1 Transfinder-Stopfinder

Purpose

The transportation department needs new software and tablets for each bus. This would allow us to offer turn-by-tum navigation for each employee as well as using student badges to scan on and off buses aka Student Ridership. Our current software company contract expires on February 20, 2025, however the company Synovia, now called Cal Amp, has filed for chapter 11 bankruptcy as of June 3, 2024. We will need to purchase all new devices as well as the supporting software for these devices.

Analysis

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Recommendation

It is my recommendation to purchase the Wayfinder software and hardware for the amount of \$92,650.00 (initial investment) and pay a monthly service fee in the amount of approximately \$3754.50. We are currently paying \$2310.00 per month for Cal/Amp. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 Trinity Athletic Contract

Ryan Lucas has worked, and Trinity has billed us, just over 1800 hours this school year in service to our teams and our events. Proposing that we move our existing contract up to 2100 hours for the 2024-25

school year in order to replace Ryan with 1 ½ athletic trainers. The “lead” trainer will be a full 40 hour/week employee in service of Lincoln and our teams. The “assistant” trainer will supplement that schedule on a flexible basis to 1) provide care on days that we have multiple events at the same time; 2) add all Middle School teams and events to our service contract; and 3) provide a schedule that will not burn out our next trainer. Trinity Health is confident they can fill both positions and will supplement the second staff by scheduling their “non-Lincoln” hours in their physical therapy clinics.

The additional cost to us for the increase in services will be approximately \$9,500 and has been added to the Athletic Budget proposal by making cuts to funds dedicated to after school strength & conditioning services. Those cuts are to funds held in the athletic budget this year from funds dedicated to an outside strength coach. We’re ready to scale back any need for paying staff for after school strength & conditioning due to the huge participation increase to in-school classes - Coach Dillon and Coach Tucker are seeing a great number of athletes in PE classes, and the need for after school programming is greatly reduced. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 MHSAA 2024-25 Membership

Enclosed is the 2024-2025 MHSAA Membership Resolution, which requires annual adoption. Board action was requested.

It was moved by LaBombarbe and seconded by Moore that we adopt the Michigan High School Athletics Association (MHSAA) Resolution for the 2024-2025 school year as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.2 Middle School Boys Baseball

Piloted Boys Baseball at the MS level in 2023-24. Great turnout this spring – had to cut to get to 15 players. Asking for 5.0% coaching stipend (currently \$1,832), matching MS Track, MS Softball, and possibly MS Soccer. This program will match the existing MS Softball program, in place for 7 or 8 years.

Additional equipment/uniform costs included in the existing Athletic Budget. Only other additional costs per season – officials for home contests (\$8-1200), and 5 – 8 potential bus trips. These costs offset by additional ticket revenue and participation fees – difficult to approximate how many “new” athletes soccer will bring vs. kids playing an additional sport after already paying a participation fee. Board action was requested.

It was moved by LaBombarbe and seconded by Bentley that we approve the addition of Middle School Boys Baseball as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.3 Middle School Boys and Girls Soccer

Piloted Boys & Girls Soccer at the MS level in 2023-24. A huge turnout for the boys in the fall – 32 participants. Only 9 girls in the spring, but significant interest in spring clinics show that the girls team should be viable next year. Asking for 5.0% coaching stipends (currently \$1,832), matching MS Track, MS Softball – one head coach in the fall (boys) and one head coach in the spring (girls).

Additional equipment/uniform costs included in the existing Athletic Budget. Only other additional costs per season – officials for home contests (\$6-800), and 5 – 8 potential bus trips. These costs are offset by additional ticket revenue and participation fees – difficult to approximate how many “new” athletes soccer will bring vs. kids playing an additional sport after already paying a participation fee. Board action was requested.

RECOMMENDED MOTION: I move that we approve the addition of Middle School Boys and Girls Soccer as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.4 High School MHSAA Cooperative Ice Hockey

Lincoln offered Ice Hockey in some cooperative form until the 2012-13 school year, when lack of participation dissolved the team shared by Lincoln & Belleville HS. Student/parent interest emails showed a small contingent of potential players, some of which are at the late elementary/early middle school ages. We anticipate a small number of players (Less than 5) participating in the next few years.

Adding Lincoln to the Ann Arbor Huron/Milan cooperative agreement would create the opportunity for students to play hockey again without the full number of students or financial resources needed to sponsor the team on our own. Team will be housed under the AA Huron Athletic Department. Currently, 62 of the 129 teams in MHSAA Ice Hockey are co-operative programs.

Financial commitment – only to help out with transportation – less than 5 trips a year. AA Huron is responsible for the coaches' salaries, and player fees support ice time. Ice Hockey across Michigan is mostly self-funded by the team, and this would be the same.

Lincoln Athletic Department staff will be asked to supervise 2-3 games a year. Hockey is mostly played on Monday/Wednesday/Saturday, and will not overwhelm the winter supervision schedule. Board action was requested.

It was moved by LaBombarbe and seconded by Bentley that we High School MHSAA Cooperative Ice Hockey as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.5 2023-24 Final Budget Amendment

Activity/Student Services & Custodial Fund
Revenues

- The revenue reported in this special revenue fund is actually money held by student groups that the District is required to show as a governmental fund. As there are about 100 student groups, it is impossible to provide an accurate estimate of what the income for the year will be. The original budget was determined using historical data. The amendment is based more on actual income with an estimated amount of income for the remainder of the year.

Expenditures

- The expenditures reported in this special revenue fund is actually use of money held by student groups that the District is required to show as a governmental fund. As there are about 100 student groups, it is impossible to provide an accurate estimate of what the expenditures for the year will be. The original budget was determined using historical data. The amendment is based more on actual usage with an estimated amount of expenditures for the remainder of the year.

Community Education

Revenue

- Overall revenue was pretty consistent from the prior year. There was an increase in revenue, overall, but still pretty consistent with the original budget.
- Indoor baseball/softball activity has stopped in the LAB due to damage happening inside the building

Expenditures

- Activities in the LAB caused salaries and benefits to be higher than expected.
- Contracted services cost increased during the year due to an increase in custodial presence needed and there was also several dates where security was needed on-site for large events held at the LAB
- Concessions were not sold in the LAB until the end of the year. Going forward, there is a plan in place to continue these operations.

- Indoor track maintenance was needed at the beginning of the year that was not expected in the original budget.

Food Service

Revenue

- Changes to federal revenue due to supply chain assistance grants, reimbursements from the State of Michigan for all students eat free, interest revenue, and increased participation in school meals.

Expenditures

- Operations/maintenance - Increased maintenance and installation costs for renovations related to the excess fund balance spend down.
- Management services - estimated change in costs increased due to an increase in student participation.
- Capital outlay - Purchase of service equipment during the year to comply with the excess fund balance spend down plan. Also purchase of equipment for Childs Elementary.

General Fund

Revenues

- Property tax revenue-small change based on property tax adjustments
- Local Sources- large increase in interest revenue and credits from the State from the submitted 941 reports
- State sources-small changes for categorical amounts
- Interdistrict sources-reduction for E-Rate revenue not expected to be applied in 23/24. This also included a reduction in corresponding expenditures.

Expenditures

Payroll costs-

- Reduction in vacant positions, terminations, new hires (\$150,000 (mainly instruction and added needs)
- Budgeting for summer school (30k)
- Increase in grant wages, homebound costs, and some staff moving from LEAO to LEA (140k)
- Increase in Admin sick payouts (15k)

Non-payroll costs

- Increase in sub costs based on usage (\$200k) (mainly instruction)
- Increase in curriculum budget for new/old curriculum costs that were not accounts for in the budget (139k)
- Reduction in cabbng, fuel, fuel, and contracted services costs from transportation (317k)
- General overall reduction in non-payroll accounts to cover current needs based on purchase orders (20k)

It was moved by LaBombarbe and seconded by Rollins that we approve 2023-2024 Budget Amendment as presented by the Finance Director.

Ayes: 6

Nays: 0

Motion carried 6-0

11.6 2024-25 Budgets

Activity/Student Services & Custodial Fund

Revenues

- Revenue is estimated based on the income received for 23/24 and historical data.

Expenditures

- Expenditures are estimated based on the expenditures for 23/24 and historical data

Community Education

Revenues

- Overall revenue is budgeted to be consistent with the 24/25 fiscal year. The District continues to look into ways to generate more revenue in the community ed and LAB programs.

Expenditures

- Expenditures are fairly consistent with the prior year in all departments w/in the community education fund.
- LAB costs were budgeted to include an increase in custodial and maintenance costs. There was also an amount budgeted for security services in 24/25 year.

Food Service

Revenue

- Local revenue- estimated based on revenue received for the 23-24 fiscal year.
- State revenue- Budgeted similar to the ending 23-24 year with a conservative estimate. Expected continuation of the additional state funding related to students eating for free.
- Federal Revenue- estimated based on 23-24 participation. Will need to monitor to see how student participation is the next year. The reimbursement rate is expected to remain consistent with the 23/24 fiscal year.

Expenditure

- Pupil Support - this is the estimated cost of district staff to monitor the cafeterias.
- Management services - This is estimated based on 23-24 costs and continued student participation.
- Capital outlay - Amount available for new equipment or renovations to be completed during the year. Plans to be provided to the Board when available. Capital outlay needs to be a continued budgeted expense to help maintain fund balance levels below the excess fund balance amount.

General Fund

Student count (Blended) - Decrease of 2% -		
May state aid status report (fall count)		3,388
		(68)
		3,320
Revenue budget highlights		
Foundation Allowance (24/25 = \$9,849) increase of \$241	\$	800,000
Budgeted loss of student FTE	\$	(670,000)
5 year average of Medicaid -		
(A reduction from \$2,329,015 received in 23/24)	\$	2,000,000
District transportation & enrollment stabilization -		
(A reduction from \$758,848 received in 23/24)	\$	600,000
5 year average of Act 18 settlement -		
(A reduction from \$1,221,437 received in 23/24)	\$	942,518
Note - these amounts have historically come in a bit higher. We will know in the November/December timeframe.		

- State revenue shows a significant decrease due to a budgeted loss of student FTE, removal of one-time money (22/23 31aa grant, educator compensation grant, and 31a using during 23/24 for professional development).
- 5% increase in insurance costs \$165,000
- Staffing levels have decreased, mainly through attrition. The District is continuing to review class sizes, sections, and positions.
- Maintenance budget has been put together to account for day-to-day activity for custodial, utilities, and regular maintenance expenditures. High priority projects have been included with this budget totaling \$200k for CTE, move virtual academy, secure HS vestibule, roof repair, Childs HVAC, and retention pond clean-up.
- New curriculum for district-wide ELA budgeted at \$800,000
- Remaining amounts of 22/23 safety grant and 31aa are included
- Transportation is purchasing 3 new buses for \$485k
- The expended fund balance percent of 10.77% includes the assigned fund balance amounts. In 23/24 that amount assigned was \$594,126. The expected amount for 23/24 will be an additional

\$619,284. Total assigned fund balance starting 24/25 year will be approximately \$1,213,410 (or 1.96% of expenditures)

- Building level budgets have been restored, but not to previous levels.
- Sub costs are expected to decrease after working with HR to identify some cost-cutting measures districtwide.

It was moved by LaBombarbe and seconded by Bentley that we approve the 2024-2025 Budgets as presented by the Finance Director.

Ayes: 6
Nays: 0
Motion carried 6-0

11.7 Sinking Fund Resolution

It was moved by LaBombarbe and seconded by Moore that we adopt the resolution for the Sinking Fund ballot proposal to be included in the November 2024 ballot, specifying a millage rate of 2 mills and a duration of ten years.

Ayes: 6
Nays: 0
Motion carried 6-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Rollins that we adjourn the meeting at 7:00 p.m.

Ayes: 6
Nays: 0
Motion carried 6-0

President Czachorski declared the meeting adjourned.

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR
MEETING
June 25, 2024
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Allie Sparks, Secretary (arrived at 3:40pm)
Thomas Rollins, Treasurer
Matthew Bentley, Trustee
Jason Moore, Trustee (arrived at 3:45pm)
Matt Bentley, Trustee

ADMINISTRATORS PRESENT

Paula Robinette, Human Resources Director
Karensa Smith, Assistant Superintendent Curriculum and Instruction

OTHERS PRESENT

Katie Moffett, Chris Westfall and Phil Bongiorno

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 3:38 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of LaBombarbe. Sparks (3:40pm) and Moore (3:45pm) arrived late.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 PUBLIC COMMENT

5.1 Response to Prior Public Comment

- No Public Comment

5.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
 2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
 3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
 4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- No Public Comment

6.0 BOARD WORKSHOP

6.1 Athletics and Facilities 5-year Plan

Phil Bongiorno, Facilities Director, addressed the Board of Education laying out the Facility Department's 5-year plan. Chris Westfall, Athletic Director, followed and presented the Athletic Department's operating, expenses and fees, what the department is responsible for, coaching obligations and what is and isn't working within the department.

7.0 ADJOURNMENT

It was moved by Rollins and seconded by Sparks that we adjourn the meeting at 6:11 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0

President Czachorski declared the meeting adjourned.

Lincoln Consolidated Schools

Payment Register

From Payment Date: 6/1/2024 - To Payment Date: 6/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163944775 - A/P Checking									
Check									
122406	06/07/2024	Open			Accounts Payable	ACCO BRANDS USA LLC - GBC	\$100.00		
122407	06/07/2024	Open			Accounts Payable	BRUNSMAN, KARL	\$275.00		
122408	06/07/2024	Open			Accounts Payable	BURCH, JILL, ELIZABETH	\$1,597.53		
122409	06/07/2024	Open			Accounts Payable	CHELSEA SCHOOL DISTRICT	\$100.00		
122410	06/07/2024	Open			Accounts Payable	CHURCH OF THE DIVINE CHILD	\$400.00		
122411	06/07/2024	Open			Accounts Payable	DEXTER COMMUNITY SCHOOLS	\$450.00		
122412	06/07/2024	Open			Accounts Payable	DOWNRIVER LACROSSE ASSOCIATION	\$210.00		
122413	06/07/2024	Open			Accounts Payable	FOELLER, SARAH	\$117.00		
122414	06/07/2024	Open			Accounts Payable	FOR INSPIRATION & RECOGNITION OF SCIENCE & TECH	\$4,000.00		
122415	06/07/2024	Open			Accounts Payable	HOWELL PUBLIC SCHOOLS	\$600.00		
122416	06/07/2024	Open			Accounts Payable	LENAWEE YOUTH LACROSSE	\$350.00		
122417	06/07/2024	Open			Accounts Payable	MONROE PUBLIC SCHOOLS	\$200.00		
122418	06/07/2024	Open			Accounts Payable	NASSP	\$385.00		
122419	06/07/2024	Open			Accounts Payable	NEFF	\$90.53		
122420	06/07/2024	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$1,012.03		
122421	06/07/2024	Open			Accounts Payable	POSTMASTER - BULK MAILING	\$2,001.66		
122422	06/07/2024	Open			Accounts Payable	PUBLIC PROGRESS LLC	\$380.00		
122423	06/07/2024	Open			Accounts Payable	SCHERER, AARON	\$104.00		
122424	06/07/2024	Open			Accounts Payable	SUDALL, KEN	\$518.00		
122425	06/07/2024	Open			Accounts Payable	TRINITY HEALTH LIVONIA HOSPITAL	\$5,600.00		
122426	06/07/2024	Open			Accounts Payable	WASTE MANAGEMENT	\$6,236.38		
122427	06/07/2024	Open			Accounts Payable	WEST BRANCH-ROSE CITY AREA SCHOOLS	\$200.00		
122428	06/07/2024	Open			Accounts Payable	WYANDOTTE ATHLETIC DEPARTMENT	\$350.00		
122429	06/07/2024	Open			Accounts Payable	MiSDU	\$1,489.75		
122430	06/07/2024	Open			Accounts Payable	SHERMETA, ADAMS, & VON ALLMEN, P.C.	\$199.98		
122431	06/07/2024	Open			Accounts Payable	STENGER & STENGER	\$278.60		
122432	06/07/2024	Open			Accounts Payable	TAMMY J. TERRY	\$1,446.92		
122433	06/07/2024	Open			Accounts Payable	THOMPSON, SUZANNE, MARIE	\$324.00		
122434	06/12/2024	Open			Accounts Payable	OHIO AUTO WAREHOUSE LLC	\$20,280.00		
122435	06/13/2024	Open			Accounts Payable	AUGUSTA CHARTER TOWNSHIP	\$99,000.00		
122436	06/24/2024	Open			Accounts Payable	MiSDU	\$1,489.75		
122437	06/24/2024	Open			Accounts Payable	STENGER & STENGER	\$249.29		
122438	06/24/2024	Open			Accounts Payable	TAMMY J. TERRY	\$1,446.92		
122439	06/21/2024	Open			Accounts Payable	AA HURON HS ATHLETIC BOOSTER CLB	\$416.00		
122440	06/21/2024	Open			Accounts Payable	AMERICAN SPRINKLER AND	\$243.00		
122441	06/21/2024	Open			Accounts Payable	BURCH, JILL, ELIZABETH	\$730.79		
122442	06/21/2024	Open			Accounts Payable	CARE TRANSPORT	\$14,579.00		
122443	06/21/2024	Open			Accounts Payable	CARLSTEDT, CALLAN, ELIZABETH	\$33.25		
122444	06/21/2024	Open			Accounts Payable	CASTRO, SARILA	\$264.65		
122445	06/21/2024	Open			Accounts Payable	CONEXWEST	\$6,180.00		
122446	06/21/2024	Open			Accounts Payable	DWORNIK, CORY	\$1,466.20		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
122447	06/21/2024	Open			Accounts Payable	FIRST CHOICE MEDICAL GROUP	\$350.00		
122448	06/21/2024	Open			Accounts Payable	GULL LAKE VIEW GOLF CLUB	\$2,310.00		
122449	06/21/2024	Open			Accounts Payable	HURON VALLEY TELECOMMUNICATIONS, INC.	\$1,141.21		
122450	06/21/2024	Open			Accounts Payable	JOHNSON CONTROLS FIRE PROTECTION, LP.	\$5,192.67		
122451	06/21/2024	Open			Accounts Payable	KOCH & WHITE	\$768.62		
122452	06/21/2024	Open			Accounts Payable	MARINO, GIAMPIERO	\$420.00		
122453	06/21/2024	Open			Accounts Payable	MASA	\$450.00		
122454	06/21/2024	Open			Accounts Payable	MULLINS AUTO SUPPLY	\$263.44		
122455	06/21/2024	Open			Accounts Payable	MUSIC THEATRE INTERNATIONAL	\$700.00		
122456	06/21/2024	Open			Accounts Payable	OVID-ELSIE AREA SCHOOLS	\$500.00		
122457	06/21/2024	Open			Accounts Payable	SITEONE LANDSCAPE SUPPLY, LLC	\$1,104.09		
122458	06/21/2024	Open			Accounts Payable	STATE OF MICHIGAN	\$519.70		
122459	06/21/2024	Open			Accounts Payable	WASTE MANAGEMENT	\$1,083.73		
122460	06/21/2024	Open			Accounts Payable	WILLARD, JASON	\$130.00		
122461	06/21/2024	Open			Accounts Payable	WOLVERINE SUPPLY INC	\$830.88		
Type Check Totals:									
EFT									
56 Transactions							\$191,159.57		
13141	06/07/2024	Open			Accounts Payable	A & R TOTAL CONSTRUCTION CO., INC.	\$13,400.00		
13142	06/07/2024	Open			Accounts Payable	ABSOPURE WATER CO. LLC	\$190.55		
13143	06/07/2024	Open			Accounts Payable	APPLE AWARDS INC	\$926.77		
13144	06/07/2024	Open			Accounts Payable	APPLE, INC.	\$2,748.00		
13145	06/07/2024	Open			Accounts Payable	BANCROFT, RICHARD	\$42.00		
13146	06/07/2024	Open			Accounts Payable	CAROLINA BIOLOGICAL SUP	\$30.95		
13147	06/07/2024	Open			Accounts Payable	CINTAS LOCATION #300	\$3,095.53		
13148	06/07/2024	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$251.85		
13149	06/07/2024	Open			Accounts Payable	CONSTELLATION NEWENERGY- GAS DIVISION, LLC	\$26,630.95		
13150	06/07/2024	Open			Accounts Payable	CRISIS PREVENTION INSTITUTE	\$200.00		
13151	06/07/2024	Open			Accounts Payable	DUNRITE RENTALS LLC	\$3,110.00		
13152	06/07/2024	Open			Accounts Payable	ECCLESTON, ROLANDO	\$103.94		
13153	06/07/2024	Open			Accounts Payable	ENVIRO-CLEAN	\$179,978.81		
13154	06/07/2024	Open			Accounts Payable	ESS MIDWEST INC	\$549.00		
13155	06/07/2024	Open			Accounts Payable	FIT PRO SERVICES LLC	\$279.00		
13156	06/07/2024	Open			Accounts Payable	FLETCHER, WILLINDA , J	\$250.85		
13157	06/07/2024	Open			Accounts Payable	FOLLETT CONTENT SOLUTIONS LLC	\$3,996.16		
13158	06/07/2024	Open			Accounts Payable	GDI TRANSPORTATION, INC.	\$1,026.60		
13159	06/07/2024	Open			Accounts Payable	GPS Educational Services	\$10,737.36		
13160	06/07/2024	Open			Accounts Payable	GWISDALA, DAWN	\$24.00		
13161	06/07/2024	Open			Accounts Payable	J W PEPPER	\$255.59		
13162	06/07/2024	Open			Accounts Payable	JACKSON TRUCK SERVICE, INC.	\$340.50		
13163	06/07/2024	Open			Accounts Payable	JOSTENS	\$108.45		
13164	06/07/2024	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$2,024.23		
13165	06/07/2024	Open			Accounts Payable	LOWE'S	\$648.15		
13166	06/07/2024	Open			Accounts Payable	MAASE	\$300.00		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13167	06/07/2024	Open			Accounts Payable	MARSHALL MUSIC	\$2,153.36		
13168	06/07/2024	Open			Accounts Payable	MOFFETT, KAITLIN	\$17.75		
13169	06/07/2024	Open			Accounts Payable	MULLINS, APRIL	\$6.00		
13170	06/07/2024	Open			Accounts Payable	OPTIMISTIC PSYCHOLOGY LLC	\$880.00		
13171	06/07/2024	Open			Accounts Payable	PALS INTERNATIONAL	\$263.40		
13172	06/07/2024	Open			Accounts Payable	PARKWAY SERVICES, INC	\$260.00		
13173	06/07/2024	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$76,768.00		
13174	06/07/2024	Open			Accounts Payable	PETERSON, REGINA	\$22.99		
13175	06/07/2024	Open			Accounts Payable	PINCKNEY COMMUNITY SCHOOLS	\$200.00		
13176	06/07/2024	Open			Accounts Payable	PRESIDIO NETWORKED SOLUTIONS GROUP	\$680.00		
13177	06/07/2024	Open			Accounts Payable	PROCARE THERAPY	\$7,050.00		
13178	06/07/2024	Open			Accounts Payable	QUADIENT	\$2,110.85		
13179	06/07/2024	Open			Accounts Payable	RIEDISSER, JOHN	\$6.00		
13180	06/07/2024	Open			Accounts Payable	ROE, RICHARD	\$1,810.34		
13181	06/07/2024	Open			Accounts Payable	SALINE AREA SCHOOLS	\$450.00		
13182	06/07/2024	Open			Accounts Payable	SCHOOL SPECIALTY LLC	\$4,998.98		
13183	06/07/2024	Open			Accounts Payable	SCHULENBURG, THERESA	\$104.59		
13184	06/07/2024	Open			Accounts Payable	SELKING INTERNATIONAL & IDEALEASE	\$2,347.45		
13185	06/07/2024	Open			Accounts Payable	SENTINEL TECHNOLOGIES	\$26.82		
13186	06/07/2024	Open			Accounts Payable	SOLIANT HEALTH	\$14,808.50		
13187	06/07/2024	Open			Accounts Payable	SONITROL GREAT LAKES - MICHIGAN	\$310.00		
13188	06/07/2024	Open			Accounts Payable	STADIUM TROPHY, INC.	\$410.20		
13189	06/07/2024	Open			Accounts Payable	STANDARD PRINTING	\$1,170.00		
13190	06/07/2024	Open			Accounts Payable	STARR AND ASSOCIATES	\$8,750.00		
13191	06/07/2024	Open			Accounts Payable	STRATEGIC INTERVENTION SOLUTIONS LLC	\$3,000.00		
13192	06/07/2024	Open			Accounts Payable	SUMPTER ACE HARDWARE	\$221.35		
13193	06/07/2024	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$238.50		
13194	06/07/2024	Open			Accounts Payable	UNITY SCHOOL BUS PARTS	\$203.73		
13195	06/07/2024	Open			Accounts Payable	WAGeworks INC	\$100.00		
13196	06/07/2024	Open			Accounts Payable	WARD'S SCIENCE	\$210.51		
13197	06/07/2024	Open			Accounts Payable	WASHTENAW COUNTY TREASURER	\$198.57		
13198	06/07/2024	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$207.00		
13199	06/07/2024	Open			Accounts Payable	FPS Services LLC	\$49,818.79		
13200	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$33.37		
13201	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$19.99		
13202	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$234.31		
13203	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$29.79		
13204	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$722.08		
13205	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$134.99		
13206	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$71.09		
13207	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$52.81		
13208	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$283.25		
13209	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$155.89		
13210	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$442.53		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13211	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$497.52		
13212	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$28.79		
13213	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$254.35		
13214	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$75.61		
13215	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$76.52		
13216	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$1,595.77		
13217	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$333.24		
13218	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$161.07		
13219	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$50.38		
13220	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$218.12		
13221	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$15.45		
13222	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$90.36		
13223	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$40.96		
13224	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$107.28		
13225	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$160.00		
13226	06/06/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$25.82		
13228	06/04/2024	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$414,949.77		
13229	06/07/2024	Open			Accounts Payable	HEALTHQUITY, INC	\$9,163.47		
13230	06/07/2024	Open			Accounts Payable	BUSH, GEOFFRY, L.	\$180.00		
13231	06/07/2024	Open			Accounts Payable	HOTCHKISS, KAYLEE	\$36.00		
13232	06/07/2024	Open			Accounts Payable	MOFFETT, WILLIAM	\$84.00		
13233	06/07/2024	Open			Accounts Payable	TODARO, JOHN	\$66.00		
13234	06/24/2024	Open			Accounts Payable	FPS Services LLC	\$43,089.06		
13235	06/21/2024	Open			Accounts Payable	A & R TOTAL CONSTRUCTION CO., INC.	\$8,450.00		
13236	06/21/2024	Open			Accounts Payable	A.F. SMITH ELECTRIC, INC.	\$3,702.25		
13237	06/21/2024	Open			Accounts Payable	APPLE, INC.	\$3,554.50		
13238	06/21/2024	Open			Accounts Payable	BENCHMARK MARKETING AND DESIGN LLC	\$1,027.00		
13239	06/21/2024	Open			Accounts Payable	BENTLEY, DONNA	\$80.00		
13240	06/21/2024	Open			Accounts Payable	BOILERS CONTROLS & EQUIP	\$702.86		
13241	06/21/2024	Open			Accounts Payable	CAMPBELL, INC.	\$43,410.50		
13242	06/21/2024	Open			Accounts Payable	CHARTWELLS DINING	\$193,206.40		
13243	06/21/2024	Open			Accounts Payable	CHURCHVILLE, JODY, L	\$32.23		
13244	06/21/2024	Open			Accounts Payable	CINTAS LOCATION #300	\$7,620.87		
13245	06/21/2024	Open			Accounts Payable	CPR SAVES LLC	\$932.40		
13246	06/21/2024	Open			Accounts Payable	CRAWFORD DOOR SALES	\$357.50		
13247	06/21/2024	Open			Accounts Payable	CURRENT ELECTRIC MOTOR SUPPLY	\$1,688.65		
13248	06/21/2024	Open			Accounts Payable	ECCLESTON, ROLANDO	\$944.18		
13249	06/21/2024	Open			Accounts Payable	ELITE FUND, INC	\$700.00		
13250	06/21/2024	Open			Accounts Payable	ELITE TRAUMA CLEAN-UP INC	\$155.00		
13251	06/21/2024	Open			Accounts Payable	ENVIRO-CLEAN	\$7,267.91		
13252	06/21/2024	Open			Accounts Payable	ENVIRONMENTAL SUPPORT	\$222.00		
13253	06/21/2024	Open			Accounts Payable	ESPINOZA, BARBARA	\$19.30		
13254	06/21/2024	Open			Accounts Payable	ESS MIDWEST INC	\$33,172.65		
13255	06/21/2024	Open			Accounts Payable	FIT PRO SERVICES LLC	\$99.00		
13256	06/21/2024	Open			Accounts Payable	GDI TRANSPORTATION, INC.	\$633.35		
13257	06/21/2024	Open			Accounts Payable	GOYETTE MECHANICAL	\$6,545.41		

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13258	06/21/2024	Open			Accounts Payable	GPS Educational Services	\$10,054.80		
13259	06/21/2024	Open			Accounts Payable	GUARDIAN ENVIRONMENTAL SERVICES, INC.	\$3,804.41		
13260	06/21/2024	Open			Accounts Payable	HARMYCH, ANDREW	\$925.00		
13261	06/21/2024	Open			Accounts Payable	HOBART SERVICE	\$2,123.80		
13262	06/21/2024	Open			Accounts Payable	HOWELL NATURE CENTER	\$10,174.00		
13263	06/21/2024	Open			Accounts Payable	HUTSON INC OF MICHIGAN	\$1,997.66		
13264	06/21/2024	Open			Accounts Payable	INSECTECH INC.	\$818.00		
13265	06/21/2024	Open			Accounts Payable	KERN, CARSON	\$72.00		
13266	06/21/2024	Open			Accounts Payable	KONE INC	\$635.64		
13267	06/21/2024	Open			Accounts Payable	LAGERMAN, CYNTHIA	\$6.00		
13268	06/21/2024	Open			Accounts Payable	M W MORSS ROOFING INC	\$1,304.00		
13269	06/21/2024	Open			Accounts Payable	MCKENZIE, BRENDAN	\$48.00		
13270	06/21/2024	Open			Accounts Payable	NUCO2	\$402.25		
13271	06/21/2024	Open			Accounts Payable	OCCMED CONNECT LLC	\$455.00		
13272	06/21/2024	Open			Accounts Payable	OUTDOOR EXPERTS, INC.	\$780.82		
13273	06/21/2024	Open			Accounts Payable	PEARSON VIRTUAL SCHOOLS USA	\$30,179.00		
13274	06/21/2024	Open			Accounts Payable	PRINT GIANTS	\$856.00		
13275	06/21/2024	Open			Accounts Payable	PROCARE THERAPY	\$2,742.00		
13276	06/21/2024	Open			Accounts Payable	PROPIO LS, LLC	\$54.33		
13277	06/21/2024	Open			Accounts Payable	REHMANN	\$52,500.00		
13278	06/21/2024	Open			Accounts Payable	SCHOOL SPECIALTY LLC	\$4,435.00		
13279	06/21/2024	Open			Accounts Payable	SENTINEL TECHNOLOGIES	\$4,500.00		
13280	06/21/2024	Open			Accounts Payable	SHERWIN WILLIAMS	\$425.70		
13281	06/21/2024	Open			Accounts Payable	SMITH, ABIGAIL, L	\$182.60		
13282	06/21/2024	Open			Accounts Payable	SOLIANT HEALTH	\$7,981.50		
13283	06/21/2024	Open			Accounts Payable	SONITROL GREAT LAKES - MICHIGAN	\$7,317.30		
13284	06/21/2024	Open			Accounts Payable	SPIVEY, JEANETTE	\$75.85		
13285	06/21/2024	Open			Accounts Payable	STRATEGIC INTERVENTION SOLUTIONS LLC	\$2,000.00		
13286	06/21/2024	Open			Accounts Payable	SYNOVIA SOLUTIONS, LLC	\$2,310.00		
13287	06/21/2024	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$55.00		
13288	06/21/2024	Open			Accounts Payable	THOMPSON, SUZANNE, MARIE	\$276.00		
13289	06/21/2024	Open			Accounts Payable	THRUN LAW FIRM, P.C.	\$10,475.00		
13290	06/21/2024	Open			Accounts Payable	TUCKER, SETH	\$200.00		
13291	06/21/2024	Open			Accounts Payable	VITAL RECORDS CONTROL	\$33.00		
13292	06/21/2024	Open			Accounts Payable	WASHTENAW COUNTY CONSORTIUM	\$475,007.91		
13293	06/21/2024	Voided	Direct Deposit rejected	06/28/2024	Accounts Payable	WASHTENAW GLASS CO	\$239.76		
13294	06/21/2024	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$412,292.73		
13295	06/21/2024	Open			Accounts Payable	WESTERN PSYCHOLOGICAL SERVICES	\$462.00		
13296	06/21/2024	Open			Accounts Payable	WESTFALL, KELLY	\$24.00		
13297	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$166.20		
13298	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$942.10		
13299	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$129.98		
13300	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$482.83		
13301	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$23.22		

Payment Register

From Payment Date: 6/1/2024 - To Payment Date: 6/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13302	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$129.90		
13303	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$569.85		
13304	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$61.27		
13305	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$24.98		
13306	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$79.54		
13307	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$1,345.98		
13308	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$376.00		
13309	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$48.99		
13310	06/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$15.75		
13324	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$25.98		
13325	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$726.24		
13326	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$36.59		
13327	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$119.69		
13328	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$15.89		
13329	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$730.86		
13330	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$8.85		
13331	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$18.51		
13332	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$40.20		
13333	06/30/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$393.92		
Type EFT Totals:									
7163944775 - A/P Checking Totals									
							179 Transactions	\$2,273,795.90	

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	56	\$191,159.57	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	56	\$191,159.57	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	178	\$2,273,556.14	\$0.00
	Reconciled	0	\$0.00	\$0.00

Payment Register

From Payment Date: 6/1/2024 - To Payment Date: 6/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Voided	1	\$239.76	\$0.00	
					Total	179	\$2,273,795.90	\$0.00	
Grand Totals:									
		All	Status	Count		Transaction Amount		Reconciled Amount	
			Open	234		\$2,464,715.71		\$0.00	
			Reconciled	0		\$0.00		\$0.00	
			Voided	1		\$239.76		\$0.00	
			Stopped	0		\$0.00		\$0.00	
			Total	235		\$2,464,955.47		\$0.00	
		Checks	Status	Count		Transaction Amount		Reconciled Amount	
			Open	56		\$191,159.57		\$0.00	
			Reconciled	0		\$0.00		\$0.00	
			Voided	0		\$0.00		\$0.00	
			Stopped	0		\$0.00		\$0.00	
			Total	56		\$191,159.57		\$0.00	
		EFTs	Status	Count		Transaction Amount		Reconciled Amount	
			Open	178		\$2,273,556.14		\$0.00	
			Reconciled	0		\$0.00		\$0.00	
			Voided	1		\$239.76		\$0.00	
			Total	179		\$2,273,795.90		\$0.00	
		All	Status	Count		Transaction Amount		Reconciled Amount	
			Open	234		\$2,464,715.71		\$0.00	
			Reconciled	0		\$0.00		\$0.00	
			Voided	1		\$239.76		\$0.00	
			Stopped	0		\$0.00		\$0.00	
			Total	235		\$2,464,955.47		\$0.00	

Lincoln Consolidated Schools

Payment Register

From Payment Date: 6/1/2024 - To Payment Date: 6/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163945137 - Trust & Agency Checking									
<u>Check</u>									
22500	06/04/2024	Open			Accounts Payable	NASSP	\$510.99		
22501	06/07/2024	Open			Accounts Payable	CENTRAL MICHIGAN UNIVERSITY	\$1,000.00		
22502	06/07/2024	Open			Accounts Payable	EASTERN MICHIGAN UNIVERSITY	\$1,000.00		
22503	06/07/2024	Open			Accounts Payable	MICHIGAN STATE UNIVERSITY	\$1,181.00		
22504	06/07/2024	Open			Accounts Payable	MICHIGAN TECHNOLOGICAL UNIVERSITY	\$1,000.00		
22505	06/07/2024	Open			Accounts Payable	PINTER'S FLOWERLAND INC	\$280.00		
22506	06/07/2024	Open			Accounts Payable	MECKL, CHALESE	\$220.68		
22507	06/14/2024	Open			Accounts Payable	AUBREES'S PIZZERIA & GRILL	\$664.50		
22508	06/14/2024	Open			Accounts Payable	EASTERN MICHIGAN UNIVERSITY	\$1,000.00		
22509	06/14/2024	Open			Accounts Payable	EPIC SPORTS, INC.	\$138.71		
22510	06/21/2024	Open			Accounts Payable	STRICKLAND, WESLEY, D	\$230.05		
22511	06/21/2024	Open			Accounts Payable	ZIPPY AUTO WASH LLC	\$784.00		
22512	06/28/2024	Open			Accounts Payable	DETROIT TUMBLE LLC	\$1,710.00		
Type Check Totals:									
							13 Transactions	\$9,719.93	
<u>EFT</u>									
1974	06/07/2024	Open			Accounts Payable	GUZIEL, JENNIFER	\$426.88		
1975	06/07/2024	Open			Accounts Payable	HOWARD, LATIECE	\$98.52		
1976	06/07/2024	Open			Accounts Payable	LEE, ANGELA	\$165.00		
1977	06/07/2024	Open			Accounts Payable	LEHTO, JAMIE	\$171.56		
1978	06/07/2024	Open			Accounts Payable	MOORE, KATLIN	\$80.52		
1979	06/07/2024	Open			Accounts Payable	PETERSON, REGINA	\$21.48		
1980	06/07/2024	Open			Accounts Payable	SCHOLASTIC BOOK FAIRS	\$2,402.55		
1981	06/07/2024	Open			Accounts Payable	SOOS, NATHAN	\$367.91		
1982	06/07/2024	Open			Accounts Payable	STADIUM TROPHY, INC.	\$192.31		
1983	06/07/2024	Open			Accounts Payable	WARFORD, ANNA	\$31.94		
1984	06/14/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$22.99		
1985	06/14/2024	Open			Accounts Payable	ANGELOSANTO, RORY	\$30.00		
1986	06/14/2024	Open			Accounts Payable	Boomerang Project	\$94.25		
1987	06/14/2024	Open			Accounts Payable	CHARTWELLS DINING	\$2,228.63		
1988	06/14/2024	Open			Accounts Payable	COFIELD, DIANE	\$245.95		
1989	06/14/2024	Open			Accounts Payable	ELSTONE, JASON	\$160.61		
1990	06/14/2024	Open			Accounts Payable	GAME ONE	\$140.70		
1991	06/14/2024	Open			Accounts Payable	GIARDINI, JESSICA	\$155.30		
1992	06/14/2024	Open			Accounts Payable	HOWELL NATURE CENTER	\$9,842.00		
1993	06/14/2024	Open			Accounts Payable	HUFF, BRANDI	\$75.00		
1994	06/14/2024	Open			Accounts Payable	J W PEPPER	\$93.30		
1995	06/14/2024	Open			Accounts Payable	LEHTO, JAMIE	\$215.55		
1996	06/14/2024	Open			Accounts Payable	MOORE, KATLIN	\$36.29		
1997	06/14/2024	Open			Accounts Payable	SMITH, ISAIAH	\$88.55		
1998	06/14/2024	Open			Accounts Payable	STADIUM TROPHY, INC.	\$30.00		
1999	06/14/2024	Open			Accounts Payable	WARFORD, ANNA	\$40.24		
2033	06/21/2024	Open			Accounts Payable	PRINT GIANTS	\$774.00		
2034	06/21/2024	Open			Accounts Payable	SCHOLASTIC BOOK FAIRS	\$1,271.22		
2035	06/21/2024	Open			Accounts Payable	THE COLLEGE BOARD	\$16,655.00		
2036	06/21/2024	Open			Accounts Payable	VITAL RECORDS CONTROL	\$93.02		
2037	06/28/2024	Open			Accounts Payable	ARROW AWARDS	\$84.00		
2038	06/28/2024	Open			Accounts Payable	MOFFETT, KAITLIN	\$84.59		

Payment Register

From Payment Date: 6/1/2024 - To Payment Date: 6/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2039	06/28/2024	Open			Accounts Payable	PINE VIEW GOLF COURSE	\$720.00		
2040	06/28/2024	Open			Accounts Payable	PRINT GIANTS	\$308.60		
2041	06/28/2024	Open			Accounts Payable	SPORTDECALS	\$81.99		
Type EFT Totals:							\$37,530.45		
7163945137 - Trust & Agency Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	13	\$9,719.93	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	13	\$9,719.93	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	35	\$37,530.45	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	35	\$37,530.45	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	48	\$47,250.38	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	48	\$47,250.38	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	13	\$9,719.93	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	13	\$9,719.93	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	35	\$37,530.45	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	35	\$37,530.45	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	48	\$47,250.38	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	48	\$47,250.38	\$0.00

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Renee Whitley	Teacher/Lincoln High School	8/29/1997	8/1/2024	Retirement	
Linda Westphal	Bldg Secretary/Student Services	8/26/2020	8/1/2024	Transfer	
Elizabeth Hammar	Bus Driver/Transportaton	9/13/1989	6/7/2024	Retirement	
Adrianna Kitchen	Receptionist/LAB	11/9/2021	6/28/2024	Resignation	
William Brenner	Coach/Community Ed/Athletics	8/25/2022	6/25/2024	Resignation	
Dianne Vargo	Assistant Bldg Secretary/Brick Elementary	12/15/2003	8/1/2024	Transfer	
Ashley Jeffries	Teacher/Bishop Elementary	8/12/2024		New Hire	MA Step 4
Meredith Wolf	Teacher/Childs Elementary	8/12/2024		New Hire	BA Step 11
Taylor Hopp-Storey	Teacher/Bishop Elementary	8/12/2024		New Hire	MA Step 6
Jenna Gould	Teacher/Bishop Elementary	8/12/2024		New Hire	BA Step 3
Isabelle Lightfoot	Spec Ed Paraprofessional/Childs Elementary	8/20/2024		New Hire	LEAO Step I
Candice Jackson	Teacher/Bishop Elementary	8/12/2024		New Hire	MA Step 11
Siobhan Stemme	Teacher/Bishop Elementary	8/12/2024		New Hire	BA Step 3
Amanda Badenhip	Teacher/Bishop Elementary	8/12/2024		New Hire	BA Step 5
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved

**DO NOT SEND THIS FORM TO THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
OR TO THE FEDERAL COMMUNICATIONS COMMISSION**

**Schools and Libraries Universal Service
Certification by Administrative Authority to Billed Entity of
Compliance with the Children’s Internet Protection Act**

Please read instructions before completing.
(To be completed by the Administrative Authority and provided to your Billed Entity)

Administrative Authority’s Form Identifier:
Create your own code to identify THIS FCC Form 479. **Form 479-2024 for School Year 2024-2025 Due 7/1/2024**

Block 1: Administrative Authority Information

1. Name of Administrative Authority /Name of ISD, School District, Library Lincoln Consolidated Schools		2. Funding Year FY 2024
3. Mailing Address and Contact Information for Administrative Authority Street Address, P. O. Box or Route Number 7425 Willis		
City Ypsilanti	State MI	Zip Code 48197
Name of Contact Person Solomon Zheng		
Telephone Number 734-660-8545	Cell Number 734-660-8545	Email Address techdirector@lincolnk12.org

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

Block 2: Certifications and Signature

- I am the Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. The Administrative Authority must make the required certification(s) for the purposes of the Children’s Internet Protection Act (CIPA) in order to receive discounted services.
- I recognize that I may be audited pursuant to this form and will retain for at least ten years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the funding request any and all records that I rely upon to complete this form.

Name of Administrative Authority
Administrative Authority's Form Identifier
Contact Person
Telephone Number:

Cell Number:

Block 2: Certifications and Signature (Continued)

6. I certify that as of the date of the start of discounted services:

- a the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments has (have) complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).
- b pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments:
 (FOR SCHOOLS and FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

 (FOR FUNDING YEAR 2003 ONLY: FOR LIBRARIES IN THE SECOND OR THIRD FUNDING YEAR FOR PURPOSES OF CIPA) is (are) in compliance with the requirements of CIPA under 47 U.S.C. § 254(l) and undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA under 47 U.S.C. § 254(h) for the next funding year.
- c the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), does not apply because the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments is (are) receiving discount services only for telecommunications services.

CIPA Waiver. Check the box below if you are requesting a waiver of CIPA requirements for the Second Funding Year after the recipients of service under your administrative authority have applied for discounts:

- d I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year in which they apply for discounts.

(CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004. Check the box above if you are requesting this waiver of CIPA requirements for Funding Year 2004 for the library(ies) under your administrative authority that has (have) applied for discounts for Funding Year 2004. By checking this box, you are certifying that the library(ies) represented in the Funding Request Number(s) on this FCC Form 479 will be brought into compliance with the CIPA requirements before the start of the Funding Year 2005.)

The certification language above is not intended to fully set forth or explain all the requirements of the statute.

7. Signature of authorized person

8. Date

9. Printed name of authorized person

Robert Jansen

10. Title or position of authorized person

Superintendent

11. Telephone number of authorized person

734-484-7001

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to be 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PERM, Paperwork Reduction Act Project (3060-0853), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0853.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

A paper copy of this form, with a signature in Block 2, Item 7, must be mailed or delivered to your Billed Entity.

AUTHORITY: Act 92, 2005, as amended
COMPLETION: Required
Due Date: August 1, 2024



Bureau of Bond Finance
School Loan Revolving Fund
430 W. Allegan
Lansing, MI 48922

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

**School Loan Revolving Fund
Annual Loan Application
Cover Transmittal**

School District Name Lincoln Consolidated School District

District Code 81-070

Winter Levy **Summer/Split Levy**

PURPOSE: Use this form as a cover sheet and checklist when returning your Annual Loan Activity Application. (Please check off indicated items)

School Board certified resolution (with board votes recorded on page 2)

Annual Loan Worksheet

Copy of **Reconciled** Bank Statements

CONTACT PERSON IF CHANGED: Person to whom questions and correspondence concerning this application should be directed.

Name: Adam Snapp

E-Mail Address: snappa@lincolnk12.org

Title: Executive Director of Finance

Telephone #: 734-484-7081

Fax #: 734-484-1212

Certification: I have reviewed the application for the purpose of assuring that borrowing from the School Loan Revolving Fund has been minimized through proper allocation of the debt levy. I certify that the information contained in this application is complete and accurate in all respects.

(Signature of Authorized Officer)
refer to section 5 of the board resolution

(Title)

(Date)

MAILING INSTRUCTIONS:

Return ONE copy by August 1, 2024 to TREASURY at the above address.

Direct questions to:

Ashton Albrecht, Financial Analyst

Telephone: 517-335-1552 Fax:

For Treasury Use Only:

Borrow (Repay) _____

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION

For Participation in the School Bond Qualification and Loan Program

Legal Name of School District Lincoln Consolidated School District	District Code No. 81-070	County Washtenaw County
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CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the ____ day of _____, _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____.

(Type or Print Name of Secretary)

(Signature of Secretary)

(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.

2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2024)	7.35	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2024		\$ 10,119,879.26
Estimated amount to borrow from or repay to the SBLF and/or SLRF		3,704,724.00
Estimated accrued interest		185,236.20
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2025		\$ 14,009,839.46

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Director of Finance is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nayes: Members

SUMMER OR SPLIT TAX LEVY

35

UNLIMITED TAX QUALIFIED BONDS

SCHOOL DISTRICT CODE: **81-070**

SCHOOL DISTRICT NAME: **Lincoln Consolidated School District**

TOTAL DEBT MILLAGE TO BE LEVIED: **7.35**

Instructions for Internet use:

1. Please enter data in the shaded areas only.
2. Complete this spreadsheet. Obtain Board of Education approval.
3. Submit this spreadsheet with the required documents prior to August 1, 2024

Agenda Item
10.2
July 22, 2024

2024 Taxable Valuation =	1,283,588,008
PLUS: 1/2 of 2024 Equivalent IFT/CFT Taxable Value =	
Total Equivalent Value =	1,283,588,008
Less: 2024 TIFA, DDA, & LDFA Captured Value =	
TOTAL 2024 Taxable Value Subject to Debt Service =	1,283,588,008

<i>Bond Issue Date MM/DD/YYYY (if variable rate issue, indicate with a "Var", e.g 1/1/03/00 Var & attach current P&I schedule)</i>	<i>Debt Service Payment (Interest) Due Nov 1, 2024</i>	<i>Debt Service Payment (Principal & Interest) Due May 1, 2025</i>	<i>Fees Due</i>	<i>Debt Service Payments (Principal, Interest & Fees) Total (b + c + d)</i>	<i>RECONCILED Debt Fund Balance, June 30, 2024 Including Cash, Investments, Accrued Interest, Transfers, etc.</i>	<i>Estimated \$ Delinquency</i>	<i>Funds Needed for Nov 2024-May2025 Debt Service Payments (e - f + g)</i>	<i>Prorated Millage Allocation (h / total h) * total millage to be levied</i>	<i>Actual Millage Allocation * (if "0", enter "0")</i>	<i>Revenues to be Collected from 2024 Tax Levy (j * Taxable Value/1000)</i>	<i>Estimated Amount to Borrow from SLRF for Nov 2024-May 2025 Debt Service Payments (h - k)</i>
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)
04/12/16	884,125	4,564,125		5,448,250	66,900		5,381,350	3.019	3.000	3,850,764	1,530,586
04/12/16											
02/22/17	153,200	1,353,200		1,506,400	46,542		1,459,858	0.819	0.830	1,065,378	394,480
11/01/18	244,250	794,250		1,038,500	12,458		1,026,042	0.576	0.570	731,645	294,397
11/01/18	259,613	259,613		519,226	13,911		505,315	0.284	0.420	539,107	
12/03/19	255,564	1,455,564		1,711,128	9,637		1,701,491	0.955	0.950	1,219,409	482,082
07/14/21	66,872	2,991,872		3,058,744	32,609		3,026,135	1.698	1.580	2,028,069	998,066
Totals	1,863,624	11,418,624		13,282,247	182,057		13,100,190	7.350	7.350	9,434,372	3,699,610

2024 Summer or Split
Annual Loan Worksheet

* IF SIGNIFICANT ADJUSTMENTS ARE MADE TO THE ACTUAL MILLAGE ALLOCATION AS COMPARED TO THE PRORATED MILLAGE ALLOCATION, PLEASE PROVIDE A BRIEF EXPLANATION OF YOUR BASIS.

The logo for Miller Johnson School Policy Services features the company name in a large, black, sans-serif font. To the right of the word "MILLER" are four yellow squares arranged in a 2x2 grid. Below the company name, the words "School Policy Services" are written in a smaller, black, sans-serif font.

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JOHNSON
School Policy Services

TO: MJ Policy Service Clients

FROM: MJ School Policy Services

DATE: June 13, 2024

RE: Policy Manual and Administrative Regulations Update – June 2024

Thank you for choosing MJ School Policy Services for your school policy needs. This memo contains recommended updates/modifications to all MJ School Policy Services policy manuals and administrative regulations manuals. Proposed revisions are presented by section, with a specific update number for ease of reference, along with a narrative providing the basis for the contemplated modification.

PLEASE NOTE: All updates are numbered individually (i.e., Update 17.01). Additions to the language in policy or AR are shown in blue. Deletions are shown in red. Areas highlighted in yellow require additional information from you, to complete the update.

As each district policy manual and administrative regulations manual is unique and modified consistent with school district priority and prerogative, recommended modifications may already be contained in your completed manuals. If you have any questions regarding the suggested revisions outlined herein and how they may/may not fit with your existing manuals, please contact us at Policy@MillerJohnson.com.

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School Policy Services

POLICY UPDATES

INTRODUCTION – 0000 Series

There are no recommended updates for this section.

BYLAWS – 1000 Series

Update 17.01 (Policy 1003 – Adoption of Amendment of Bylaws and Policies)

Over time, several clients have requested that the Superintendent have the authority to make minor clerical revisions to the Board Policy without taking such items through the formal approval process. This policy additionally accomplishes that goal through the delegation of authority for such minor changes.

The Board will adopt or amend Bylaws and Policies after readings at two separate Board meetings. The Board may, by a majority vote of members elected and serving, waive a first reading.

The Board delegates to the Superintendent the authority to make non-substantive, clerical changes or correct scriveners' errors in the Policies without Board of Education approval. Such changes will not be effective for a period of one month from the date they are provided to the Board.

Update 17.02 (*NEW* Policy 1004 – Conflict Between Policies and Administrative Regulations)

Several clients requested that we codify the existing practice that Board Policy supersedes any administrative regulation which conflicts with such policy.

In the event of a conflict between Board-approved policies and administrative regulations, the Board-approved policy will prevail.

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STUDENTS – 2000 Series

Update 17.03 (Policy 2007 – Cardiac Emergency Response Plan)

The Michigan Legislature passed two bills which require amendments to the School District's Cardiac Emergency Response Plan Policy prior to the 2025-2026 school year. We are recommending those changes be made now.

Cardiac Emergency Response Plan [The purpose of this policy is to comply with Sections 19 and 19b of the Fire Prevention Code and Section 1319 of the Revised School Code.](#) The Superintendent will develop and implement regulations that will enable the School District to offer an appropriate response in the event of a cardiac emergency. These procedures will address, at a minimum:

- The use and regular maintenance of automated external defibrillators located ~~within the School District~~ [throughout the school's campus and athletic facilities](#).
- [The establishment, and A](#)activation of a cardiac emergency response team in the event of an identified cardiac emergency [and integration of the cardiac emergency response team with the local emergency response agencies and system](#).
- The methods for effective and efficient communication in the building or outside area in which the emergency arises.
- A [legally compliant](#) training plan for the use of automated external defibrillators and cardiopulmonary resuscitation techniques.
- The incorporation or integration of a local emergency response system and emergency response agencies into the School District's procedures.

The Superintendent will ~~annually~~ [periodically](#) evaluate the School District's cardiac emergency response procedures and report the evaluation results to the Board.

CURRICULUM AND INSTRUCTION – 3000 Series

Update 17.04 (Policy 3005 – Selection of Media Center/Library Materials)

The selection of media center and library materials continues to be a topic of much discussion. We recommend the revisions below to clarify expectations relative to the Board's policy for selecting media center or library materials.

The Board intends that students be provided access to a wide variety of educational materials, in various media, to support learning. The Superintendent ~~is authorized to~~ [may](#) make or approve purchases for the media center (and/or classroom libraries). [Professional staff members,](#)

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~~parents, and students~~ and may ~~receive~~ recommendations such purchases ~~from professional staff members, parents, and students.~~

Update 17.05 (Policy 3006 – Parental Objections)

The selection of curriculum also continues to be a topic of discussion. We recommend the revisions below to provide the Superintendent appropriate authority to consider and process parental objections in the regular course of business.

The Superintendent will develop regulations that provide an opportunity for ~~the presentation and fair consideration~~ **parents to object to, and the Superintendent to consider** parental objections to, the School District's curriculum, the selection of textbooks and other instructional materials, and media center materials.

PERSONNEL – 4000 Series

Update 17.06 (Policy 4005 – Other Matters of Employment)

Each election cycle comes with unique challenges and concerns. In what is expected to be a heated election year, the recommended revisions offer clarifications to staff to keep political campaigning outside of school hours.

Political Activities Political activities of any employee ~~campaigning for a candidate or ballot proposal~~ shall be conducted outside of District buildings, off District premises, and outside working hours. **“Political Activities” include, but are not limited to, attempting to persuade or dissuade anyone to be for or against any candidate or issue while on duty. Employees shall not use** Students ~~shall not be used for any Political Activity unless the Activity by employees outside of school hours to campaign for a specific candidate or ballot proposals, unless the Activity~~ is student-initiated and **parent-approved approval has been obtained from the parents of those students.** In accordance with Michigan law, District resources are, in no way, to be used in furtherance of any political activities.

Update 17.07 (Policy 4005 – Other Matters of Employment)

The State School Aid Act was amended to remove this policy requirement. In keeping with our philosophy relative to policy, because it is no longer required by law, we recommend removing this section.

~~**Prohibition of Referral or Assistance** All District employees, Board members, and school officials are prohibited from referring a student for an abortion or assisting a student in obtaining an abortion. This policy does not apply to employees, Board members, and school officials who are parents or legal guardians of that student.~~

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School Policy Services

BUSINESS – 5000 Series

There are no recommended updates for this section.

FACILITIES AND OPERATIONS – 6000 Series

There are no recommended updates for this section.

SCHOOL AND COMMUNITY RELATIONS – 7000 Series

There are no recommended updates for this section.

GENERAL POLICIES – 8000 Series

Update 17.08 (Policy 8007 – Discrimination and Harassment)

In light of the new Title IX regulations, this policy is revised to more closely track the regulatory language of Title IX.

The Board of Education is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from discrimination and harassment based on a legally prohibited characteristic. ~~There will be no tolerance for~~ The District does not discriminate and prohibits discrimination or harassment in any program or activity that it operates, including in admission and employment, as required by Title IX and other applicable law, on the basis of race, color, national origin, religion, sex (including sexual orientation and gender identity/expression), marital status, pregnancy status, genetic information, disability, age, or any other basis prohibited by law. The Superintendent will develop administrative regulations to implement this policy. The Superintendent designates [insert name and position, (which position must include the term "Title IX Coordinator")] to supervise the implementation of this policy and its implementing regulations.

Update 17.09 (*NEW* Policy 8009 – Digital Communications)

The new section, entitled Social Media Authorizations, limits the reach of the Supreme Court case Lindke v. Freed by withholding authority to speak on behalf of the School District by school employees on their personal social media accounts.

Personal Social Media Authorizations

The Board of Education does not authorize the use of personal social media to speak on the School District's behalf. The Superintendent may designate social media accounts as District social media, which may be used for official School District communications. The Superintendent may develop and implement administrative regulations to carry out this policy.

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ADMINISTRATIVE REGULATION UPDATES

STUDENTS – 2000-AR Series

Update 17.10 (2007-AR Health and Safety)

The Michigan Legislature passed two bills which require amendments to the School District's Cardiac Emergency Response Plan Administrative Regulation prior to the 2025-2026 school year. These changes buttress the noted changes to the Policy.

Cardiac Emergency Response Plan

Introduction. This regulation was adopted to comply with [2014 PA 12](#), [2024 PA 36](#), and [2024 PA 37](#). Sudden cardiac arrest is the sudden, unexpected loss of heart function, breathing and consciousness. Sudden cardiac arrest is a medical emergency. If not treated immediately, it causes sudden cardiac death. Sudden cardiac arrest symptoms are immediate and drastic and may include sudden collapse, no pulse, no breathing, or loss of consciousness. Sometimes sudden cardiac arrest is preceded by fatigue, weakness, palpitations, or vomiting. Other times, sudden cardiac arrest occurs without warning. Reference: [Mayo Clinic Website](#). [The School District's \[position\] will be responsible for the periodic review and implementation of these regulations, including the cardiac emergency response plan for each building or facility.](#)

Equipment. The District will [make best efforts, based on funding, to](#) purchase and maintain a sufficient number of automated external defibrillators (AEDs) so that an AED is available on school grounds [and athletic facilities](#) within [one to](#) three minutes of a sudden cardiac arrest at school. [AEDs must be easily retrievable and may not be locked or otherwise secured against public access.](#) AEDs will be purchased from or through a supplier listed on the [Michigan Department of Education's \(MDE\) list of Approved Providers for First Aid and CPR](#). Each building principal will be responsible for: notifying his or her supervisor when a sufficient number of AEDs are not available or not in working order; and informing staff members where AEDs are located. Each building principal will be responsible for posting the locations of AEDs in a public place in the office and in the teachers' lounge.

Training. All building administrators, ~~50% of~~ [high school](#) sports coaches, [members of the cardiac emergency response team](#), 50% of physical education teachers, and 10% of other staff members will be trained and certified in cardiopulmonary resuscitation techniques (CPR), [first aid](#), and the use of AEDs. The District will be responsible for securing and arranging the necessary training from or through a supplier listed on [MDE's List of Approved Providers for First Aid and CPR](#). Each building principal will be responsible for informing all school staff members of the identities of trained staff members [and the dissemination of the cardiac emergency response plan throughout their school's campus.](#) ~~and~~ [Each building principle is required to continuously monitor and](#) ~~informing his or her~~ [their](#) supervisor if the number of trained staff members falls below the requirements of this regulation. The building principal will be responsible for conducting at least one cardiac emergency response drill per year. [Members of the cardiac emergency response team are required to participate in at least one cardiac emergency response drill annually.](#)

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Emergency Response Team. Each school's cardiac emergency response team will consist of the building principal, ~~or~~ and his or her designees, ~~any trained or untrained staff member who observes any person who may be experiencing sudden cardiac arrest at school, and any trained or untrained staff member who is notified, as required by this regulation, that any person may be experiencing sudden cardiac arrest at school.~~

Required Actions. An untrained staff member who observes a student or other person who may be experiencing sudden cardiac arrest at school must immediately: call 911 and notify the operator of the victim's name, sex, age or approximate age, condition, and location; notify the office; notify a trained staff member; and, retrieve the nearest AED.

A trained staff member who observes a student or other person who may be experiencing sudden cardiac arrest at school must immediately: call 911 (and report to the operator as described above); notify the office; and, attend to the victim according to his or her training.

Building administrators, upon observing or being notified that a student or other person may be experiencing sudden cardiac arrest at school, must immediately: call 911 (and report to the operator as described above); secure the emergency card (in the case of a student); report to the scene of the emergency with an AED and any medication prescribed for the student; and, attend to the victim according to their training. The building principal must notify the family of any student who may have experienced a sudden cardiac emergency at school.

All staff members are responsible for removing students from the area of the emergency and taking steps to provide for their appropriate supervision.

Report. The building principal must report all incidents of suspected sudden cardiac arrest, in writing, to the Superintendent or his or her designee.

MI HEARTSafe School Award Program. Building principals may apply for, obtain, and maintain designation as a MI HEARTSafe School.

Annual Review and Evaluation. Annually, each building administrator will review this regulation with building staff and, if warranted, provide his or her supervisor with recommendations for revision.

CURRICULUM AND INSTRUCTION – 3000-AR Series

There are no recommended updates for this section.

PERSONNEL – 4000-AR Series

There are no recommended updates for this section.

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BUSINESS – 5000-AR Series

There are no recommended updates for this section.

FACILITIES AND OPERATIONS – 6000-AR Series

There are no recommended updates for this section.

SCHOOL AND COMMUNITY RELATIONS – 7000-AR Series

There are no recommended updates for this section.

GENERAL POLICIES – 8000-AR Series

Update 17.11 (8001-AR Acceptable Use)

Artificial Intelligence tools continue to be used by students and staff in new and creative ways. The creation of AI “deepfakes” which include realistic audio and video recordings of students or staff is a novel issue. The proposed administrative regulation prohibits the creation of deepfakes to the extent they violate the Student Code of Conduct and clarifies that off-campus use of these tools may be subject to the terms of the Student Code of Conduct.

Artificial Intelligence

The School District's [Role/Title] will be responsible for overseeing the ongoing review of Artificial Intelligence tools. The School District will comply with industry-standard data protection when engaging with any contractor which will use school district data. The use of all tools is subject to the terms of the District's Acceptable Use Agreement, ~~and s~~ Student use of such tools, even when off-campus, may be is-subject to the terms of the Student Code of Conduct. Student creation of deepfakes which violate the Student Code of Conduct is strictly prohibited.

The School District's [insert responsible administrator] will provide appropriate training to staff in the use of large language models and generative artificial intelligence. Training will provide guidance on the risks of using AI tools and acceptable uses.

[OPTIONAL: The use of large language models or generative artificial intelligence by students and staff is limited to tools which have been approved by the Superintendent]

[OPTIONAL: The use of large language models or generative artificial intelligence by staff is prohibited until the staff receives appropriate training]

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School Policy Services

Update 17.12 (8007-AR Discrimination and Harassment)

In light of the new Title IX regulations, we recommend revising this Administrative Regulation to more closely track the regulatory language of Title IX.

The Board of Education is committed to maintaining an educational and work environment that is free from discrimination and harassment based on race, color, national origin, sex (including sexual orientation and gender identity/expression), disability, religion, genetic information, marital status, pregnancy status or any other legally protected characteristic. The Board has therefore adopted anti-discrimination and anti-harassment policies that prohibit discrimination and harassment by Board members, School District employees, students, contractors, volunteers and others connected with the School District. A student, employee, or any other person who believes that a student or employee has been subjected to discrimination or harassment may seek resolution of the matter through the procedures that follow. Complaints of sexual harassment within any educational program or activity of the School District will be investigated and resolved under 8007.3-AR, as required by Title IX and its implementing regulations (“Title IX sexual harassment”). All other complaints of discrimination, harassment or retaliation, other than Title IX sexual harassment, will be investigated and resolved under 8007.1-AR or 8007.2-AR. [The District will work to address and remedy any violations of this regulation that prevent individuals from equal access to an education and to the workplace.](#)

Update 17.13 (8007.3-AR Discrimination and Harassment Under Title IX Employees and Students)

*The Department of Education promulgated new Title IX regulations effective August 1, 2024. Because of the volume of revisions in this section, for readability they are presented as a **total replacement** of the existing Administrative Regulation. The baseline regulations below are intended to comport with both the legal requirements and with common school operations. Importantly, there is one area where school districts should consider the appropriate scope of the administrative regulation.*

The revised Title IX regulations permit school districts to identify particular “Confidential Employee.” Confidential Employees, under the revised Title IX regulations are intended to be identified individuals who can support students who are unsure about whether they wish to file a formal Title IX complaint, but are seeking support. Our general recommendation is to identify at least one Confidential Employee, such as a counselor, at each building or site. Confidential Employees have specific responsibilities when receiving a Title IX complaint, but are relieved of the duty to report such a complaint to the Title IX Coordinator.

Generally This Administrative Regulation sets forth the procedure the School District follows to respond to reports of conduct that may constitute sex discrimination within any education program or activity of the School District, as required by Title IX. Administrative Regulations 8007.1-AR and 8007.2-AR apply to discrimination and harassment on other bases.

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The School District's Title IX Coordinator is responsible for implementing 8007.3-AR. The Title IX Coordinator will ensure their contact information is posted on the School District's website, included in the School District's annual notifications document, and published in every handbook and catalogue distributed to parents and students.

The School District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX. The School District has adopted grievance procedures that provide for the prompt and equitable resolution of sex discrimination complaints made by students, employees, or other individuals who are participating or attempting to participate in the District's education program or activity, or by the Title IX Coordinator, alleging any action that would be prohibited by Title IX or the Title IX regulations.

Sex Discrimination, including Sexual Harassment, Covered by this Policy

The School District prohibits sex discrimination in all programs and activities that the District operates. Sex-based harassment is a form of sex discrimination, which means harassment on the basis of sex – including harassment on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity – that falls within one of the following categories:

- (1) *Quid pro quo harassment.* An employee, agent, or other person with authority to provide an aid, benefit, or service under the District's education program or activity explicitly or impliedly conditions the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct;
- (2) *Hostile environment harassment.* Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive, and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the District's education program or activity (i.e., creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:
 - The degree to which the conduct affected the complainant's ability to access the District's education program or activity;
 - The type, frequency, and duration of the conduct;
 - The parties' ages, roles within the District's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
 - The location of the conduct and the context in which the conduct occurred; and
 - Other sex-based harassment in the District's education program or activity; or
- (3) *Specific offenses, including:*
 - Sexual Assault
 - Dating or Domestic Violence
 - Stalking

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Sex discrimination, including sex-based harassment, is covered by this Policy when it occurs under the District's education program or activity in the United States. Conduct occurs under the District's education program or activity when it is subject to the District's disciplinary authority. This includes conduct that occurs on school property; through use of school property (e.g., during online learning or when using the District's network or computer systems); at school-sponsored events or activities (e.g., field trips, athletic events, extracurricular activities); and in off-campus settings, if the conduct is sufficiently serious or severe that it could contribute to a hostile environment. The District will address a sex-based hostile environment under its education program or activity, even when some conduct alleged to be contributing to the hostile environment occurred outside the District's education program or activity.

Reporting Concerns about Conduct That May Be Sex Discrimination

The School District encourages anyone who believes that they have been subjected to sex discrimination (or has knowledge of another person being subjected to sex discrimination) in connection with the District's programs or activities to promptly report their concerns to the School District. The nature of the District's response will depend upon whether the report is made to a "confidential employee" or another school employee.

- Reports to a "Confidential Employee." Reports made to a "confidential employee" will generally not be shared with the Title IX Coordinator or other school administrators. After receiving a report about conduct that may reasonably constitute sex discrimination, the confidential employee will share information with the reporting person about Title IX and its regulations, including the confidential employee's status, how to contact the Title IX Coordinator, how to make a complaint, and how to obtain additional information about possible supportive measures and options for resolution.
 - At the School District, [Identify Confidential Employees] are designated as "confidential employees." They may be contacted:
 - [add contact information or where to find contact information].
- Reports to All Other School Employees. Reports made to all other school employees must be reported to the District's Title IX Coordinator.
- Reports to the Title IX Coordinator. When the Title IX Coordinator receives a report about conduct may reasonably constitute sex discrimination, the Title IX Coordinator will be responsible for coordinating the District's response in a fair and equitable manner, consistent with Title IX and its regulations.
 - The District's Title IX Coordinator is [Name/Job Title] and may be reached at:
 - [Office]
 - [Email Address]
 - [Phone Number]

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- Student Protection Obligations. When an employee with mandatory reporting obligations under Michigan’s Child Protection Law (e.g., counselors, teachers, administrators) or other law receives information about suspected abuse of a student by a person responsible for the child’s health or welfare associated with the School District (e.g., teacher, coach, or other individual affiliated with the School District), the employee must notify child protective services and/or Title IX Coordinator, even if they are a confidential employee.

The District’s Response to Reports About Conduct That May Reasonably Constitute Sex Discrimination

The Title IX Coordinator’s Initial Response.

When the Title IX Coordinator becomes aware of conduct that may reasonably constitute sex discrimination, the Title IX Coordinator will take the following actions:

- Provide the “complainant” (i.e., the person who is alleged to have been subjected to sex discrimination); the complainant’s parent, guardian or legal representative; or the person who made the report, if the complainant’s identity is unknown, with information about the Title IX process and possible options for resolution, including:
 - The availability of “supportive measures” for complainant, as described below;
 - The right to make a “complaint” that would trigger the District’s grievance procedure, which is an oral or written request that could objectively be understood as a request for the District to investigate and make a determination about alleged sex discrimination;
 - The option for informal resolution, if available and as described below;
- If a complaint is made, provide the “respondent” (i.e., the person who is alleged to have violated the District’s prohibition on sex discrimination) or the respondent’s parent, guardian or legal representative, with information about the Title IX process and possible options for resolution, including:
 - The availability of “supportive measures” for respondent, as described below.
 - The grievance procedures;
 - The option for informal resolution, if available and as described below.
- If a report made to the Title IX Coordinator does not trigger the grievance procedures (e.g., no complaint was made, the complaint allegations were withdrawn, no informal resolution process was elected), the Title IX Coordinator will determine whether to initiate a complaint that will trigger the grievance procedures. In making this determination, the Title IX

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Coordinator will consider multiple factors, including the complainant's wishes; the complainant's reasonable safety concerns; the risk of additional acts of sex discrimination if the grievance procedures are not initiated; the severity and scope of the allegations of sex discrimination; the age and relationship of the parties; the availability of evidence; and whether the District could end the alleged sex discrimination and prevent its recurrence without initiating the grievance procedures.

- If the Title IX Coordinator initiates the complaint and grievance procedures, the Title IX Coordinator will first notify the complainant and address reasonable concerns about the safety of complainant or others, including by providing supportive measures.

Supportive Measures, Emergency Removal and Administrative Leave

The Title IX Coordinator will be responsible for coordinating supportive measures, removals and placement decisions.

- *Supportive Measures.* "Supportive measures" are supports that the District may provide, as appropriate, to restore or preserve the complainant's and respondent's access to the School District's education program or activity. Supportive measure may be available to the complainant even if the complainant does not make a complaint that triggers the grievance process. Supportive measures may be available to the respondent if either the grievance procedures have been triggered or informal resolution process has been offered.
 - Supportive measures may include, but are not limited to counseling, extensions of deadlines and other course-related adjustments; campus escort services; increased security or monitoring of certain areas of campus; restrictions on contact; leaves of absence; changes in class, work, or other extracurricular or any other activity, and training and education programs related to sexual harassment. Supportive measures are not disciplinary or punitive, and may not unreasonably burden either party.
 - If a party disagrees with a decision to provide, deny, modify or terminate supportive measures applicable to them, the party may submit a written request to the Title IX Coordinator challenging the decision. The Title IX Coordinator will designate an impartial employee (other than the person who made the initial decision) to evaluate the party's challenge and decide whether to modify or reverse the decision. The impartial employee's decision is final, except that a party may seek additional modification or termination of supportive measures applicable to them if circumstances change materially.
 - Supportive measures may be available, as appropriate, through any grievance procedure or informal resolution process; following resolution, supportive measures may terminate or remain in place.

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- Supportive measures offered to the parties are confidential and may not be disclosed, except as necessary to provide the supportive measure or restore or preserve a party's access to the District's education program or activity.
- *Emergency Removals.* Removal of a student-respondent from the District's education program or activity is only permitted on an emergency basis, and may only occur after the District undertakes an individualized safety and risk analysis, and determines that an imminent and serious threat to the health and safety of a complainant or others arising from the allegations of sex discrimination justifies removal. If the District determines that an emergency removal is justified, the District must provide notice to the respondent and an opportunity to challenge the decision immediately following the removal. Any such challenge should be submitted to the Title IX Coordinator, who will be responsible for designating an impartial employee (other than the employee who made the initial decision) to evaluate and make a decision on the respondent's challenge.
- *Students with Disabilities.* When evaluating supportive measures and emergency removals for students with disabilities covered by the Individuals with Disabilities Education Act ("IDEA") or Section 504 of the Rehabilitation Act of 1973 ("Section 504"), the Title IX Coordinator will consult with one or more members of the student's team or group of persons responsible for the student's placement decision, in order to determine how to comply with IDEA and Section 504.
- *Administrative Leave.* The District may place an employee-respondent on administrative leave pending completion of the grievance procedures.

Complaints Triggering the Grievance Procedures

An oral or written request that could objectively be understood as a request for the District to investigate and make a determination about alleged sex discrimination is considered a "Complaint" that triggers the Title IX grievance procedures. The following people have a right to make a complaint of sex discrimination, including complaints of sex-based harassment, requesting that the School District investigate and make a determination about alleged discrimination under Title IX:

- A "complainant," which includes:
 - a student or employee of the School District who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX; or
 - a person other than a student or employee of the School District who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX at a time when that individual was participating or attempting to participate in the School District's education program or activity;
- A parent, guardian, or other authorized legal representative with the legal right to act on behalf of a complainant; or

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- The School District's Title IX Coordinator.

Note that a person is entitled to make a complaint of sex-based harassment only if they themselves are alleged to have been subjected to the sex-based harassment, if they have a legal right to act on behalf of such person, or if the Title IX Coordinator has grounds to initiate a complaint based on the factors described above.

With respect to complaints of sex discrimination other than sex-based harassment, in addition to the people listed above, the following persons have a right to make a complaint:

- Any student or employee of the School District; or
- Any person other than a student or employee who was participating or attempting to participate in the School District's education program or activity at the time of the alleged sex discrimination.

The School District may consolidate complaints of sex discrimination against more than one respondent, or by more than one complainant against one or more respondents, or by one party against another party, when the allegations of sex discrimination arise out of the same facts or circumstances. When more than one complainant or more than one respondent is involved, references below to a party, complainant, or respondent include the plural, as applicable.

The Grievance Procedures

Basic Requirements

The School District will treat complainants and respondents equitably. The School District requires that any Title IX Coordinator, investigator, or decisionmaker not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. A decisionmaker may be the same person as the Title IX Coordinator or investigator.

The School District presumes that the respondent is not responsible for the alleged sex discrimination until a determination is made at the conclusion of its grievance procedures.

The School District has established the following timeframes for the major stages of the grievance procedures:

- *Evaluation:* Within five (5) calendar days of receiving a complaint, the Title IX Coordinator will evaluate the complaint to determine whether it should be dismissed or investigated.
- *Investigation:* Within forty-five (45) calendar days of receiving a complaint, the investigation will be completed.
- *Determination:* Within sixty (60) calendar days of receiving a complaint, a determination will be issued.

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- *Appeal:* Within five calendar (5) days after a determination is issued, parties may submit a written appeal. The other party will be allowed five (5) calendar days to respond. A decision will be made on the appeal within ten (10) calendar days after the appeal is received.

When there is good cause, the School District may reasonably extend these timeframes on a case-by-case basis. If such an extension is needed, the Title IX Coordinator will notify the parties of the need for an extension, the reason for delay, and the extended timeframe(s).

The School District will take reasonable steps to protect the privacy of the parties and witnesses during its grievance procedures. These steps will not restrict the ability of the parties to obtain and present evidence, including by speaking to witnesses; consult with their family members, confidential resources, or advisors; or otherwise prepare for or participate in the grievance procedures. The parties cannot engage in retaliation, including against witnesses.

The School District will objectively evaluate all evidence that is relevant and not otherwise impermissible—including both inculpatory and exculpatory evidence. Credibility determinations will not be based on a person's status as a complainant, respondent, or witness.

The following types of evidence, and questions seeking that evidence, are impermissible (i.e., will not be accessed or considered, except by the School District to determine whether one of the exceptions listed below applies; will not be disclosed; and will not otherwise be used), regardless of whether they are relevant:

- Evidence that is protected under a privilege recognized by Federal or State law or evidence provided to a confidential employee, unless the person to whom the privilege or confidentiality is owed has voluntarily waived the privilege or confidentiality;
- A party's or witness's records that are made or maintained by a physician, psychologist, or other recognized professional or paraprofessional in connection with the provision of treatment to the party or witness, unless the School District obtains that party's or witness's voluntary, written consent for use in its grievance procedures; and
- Evidence that relates to the complainant's sexual interests or prior sexual conduct, unless evidence about the complainant's prior sexual conduct is offered to prove that someone other than the respondent committed the alleged conduct or is evidence about specific incidents of the complainant's prior sexual conduct with the respondent that is offered to prove consent to the alleged sex-based harassment. The fact of prior consensual sexual conduct between the complainant and respondent does not by itself demonstrate or imply the complainant's consent to the alleged sex-based harassment or preclude determination that sex-based harassment occurred.



Notice of Allegations

Upon initiation of the School District's Title IX grievance procedures, the School District will notify the parties of the following:

- The School District Title IX grievance procedures and any informal resolution process;
- Sufficient information available at the time to allow the parties to respond to the allegations, including the identities of the parties involved in the incident(s), the conduct alleged to constitute sex discrimination, and the date(s) and location(s) of the alleged incident(s);
- Retaliation is prohibited; and
- The parties are entitled to an equal opportunity to access the relevant and not otherwise impermissible evidence or an accurate description of this evidence. If the School District provides a description of the evidence, the parties are entitled to an equal opportunity to access the relevant and not otherwise impermissible evidence upon the request of any party.

If, in the course of an investigation, the School District decides to investigate additional allegations of sex discrimination by the respondent toward the complainant that are not included in the notice provided or that are included in a complaint that is consolidated, the School District will notify the parties of the additional allegations.

Dismissal of a Complaint

The School District may dismiss a complaint of sex discrimination if:

- The School District is unable to identify the respondent after taking reasonable steps to do so;
- The respondent is not participating in the School District's education program or activity and is not employed by the School District;
- The complainant voluntarily withdraws any or all of the allegations in the complaint, the Title IX Coordinator declines to initiate a complaint, and the School District determines that, without the complainant's withdrawn allegations, the conduct that remains alleged in the complaint, if any, would not constitute sex discrimination under Title IX even if proven; or
- The School District determines the conduct alleged in the complaint, even if proven, would not constitute sex discrimination under Title IX. Before dismissing the complaint, the School District will make reasonable efforts to clarify the allegations with the complainant.

Upon dismissal, the School District will promptly notify the complainant of the basis for the dismissal. If the dismissal occurs after the respondent has been notified of the allegations, then the

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School District will also notify the respondent of the dismissal and the basis for the dismissal promptly following notification to the complainant, or simultaneously if notification is in writing.

The School District will notify the complainant that a dismissal may be appealed and will provide the complainant with an opportunity to appeal the dismissal of a complaint. If the dismissal occurs after the respondent has been notified of the allegations, then the School District will also notify the respondent that the dismissal may be appealed.

If the dismissal is appealed, the School District will:

- Notify the parties of any appeal, including notice of the allegations, if notice was not previously provided to the respondent;
- Implement appeal procedures equally for the parties;
- Ensure that the decisionmaker for the appeal did not take part in an investigation of the allegations or dismissal of the complaint;
- Ensure that the decisionmaker for the appeal has been trained consistent with the Title IX regulations;
- Provide the parties a reasonable and equal opportunity to make a statement in support of, or challenging, the outcome; and
- Notify the parties of the result of the appeal and the rationale for the result.

When a complaint is dismissed, the School District will, at a minimum:

- Offer supportive measures to the complainant as appropriate;
- If the respondent has been notified of the allegations, offer supportive measures to the respondent as appropriate; and
- Take other prompt and effective steps, as appropriate, through the Title IX Coordinator to ensure that sex discrimination does not continue or recur within the School District's education program or activity.

Investigation

The School District will provide for adequate, reliable, and impartial investigation of complaints.

The burden is on the School District—not on the parties—to conduct an investigation that gathers sufficient evidence to determine whether sex discrimination occurred. The School District will provide an equal opportunity for the parties to present fact witnesses and other inculpatory and exculpatory evidence that are relevant and not otherwise impermissible.

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The School District will review all evidence gathered through the investigation and determine what evidence is relevant and what evidence is impermissible regardless of relevance. The School District will provide each party with an equal opportunity to access the evidence that is relevant to the allegations of sex discrimination and not otherwise impermissible, in the following manner:

- The School District will provide an equal opportunity to access either the relevant and not otherwise impermissible evidence, or an accurate description of this evidence. If the School District provides a description of the evidence, the School District will provide the parties with an equal opportunity to access the relevant and not otherwise impermissible evidence upon the request of any party;
- The School District will provide a reasonable opportunity to respond to the evidence or the accurate description of the evidence; and
- The School District will take reasonable steps to prevent and address the parties' unauthorized disclosure of information and evidence obtained solely through the grievance procedures. Disclosures of such information and evidence for purposes of administrative proceedings or litigation related to the complaint of sex discrimination are authorized.

Questioning the Parties and Witnesses

Typically, the person who investigates the complaint will be the same person who makes the determination of whether sex discrimination occurred. In the event a different person must make the determination (e.g., the investigator becomes unavailable or develops a conflict), prior to making the determination, the decisionmaker will question the parties and witnesses, either in writing or orally, in order to adequately assess a party's or witness's credibility. This questioning is only required to the extent credibility is both in dispute and relevant to evaluating one or more allegations of sex discrimination.

Determination Whether Sex Discrimination Occurred

Following the investigation and evaluation of all relevant and not otherwise impermissible evidence, the School District will:

- Use the preponderance of the evidence standard of proof to determine whether sex discrimination occurred. The standard of proof requires the decisionmaker to evaluate relevant and not otherwise impermissible evidence for its persuasiveness. If the decisionmaker is not persuaded under the applicable standard by the evidence that sex discrimination occurred, whatever the quantity of the evidence is, the decisionmaker will not determine that sex discrimination occurred.
- Notify the parties in writing of the determination whether sex discrimination occurred under Title IX, including the rationale for such determination and the procedures and permissible bases for the complainant and respondent to appeal;

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- Not impose discipline on a respondent for sex discrimination prohibited by Title IX unless there is a determination at the conclusion of the grievance procedures that the respondent engaged in prohibited sex discrimination.
- If there is a determination that sex discrimination occurred, the Title IX Coordinator will, as appropriate:
 - Coordinate the provision and implementation of remedies to a complainant and other people the School District identifies as having had equal access to the School District's education program or activity limited or denied by sex discrimination;
 - Coordinate the imposition of any disciplinary sanctions on a respondent, including notification to the complainant of any such disciplinary sanctions; and
 - Take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within the School District's education program or activity.
- Comply with the grievance procedures before the imposition of any disciplinary sanctions against a respondent; and
- Not discipline a party, witness, or others participating in the grievance procedures for making a false statement or for engaging in consensual sexual conduct based solely on the determination whether sex discrimination occurred.

Disciplinary Sanctions and Remedies.

Following a determination that sex-based harassment occurred, the School District may impose disciplinary sanctions, which may include discipline ranging from a verbal warning up to and including expulsion, termination of employment, or exclusion from the District's programs and activities. The School District may also provide remedies, which may include ensuring that a complainant can move safely between classes and while at school or on campus such as by providing a campus escort or allowing a student to park in the teachers' parking lot; making changes to class schedules and extracurricular activities to ensure the complainant and respondent are separated; providing services, including medical support and counseling; providing academic resources and support; reviewing any disciplinary actions taken against the complainant to determine whether there is a causal connection between the sex-based harassment and the misconduct; providing reimbursement for professional counseling services; making tuition adjustments; and any other remedies the District deems appropriate.

Appeal of Determinations

The School District offers the following process for appeals from a determination whether sex discrimination occurred:

- Within five (5) calendar days of receiving the determination, if either party disagrees with the determination, the party may submit a written appeal to the Superintendent, copying the Title IX Coordinator. The appeal should describe the reason why the party believes the

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determination was incorrect. The Superintendent will allow the other party five (5) calendar days to provide a written response, and will issue a decision on the appeal within ten (10) calendar days of receiving the appeal.

Informal Resolution In lieu of resolving a complaint through [K-12 School]'s Title IX grievance procedures, the parties may instead elect to participate in an informal resolution process. [K-12 School] does not offer informal resolution to resolve a complaint that includes allegations that an employee engaged in sex-based harassment of an elementary school or secondary school student, or when such a process would conflict with Federal, State, or local law.

Cooperation with Law Enforcement Agencies In certain instances, an allegation of sex based harassment may be investigated as a criminal matter. To the extent permitted by law, the School District will comply with law enforcement requests for cooperation.

Update 17.14 (*NEW* 8009-AR Digital Communications)

*In response to the United States Supreme Court in Lindke v. Freed, this **new** administrative regulation, entitled Social Media Authorizations, gives operational effect to the corresponding Board Policy.*

Social Media Authorizations

The Superintendent designates the School District's [position] to review the Board Policy governing Digital Communications and these administrative regulations at least annually. The [position] will maintain and update a list of designated District Social Media accounts. School District social media accounts must be named after school buildings, facilities, or departments and maintained by School District administrators or communications department staff.

As always, if you have any questions regarding the proposed updates, please don't hesitate to contact us by emailing Policy@MillerJohnson.com. Thank you!



REQUEST FOR PURCHASE PROPOSAL – New GPS & Student Ridership Software

June 13, 2024

The transportation department is recommending the adoption of the following recommendations contained in this report to the Superintendent of the Lincoln Consolidated School District.

1. PURPOSE

The transportation department needs new software and tablets for each bus. This would allow us to offer turn-by-turn navigation for each employee as well as using student badges to scan on and off buses aka Student Ridership. Our current software company contract expires on February 20, 2025, however the company Synovia, now called Cal Amp, has filed for chapter 11 bankruptcy as of June 3, 2024. We will need to purchase all new devices as well as the supporting software for these devices.

2. ANALYSIS

We currently have been in a contract with Cal/Amp (formally known as Synovia) since February 2020. The company was bought out in September of 2023. Since this happened the service at Cal/Amp has declined and it's been very difficult to get problems solved. The company has filed for bankruptcy now and we are unsure of the stability of this company currently. We have already purchased Transfinder (routing software) and they have released software that is capable of replacing every aspect of Cal/Amp. This software is called Wayfinder. It includes student ridership, GPS tracking, Navigation, and the parent app called Stopfinder. We feel that this would be the logical direction to turn since we are already using their routing software. This would ensure that we will NOT have communication issues between software's.

Recommendation

It is my recommendation to purchase the Wayfinder software and hardware for the amount of \$92,650.00 (initial investment) and pay a monthly service fee in the amount of approximately \$3754.50. We are currently paying \$2310.00 per month for Cal/Amp.

_____ Date _____
 Jason Fredenburg
 Director of Transportation, Lincoln Consolidated Schools

Approvals:

_____ Date _____
 Robert Jansen
 Superintendent of Lincoln Consolidated Schools



Proposal

Date: March 21, 2024

440 State Street
Schenectady NY 12305

ATTN: Jason Fredenburg
Lincoln Consolidated School District
8970 Witaker Road
Ypsilanti, MI 48197
Phone: 734-484-7044

Prepared By: Andrew Carucci
Title: Account Executive
Email: acarucci@transfinder.com
Fax: 518-723-8298
Phone: 518-723-8210

This quotation is valid for 30 days from issue date.

Transfinder Products and Services	Qty.	Initial Cost	Year 2	Year 3
<p>Wayfinder with Student Ridership using RFID Card Readers</p> <ul style="list-style-type: none"> • Resource Substitution <ul style="list-style-type: none"> ○ Driver can identify which vehicle will be utilized for a trip • Navigation <ul style="list-style-type: none"> ○ Turn by Turn voice guidance ○ Speedometer and smart map zoom ○ Accurate electronic route sheets for trips created in Routefinder ○ On demand navigation using Quickfinder functionality to search address, student, and other data types, or by pinning on the map • Attendance <ul style="list-style-type: none"> ○ Calendar-based schedules ○ Automated attendance using Transfinder approved Card Reader ○ Driver interaction Skip stops before or during navigation or manual take attendance <p>Includes:</p> <ul style="list-style-type: none"> • Up to six (6) hours of online training which must be used within 8 weeks after first completed session. 	<p>33 Users</p>	<p>\$5,752</p>	<p>\$4,752</p>	<p>\$4,990</p>

<p>GPS Connect With GPS Connect, you can:</p> <ul style="list-style-type: none"> • Conduct Comparative analysis of your bus fleet • Update planned bus routes by reviewing driving path and stop times • Bus Idle time monitoring • Routebuilding capabilities using GPS events; • Route deviation alerts <p>Your purchase of GPS Connect includes:</p> <ul style="list-style-type: none"> • Up to two (2) hours of online training which must be used within four (4) weeks of GPS connect installation 	39 Vehicles	\$4,875	\$1,170	\$1,229
<p>Stopfinder GeoAlerts</p> <ul style="list-style-type: none"> • Send electronic invitations to parents and guardians for easy onboarding process • Reliable and secure stop information • Two-way communication with registered parents and guardians (subscribers) • Send messages to subscribers based on grade, school, route, selected map region or any criteria • Receive messages including attachments (photos and documents), from subscribers • Listen and respond to your community to eliminate misinformation • Define Geo Alerts for buses <ul style="list-style-type: none"> o Notification based on Enter or Exit Geo Alert Zone o Pickup, Drop-off, School or any locations defined by user o Parents/Subscribers can choose when to be alerted: <p>Bus Enters, Bus Exists Alert Zone</p> <ul style="list-style-type: none"> o View historical events for today, yesterday, this week, last week o Track only student’s bus in real-time o See Trip path and stop information (based on settings) <ul style="list-style-type: none"> • Attendance Tracking – Requires Wayfinder Attendance o Receive alert when student boarded or disembarked o View history of student board and disembark bus o Calendar based scheduled based on Routefinder Schedule <p>Your purchase of Stopfinder includes:</p> <ul style="list-style-type: none"> • Up to eight (8) hours of online training which must be used within 10 weeks after first completed session. 	39 Vehicles	\$3,744	\$3,744	\$3,931
<p>Transfinder Hosting Services powered by Amazon Cloud Services</p> <ul style="list-style-type: none"> • Hosting includes database server, application servers, storage, and data maintenance • Hosting Service is due with initial purchase and is included in the future Hosting Service. 		\$780	\$780	\$819
Pricing for Transfinder Software, Services and Hosting Fees		\$15,151	\$10,446	\$10,968
<p>Samsung Tab Active 3 Tablets</p> <ul style="list-style-type: none"> • Ruggedized tablet with mounting kit. 	34	\$35,700		
<p>Card Reader</p> <ul style="list-style-type: none"> • Card Reader Kit 	34	\$6,766		
<p>Enterprise Mobility Management Platform</p>	34	\$4,080	\$4,080	\$4,284

Tablet Cellular Data Plan • Single SIM cell chip provides reliable service leveraging multiple cell carriers	34	\$18,360	\$18,360	\$19,278
Samsara VG54 GPS Hardware • Secure web-based application that provides a real-time picture of all fleet operations. • Includes VG54 Hardware Units with J-1939 Cable	39	\$12,168	\$12,168	\$12,776
Shipping Protection		\$425		
Shipping and Handling		<i>Billed at Cost</i>		
Hardware Cost		\$77,499	\$34,608	\$36,338
Transfinder Software and Services with Hardware Cost		\$92,650	\$45,054	\$47,307
		<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>
Initial Cost		\$92,650		
Transfinder Software with Hardware Annual Fees		<i>Included</i>	\$45,054	\$47,307

This proposal has been prepared at your request. All invoices are due and payable upon receipt. The total system cost for any of the options, is due and payable upon installation. Any Federal and/or State Sales or local taxes are the responsibility of the Licensee.

Attachment

Samsara Terms of Service

Last Updated: July 2021

Your use and access of the Hardware, Products, Services specified herein are governed by Samsara’s terms of service found at below as well as <https://www.samsara.com/terms-of-service>. You agree to be bound by those terms of service unless otherwise agreed to herein or in another agreement. Any terms used but not defined herein, shall have the meanings defined Samsara’s terms of service or as otherwise agreed in another agreement.

Welcome to Samsara. Please read these Terms of Service carefully because they govern your use of our products and services. The Customer, together with Samsara, are referred to as the “Parties”.

1. Definitions.

1.1 “Account” means the accounts Customer creates, via the Hosted Software, to access Customer Data.

1.2 “Affiliates” means any other entity that, directly or indirectly through one or more intermediaries, controls, is controlled by, or is under common control with, the Customer.

1.3 “Apps” means software applications for smartphones and tablets distributed by Samsara through Google Play or through the Apple App Store.

1.4 “Authorized User” means Customer’s employees and/or contractors whom Customer authorizes to use the Samsara Software strictly on its behalf.

1.5 “Customer” or “you” means the company or legal entity for which you are accepting these Terms, and Affiliates of that company or entity.

1.6 "Customer Data" means data captured by Customer's use of the Hardware, data submitted by Customer or by a third party on Customer's behalf into Apps and Hosted Software, and the analysis, reports, and alerts generated by the Products containing such data. For the avoidance of doubt, Customer Data does not include any Samsara Software.

1.7 "Documentation" means any Product training, technical services, or documentation made available to Customer through the Samsara website or otherwise made available to Customer by Samsara.

1.8 "Firmware" means software embedded in or otherwise running on the Hardware.

1.9 "Hardware" means the Samsara hardware devices such as gateways, cameras, sensors, controllers, vision systems, and accessories, that Customer has purchased, received for a free trial, or has otherwise acquired via an Order Form.

1.10 "Hosted Software" means Samsara's web-based software platform, including the interface accessed online at cloud.samsara.com.

1.11 "License Expiration Date" means the later of (i) the license termination date set forth in the applicable Order Form or other contract you entered into for the purchase of Products or under which Products are made available to you ("Initial Term"), and (ii) if applicable to such contract the end of the then-active Renewal Term (as defined below).

1.12 "Malicious Code" means code, files, scripts, agents, software or programs intended to do harm or allow for unauthorized access, including, for example, viruses, worms, time bombs, and Trojan horses.

1.13 "Order Form" means the quote executed by the Customer describing the purchase of Samsara Products and licenses issued by Samsara.

1.14 "Pre-Launch Offerings" means any Samsara hardware and/or software offerings and related documentation and accessories that are not generally available to Samsara customers and that may be in the research, development, prototyping, and/or testing phase.

1.15 "Products" means the Hardware and Services.

1.16 "Professional Services" means the training, consulting, or other professional services that are provided by Samsara to Customer (i) as purchased separately by Customer pursuant to an Order Form, (ii) in Samsara's sole discretion, or (iii) as otherwise mutually agreed between the Parties.

1.17 "Refund" means an amount refunded to the Customer pursuant to these Terms equal to (i) pre-paid fees for the time remaining in an applicable license term prorated to the period of time between (a) the date of termination and (b) the License Expiration Date for the applicable Order Form, and (ii) the cost of purchased Hardware (if applicable). For the avoidance of doubt, a Refund may only be issued as expressly provided hereunder.

1.18 "Samsara Software" means the Apps, Firmware, and Hosted Software, and any improvements, modifications, patches, updates, and upgrades thereto that Samsara develops or provides in connection with these Terms, and Support Services.

1.19 "Samsara Software Systems" means the Samsara Software and any networks, systems, products, services, or data of Samsara, its providers, its partners, its customers, or any other third party, integrated with or connected to such Samsara Software.

1.20 "Services" means the Samsara Software and Professional Services.

1.21 "Support Services" means the customer support services described at <https://www.samsara.com/support>, and Documentation, but excluding any Professional Services.

1.22 "Terms" means these Terms of Service, together with any amendments or addenda that modify these Terms of Service.

2. Agreement to Terms. By clicking a box indicating your acceptance of these Terms, by executing an Order Form or other contract that references these Terms, by purchasing Products or otherwise entering into an Order Form or other contract with Samsara, a Samsara reseller, or any other entity or individual for the purchase of Products or under which Products are made available to you, or by otherwise accessing and/or using the Products, whichever is the earlier, you accept and agree to be bound by these Terms. If you do not agree to these Terms or you are not authorized to access and/or use the Products, you shall not access or use the Products. If you are accessing and/or using the Products on behalf of a company (such as your employer) or other legal entity that is our Customer, you agree to these Terms on behalf of such company or other legal entity, and you represent and warrant that you have the authority to bind such company or other legal entity to these Terms. If you have entered into a separate contract with Samsara with respect to your purchase of Products or under which Products are made available to you, to the extent there is a conflict between such separate contract with Samsara and these Terms, such separate contract with Samsara shall prevail. References to "you" and "your" in these Terms refer to that company or other legal entity, our Customer. You may not use the Products if you are our direct competitor, as determined in our sole discretion, except with our prior written consent.

3. Changes to Terms or Services. Samsara may modify the Terms at any time, in our sole discretion. If Samsara does so, Samsara will inform you by posting the modified Terms to the Services or our website or through other communications with you, our Customer. It's important that you review the Terms whenever Samsara modifies them because if you continue to use the Products after Samsara has posted or otherwise informed you of the modified Terms, you are indicating to Samsara that you agree to be bound by the modified Terms. If you don't agree to be bound by the modified Terms, then you may not continue to use the Products.

4. License. Subject to the terms and conditions specified in these Terms or an applicable Order Form, Samsara grants Customer a non-sublicensable, non-exclusive, non-transferable, limited and revocable license to use and access the Samsara Software in accordance with the Documentation, starting from the license start date set forth in the applicable Order Form until the License Expiration Date set forth in such Order Form or the earlier termination of such Order Form or these Terms. The Support Services and the Hosted Software SLA at <https://www.samsara.com/legal/hosted-software-sla> are included as part of the license grant and contingent upon a valid license. The Firmware license for each item of Hardware is contingent upon Customer purchasing and maintaining a valid license to the Samsara Software.

5. License Restrictions. Customer agrees not to do or attempt to do any of the following without Samsara's express prior written consent: (i) resell, white label, or reproduce the Samsara Software or any individual element within the Samsara Software, Samsara's name, any Samsara trademark, logo or other proprietary information, or the layout and design of any part of the Samsara Software; (ii) access, tamper with, or use non-public areas of the Samsara Software Systems; (iii) gain unauthorized access to, interfere with, disable, or disrupt the integrity or security of the Samsara Software Systems; (iv) avoid, bypass, remove, deactivate, impair, descramble or otherwise circumvent any technological measure implemented to protect the Samsara Software Systems or enforce a contractual usage limit; (v) transfer, copy, modify, sublicense, lease, lend, rent or otherwise distribute the Samsara Software to any third party; (vi) decipher, decompile, disassemble or reverse engineer any aspect of the Samsara Software, in whole or in part; (vii) impersonate or misrepresent an affiliation with any person or entity; (viii) use or access the Samsara Software for any competitive purpose; (ix) perform benchmark testing on the Samsara Software; (x) use the Samsara Software to store or transmit Malicious Code; (xi) use the Samsara Software to store or transmit infringing,

libelous, defamatory, or otherwise unlawful or tortious material, or to store or transmit material in violation of third-party privacy rights; (xii) violate any applicable law or regulation; or (xiii) authorize, permit, encourage, or enable any other individual or entity to do any of the foregoing. Samsara has the right to investigate violations of this Section or conduct that affects the Samsara Software Systems and immediately suspend or terminate any or all of Customer's access to the Samsara Software if it reasonably suspects or determines that Customer has violated this Section. Samsara may also consult and cooperate with law enforcement authorities to prosecute users who violate the law.

6. Hardware Installation and Equipment Maintenance. Customer is responsible for installation of the Hardware and ongoing maintenance of any equipment into which Hardware is installed. Depending on the Customer's intended use of the Products, Customer may require professional installation of the Hardware or ongoing professional maintenance of any equipment into which Hardware is installed. If Customer is unable to install the Hardware or to conduct such ongoing maintenance, or if Customer is uncertain that Customer has the requisite skills and understanding, Customer agrees to consult with a qualified installer or maintenance professional. Improper installation of the Hardware or maintenance of the equipment into which Hardware is installed can lead to damage of such equipment or dangerous or life-threatening conditions, which can cause property damage, bodily injury, and/or death. Customer may notify Samsara if Customer did not order the correct Hardware cables for Hardware installation. For more information on Samsara's Cable Exchange Policy, please visit <https://www.samsara.com/support/hardware-warranty>.

7. Product Updates.

7.1 General. Samsara continuously improves the Products, and may from time to time (i) update the Samsara Software and cause Firmware updates to be automatically installed onto Hardware; (ii) update the Apps; or (iii) upgrade Hardware equipment to newer models. Samsara may change or discontinue all or any part of the Products, at any time and without notice, at Samsara's sole discretion. If Samsara discontinues supporting the Products or Services you have ordered from Samsara in accordance with these Terms prior to the applicable License Expiration Date without offering to replace them with an updated version or newer model, you may request a Refund. Updates or upgrades may include security or bug fixes, performance enhancements, or new functionality, and may be issued with or without prior notification to Customer. Customer hereby consents to such automatic updates.

7.2 Pre-Launch Offerings. From time to time, Samsara may in its sole discretion make Pre-Launch Offerings available to Customer. Should Customer opt to use Pre-Launch Offerings: (i) Customer agrees to assume all risk, and waive and release Samsara from any claims, liabilities, damages, and losses, arising from or related to, directly or indirectly, the Pre-Launch Offerings; and (ii) Customer agrees to, without limitation as to amount, defend, indemnify, and hold harmless Samsara from any third party claims arising from or related to, directly or indirectly, the Pre-Launch Offerings. PRE-LAUNCH OFFERINGS ARE PROVIDED "AS IS," WITHOUT WARRANTY OF ANY KIND. Customer acknowledges that Pre-Launch Offerings that may interact, interface, or integrate with third party products and/or services may not be validated or supported by such third parties and may interfere with the operations of or void warranties for such third party products and/or services. Except as explicitly set forth otherwise in this Section 7.2, Pre-Launch Offerings are subject to the same terms and conditions as are applicable to a "Product" under these Terms

7.3 Feedback. Customer agrees to use commercially reasonable efforts to provide feedback to Samsara regarding the Products and agrees that Samsara shall have all rights, title, and interest in and to all comments, suggestions, and other feedback (collectively, "Feedback") provided by Customer to Samsara related to the Products. Customer shall and hereby does irrevocably transfer and assign to Samsara all right, title, and interest it may have in such Feedback to Samsara, and Samsara hereby accepts such transfer.

8. Payment, Shipping, and Delivery. Customer's payment and billing terms are set forth in the Order Form. Unless otherwise set forth herein or in the applicable Order Form, all payments made to Samsara under an

Order Form are non-refundable. Samsara may submit Customer contact information and information related to the timeliness of Customer's payments to credit rating, credit reporting, or similar agencies. Customer is responsible for all payments of applicable taxes, however designated or incurred under these Terms, and Customer shall reimburse Samsara for any taxes paid or payable on behalf of Customer. All shipments are FOB (2010) Origin, Freight Prepaid, and Charged Back.

9. Accounts. Customer shall be solely responsible for administering and protecting Accounts. Customer agrees to provide access to the Samsara Software only to Authorized Users, and to require such Authorized Users to keep Account login information, including user names and passwords, strictly confidential and not provide such Account login information to any unauthorized parties. Customer is solely responsible for monitoring and controlling access to the Samsara Software and maintaining the confidentiality of Account login information and any provided API tokens. In the event that Customer or any Authorized User becomes aware that the security of any Account login information has been compromised, Customer shall immediately notify Samsara and de-activate such Account or change the Account's login information. Authorized Users may only use the Samsara Software strictly on behalf of Customer and subject to the terms and conditions applicable to Customer herein. Customer is responsible and liable for any breach by an Authorized User of his or her obligations hereunder.

10. Customer Data.

10.1 Ownership and Usage. Customer Data is accessible via the Samsara Software. Customer owns all Customer Data, and Samsara will keep Customer Data confidential. Customer hereby grants to Samsara a non-exclusive, transferable, sublicenseable, worldwide, royalty-free license to use, copy, modify, create derivative works based upon, display, and distribute Customer Data in connection with operating and providing the Services. Samsara will maintain reasonable administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Customer Data. Samsara will not share Customer Data without Customer consent, except when the release of data is compelled by law or permitted herein. Samsara may collect and use analytics, statistics or other data related to the Customer Data and Customer's use of the Samsara Software (i) in order to provide the Samsara Software to Customer; (ii) for statistical reporting and use (provided that such data is not personally identifiable); or (iii) to monitor, analyze, develop upon, maintain, and improve the Samsara Software; including by providing such data to third party services for the aforementioned purposes. The right to use such data shall survive the termination of these Terms, unless legally prohibited or Customer requests in writing upon termination that such use be limited to non-personally-identifiable data. Customer may export Customer Data at any time through the export features in the Samsara dashboard or via the Samsara API. Customer acknowledges that some information may not be exportable via the Samsara dashboard or the API. If these Terms terminate or expire and Customer does not renew, Customer Data may be immediately deleted.

10.2 Customer Data Representation and Warranty. Customer represents and warrants that: (i) Customer will obtain all rights and provide any disclosures to or obtain any consents, approvals, authorizations and/or agreements from any employee or third party that are necessary for Samsara to collect, use, and share Customer Data in accordance with these Terms (ii) no Customer Data infringes upon or violates any other party's intellectual property rights, privacy, publicity or other proprietary rights and (iii) Customer will adhere to all applicable state, federal and local laws and regulations in the conduct of its business in relation to Samsara and its receipt and use of the Products. YOU AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS SAMSARA AND, IF RELEVANT, ITS SUBPROCESSORS AGAINST ANY LIABILITIES, DAMAGES, DEMANDS, LOSSES, CLAIMS, COSTS, FEES (INCLUDING LEGAL FEES), AND EXPENSES IN CONNECTION WITH ANY THIRD-PARTY LEGAL OR REGULATORY PROCEEDING ARISING FROM ANY ACT OR OMISSION OF THE CUSTOMER IN RELATION TO CUSTOMER INSTRUCTIONS OR FROM THE CUSTOMER'S BREACH OF THIS SECTION 10.2.

10.3 Data Protection Addendum. The "Data Protection Addendum" at <https://www.samsara.com/legal/data-protection-addendum> sets forth the Parties' agreement with respect

to the terms governing any Processing of Personal Data by Samsara on the Customer's behalf pursuant to these Terms. The Data Protection Addendum forms part of these Terms and supersedes any prior agreements regarding Customer Personal Data. The terms "Processing", "Personal Data", and "Customer Personal Data" used in this Section are all defined in the Data Protection Addendum.

11. Confidentiality.

11.1 Confidential Information. "Confidential Information" means any technical, financial, or business information disclosed by one Party to the other Party that: (i) is marked or identified as "confidential" or "proprietary" at the time of such disclosure; or (ii) under the circumstances, a person exercising reasonable business judgment would understand to be confidential or proprietary. Samsara Confidential Information includes any information related to the Products, including the pricing thereof, Samsara Software Systems, or Samsara customers or partners, and any data or information that Samsara provides to Customer in the course of providing the Products to Customer. Customer Confidential Information includes Customer Data and any data or information that Customer provides to Samsara for the purpose of evaluating, procuring, or configuring the Services (for example, makes and models of vehicles or equipment, address book or CRM data, vehicle routes, or similar information). Confidential Information excludes information that: (i) is now or hereafter becomes generally known or available to the public, through no breach of the receiving Party's confidentiality obligations; (ii) was known, without restriction as to use or disclosure, by the receiving Party prior to receiving such information from the disclosing Party; (iii) is acquired by the receiving Party from a third party who has the right to disclose it and who provides it without restriction as to use or disclosure; or (iv) is independently developed by the receiving Party without use or knowledge of or reference to any Confidential Information of the disclosing Party.

11.2 Confidentiality Obligations. The receiving Party agrees: (i) to maintain the disclosing Party's Confidential Information in strict confidence; (ii) not to disclose such Confidential Information to any third parties (except for any agents of receiving Party in performing under these Terms under reasonable confidentiality obligations); and (iii) not to use any such Confidential Information for any purpose except to perform under these Terms or as authorized by the disclosing Party. Notwithstanding anything to the contrary in these Terms, the receiving Party may disclose the disclosing Party's Confidential Information to the extent required by law or regulation, provided that the receiving Party uses reasonable efforts to give the disclosing Party advance notice of such requirement and reasonably cooperates with the disclosing Party at the disclosing Party's expense in preventing, limiting, or protecting such disclosure.

12. Proprietary Rights.

12.1 Samsara Software. Samsara and its licensors exclusively own all right, title and interest in and to the Samsara Software that Customer accesses or licenses, including all associated intellectual property rights. Customer acknowledges that the Samsara Software is protected by copyright, trademark, and other laws of the United States and foreign countries. Customer agrees not to remove, alter or obscure any copyright, trademark, service mark or other proprietary rights notices incorporated in or accompanying the Services. Customer shall and hereby does irrevocably transfer and assign to Samsara all right, title, and interest it may have in the Samsara Software to Samsara and Samsara hereby accepts such transfer. No ownership rights are being conveyed to Customer under these Terms. Except for the express rights granted herein, Samsara does not grant any other licenses or access rights, whether express or implied, to any other Samsara software, services, technology or intellectual property rights.

12.2 Firmware. The Firmware is licensed, not sold. Customer owns the Hardware on which the Firmware is recorded, but Samsara retains ownership of the copy of the Firmware itself, including all intellectual property rights therein. Customer acknowledges that the Firmware is protected by patent, copyright, trademark, and other laws of the United States and foreign countries. Samsara reserves all rights in the Firmware not expressly granted to Customer in these Terms. Customer acknowledges and agrees that

portions of the Firmware, including but not limited to the source code and the specific design and structure of individual modules or programs, constitute or contain trade secrets of Samsara and its licensors.

13. **Wifi Data Usage.** The Enterprise Vehicle Gateway License (LIC-VG-ENT) includes up to 500 MB per month of WiFi data. No other Vehicle Gateway license includes WiFi data, unless identified otherwise in the applicable Order Form together with the magnitude of data included. Connectivity between the Vehicle Gateway and Samsara Services does not count towards the monthly WiFi data provision. Samsara reserves the right to limit access to personal entertainment streaming services. Data usage above the monthly threshold may result in the reduction of connection speeds, the restriction of connectivity, the interruption of connectivity, or some combination thereof. Restriction or interruption of connectivity will not impact the function of HOS Logs. Customer may track data usage from the Gateways page within the Settings section of the Samsara dashboard.

14. **Links to and Integrations with Third Party Products or Services.** The Products may contain links to and/or integrate with third party websites, resources, products and/or services. SAMSARA PROVIDES THESE LINKS AND INTEGRATIONS "AS IS" WITHOUT WARRANTY OF ANY KIND AND ONLY AS A CONVENIENCE. Samsara is not responsible for the content, functionality, or availability of such third party products and/or services. Customer acknowledges sole responsibility for and assumes all risk arising from its use of any third party websites, resources, products and/or services and any links or integrations made available thereto.

15. **Publicity.** Customer hereby grants Samsara permission to use the Customer name and logo on Samsara's website, press releases, customer lists, SEC filings, earnings calls, and investor and marketing materials to list Customer as a customer. However, Samsara will not use Customer's name, trademarks, or logos in any other way without Customer's prior consent.

16. **Term.** The term of these Terms begins upon the date on which you accept these Terms, by clicking a box indicating your acceptance, by executing an Order Form or other contract that references these Terms, by purchasing Products or otherwise entering into an Order Form or other contract with Samsara, a Samsara reseller, or any other entity or individual for the purchase of Products or under which Products are made available to you, or by otherwise accessing and/or using the Products, whichever is the earlier, and shall continue until (i) the License Expiration Date for the last active Order Form or other contract you entered into for the purchase of Products or under which Products are made available to you, (ii) you are no longer authorized to access and/or use the Products, or (iii) these Terms are otherwise terminated earlier as provided hereunder, whichever is earliest.

16.1 **Renewal.** Unless you notify Samsara in writing of your intent to cancel the applicable Order Form or other contract you entered into for the purchase of Products or under which Products are made available to you at least thirty (30) days prior to the License Expiration Date, Samsara may renew your license term, effective on the License Expiration Date, for up to the same period as the immediately preceding license term (or, in Samsara's discretion, shorter periods to align license expiration dates across multiple active orders) (each such period a "Renewal Term") at any time up to ninety (90) days after the License Expiration Date. Subject to Samsara's renewal rights set forth in the foregoing sentence, you and Samsara may mutually agree to enter into a new Order Form to renew your license term upon the License Expiration Date, which new Order Form may include additional or different Products or license terms to the extent mutually agreed. If Samsara renews your license term as described in the first sentence of this paragraph, license pricing for each Renewal Term will not exceed the license price for the immediately preceding license period on a prorated basis (i.e., the Initial Term or immediately preceding Renewal Term, as applicable) plus 5% per year from the original purchase date, and your payment method and terms will remain the same as indicated on the applicable Order Form (e.g., monthly if you were allowed monthly payments, or yearly if you were allowed annual payments or upfront payment). Please email renewals@samsara.com for any questions regarding automatic renewal.

16.2 Termination. Samsara may terminate these Terms, any Order Form, and your access to and use of the Samsara Software at its sole discretion, at any time upon notice to you. However, if Samsara so terminates at its convenience and not as otherwise set forth in these Terms or the applicable Order Form or due to your breach thereof, then Samsara will provide you with a Refund. Unless otherwise set forth herein or in the applicable Order Form, an Order Form cannot be terminated prior to the License Expiration Date.

16.3 Effect of Termination. Upon any termination or expiration of these Terms, the following Sections of these Terms will survive: 5 (License Restrictions), 7.2 (Pre-Launch Offerings), 7.3 (Feedback), 8 (Payment, Shipping, and Delivery), 10 (Customer Data), 11 (Confidentiality), 12 (Proprietary Rights), 16 (Term), 17 (Warranty Disclaimers), 18 (Limitation of Liability), 19 (Dispute Resolution), 20 (Governing Law), and 21 (General Terms). At the Customer's request, and subject to Samsara's data retention and backup policies, Samsara shall delete and remove any Customer Data on the Hosted Software.

17. Warranty Disclaimers. THE SERVICES ARE PROVIDED "AS IS," WITHOUT WARRANTY OF ANY KIND. WITHOUT LIMITING THE FOREGOING, SAMSARA EXPLICITLY DISCLAIMS ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, AND ANY WARRANTIES ARISING OUT OF COURSE OF DEALING OR USAGE OF TRADE. Samsara makes no warranty that the Services will meet Customer's requirements or be available on an uninterrupted, secure, or error-free basis. Samsara makes no warranty regarding the quality, accuracy, timeliness, truthfulness, completeness or reliability of any analytics or Customer Data. For more information about the Samsara Hardware warranty, please visit <https://www.samsara.com/support/hardware-warranty>.

18. Limitation of Liability.

18.1 No Consequential Damages. NEITHER SAMSARA NOR CUSTOMER NOR ANY OTHER PARTY INVOLVED IN CREATING, PRODUCING, OR DELIVERING THE PRODUCTS WILL BE LIABLE FOR ANY INCIDENTAL, SPECIAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, LOSS OF DATA OR GOODWILL, SERVICE INTERRUPTION, COMPUTER DAMAGE OR SYSTEM FAILURE OR THE COST OF SUBSTITUTE PRODUCTS ARISING OUT OF OR IN CONNECTION WITH THESE TERMS OR FROM THE USE OF OR INABILITY TO USE THE PRODUCTS, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR ANY OTHER LEGAL THEORY, AND WHETHER OR NOT THE OTHER PARTY HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGE, EVEN IF A LIMITED REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE. SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, SO THE ABOVE LIMITATION MAY NOT APPLY.

18.2 Cap. EXCEPT AS TO ANY EXPRESS INDEMNIFICATION OBLIGATION SET FORTH HEREIN, IN NO EVENT WILL EITHER PARTY'S TOTAL LIABILITY ARISING OUT OF OR IN CONNECTION WITH THESE TERMS OR FROM THE USE OF OR INABILITY TO USE THE PRODUCTS EXCEED THE AMOUNTS CUSTOMER HAS PAID TO SAMSARA HEREUNDER DURING THE TWELVE (12) MONTHS PRECEDING THE EVENT GIVING RISE TO THE DAMAGE, OR IF CUSTOMER HAS NOT HAD ANY PAYMENT OBLIGATIONS TO SAMSARA (FOR EXAMPLE THROUGH A FREE TRIAL), ONE HUNDRED DOLLARS (\$100).

18.3 THE EXCLUSIONS AND LIMITATIONS OF DAMAGES SET FORTH ABOVE ARE FUNDAMENTAL ELEMENTS OF THE BASIS OF THE BARGAIN BETWEEN SAMSARA AND CUSTOMER.

19. Dispute Resolution. Any dispute arising from or relating to the subject matter of these Terms that cannot be resolved by the Parties within a period of sixty (60) days after notice of a dispute has been given by one Party hereunder to the other, shall be finally settled by arbitration in San Francisco, California, United States, using the English language in accordance with the Arbitration Rules and Procedures of the Judicial Arbitration and Mediation Services, Inc. ("JAMS Rules") then in effect, by one or more commercial arbitrator(s) with substantial experience in resolving complex commercial contract disputes. The Parties agree that such arbitrator(s) shall have full authority to award preliminary and permanent injunctive relief,

damages, and any other relief available in law, at equity, or otherwise pursuant to applicable law and that any emergency arbitrator(s) appointed in accordance with the JAMS Rules shall have authority to grant emergency relief in accordance with such rules.

20. **Governing Law.** These Terms and any action related thereto will be governed by the laws of the State of California without regard to its conflict of laws provisions. Exclusive jurisdiction and venue for actions related to these Terms or Customer use of the Products will be the state and federal courts located in San Francisco County, California, United States, and both Parties consent to the jurisdiction of such courts with respect to any such actions.

21. General Terms.

21.1 **Miscellaneous.** These Terms together with any applicable Order Form constitute the entire and exclusive understanding and agreement between Samsara and you regarding the Products, and these Terms supersede and replace any and all prior oral or written understandings or agreements between Samsara and you regarding the Products. If there is a conflict between the terms of an Order Form and these Terms, then the terms of the Order Form controls over these Terms. If for any reason a court of competent jurisdiction finds any provision of these Terms invalid or unenforceable, that provision will be enforced to the maximum extent permissible and the other provisions of these Terms will remain in full force and effect. You may not assign or transfer these Terms, by operation of law or otherwise, without Samsara's prior written consent, except in the case of a merger, acquisition, or sale of all or substantially all assets of your company. Any attempt by you to assign or transfer these Terms, without such consent, will be null. Samsara may freely assign or transfer these Terms without restriction. Subject to the foregoing, these Terms will bind and inure to the benefit of the Parties, their successors and permitted assigns. Any notices or other communications provided by Samsara under these Terms, including those regarding modifications to these Terms, will be given: (i) via email; (ii) by posting to Samsara's website; or (iii) by posting to the Services. For notices made by e-mail, the date of receipt will be deemed the date on which such notice is transmitted. Either Party's failure to enforce any right or provision of these Terms will not be considered a waiver of such right or provision. The waiver of any such right or provision will be effective only if in writing and signed by a duly authorized representative of both Parties. Except as expressly set forth in these Terms, the exercise by either Party of any of its remedies under these Terms will be without prejudice to its other remedies under these Terms or otherwise.

21.2 **Acceptable Use.** Customer may not, and may not allow any third-party, including its Authorized Users, to (a) use the Products: (i) for any inappropriate, improper, discriminatory, illegal, or otherwise harmful purpose or (ii) to violate, or encourage the violation of, the rights of others which includes, without limitation, legal rights (e.g., intellectual property or proprietary rights) or human rights (i.e., the rights inherent to all human beings regardless of race, sex, nationality, ethnicity, language, religion, or any other status, including without limitation the right to life and liberty, freedom from slavery and torture, freedom of opinion and expression, the right to work and education, and many more), each as reasonably determined by Samsara; or (b) engage in abusive, harassing, threatening, offensive, or otherwise improper conduct towards Samsara or its employees, agents, service providers, partners, or other customers. To report any potential misuse or violation, please email abuse@samsara.com or submit an anonymous concern via samsara-external.ethicspoint.com.

21.3 **Export Restrictions.** Customer shall not use the Products in violation of applicable export control or sanctions laws of the United States or any other applicable jurisdiction. Customer shall not use the Products if Customer is or is working on behalf of any restricted person or entity, including those listed on the U.S. Treasury Department's list of Specially Designated Nationals, the U.S. Department of Commerce Denied Person's List or Entity List, the State Department's Debarred list, or similar denied parties list without prior authorization by the U.S. Government. Customer shall not export, re-export, or transfer the Products if for use directly or indirectly in any prohibited activity described in Part 744 of the U.S. Export

Administration Regulations, including certain nuclear, chemical or biological weapons, rocket systems or unmanned air vehicle end-uses.

21.4 Force Majeure. Samsara is not liable or responsible, nor shall be deemed to have defaulted under or breached these Terms, for any failure to perform or delay in performing its obligations under these Terms due to an event of force majeure. An event of force majeure is any event or circumstance beyond Samsara’s reasonable control, such as war, hostilities, act of God, earthquake, flood, fire, or other natural disaster, strike or labor conditions, material shortage, epidemic, disease, government action, or failure of utilities, transportation facilities, or communication or electronic systems.

21.5 Financed Purchases. If you are accessing the Products through a financing entity (“Lender”), the terms in this Section shall apply. Any obligation you may have to the Lender is absolute and unconditional, not subject to any setoff or counterclaim as between you and Lender, unless agreed to otherwise in the separate financing agreement (“Financing Agreement”) you enter into with the Lender to finance your purchase of the Products. You acknowledge and agree that when you execute the Financing Agreement, the Lender is prepaying Samsara for the Products on your behalf and such prepayment is final and cannot be refunded by Samsara unless otherwise provided under these Terms. You accept the risk that any Products are not provided or are not satisfactory; provided this sentence does not affect your rights against Samsara as limited by these Terms, or Samsara’s obligations to you under these Terms. If you choose to discontinue use of the Products for any reason, you will continue to be liable for any outstanding payment obligations specified in the Financing Agreement. If you have any claim against or dispute with Samsara, you may not take action by reason of such claims against Lender. If you are purchasing through a Lender, Samsara may terminate your access to the Products should you breach these Terms or the terms of the Financing Agreement. Any Refunds issued by Samsara under these Terms for Product purchases financed under a Financing Agreement shall be remitted to the Lender, and any impact such remittance may have on your remaining payment obligations to Lender is governed by the Financing Agreement.

21.6 Contact Information. If you have any questions about these Terms or the Products, please contact Samsara at info@samsara.com or by mail at 350 Rhode Island Street 4th Floor, South Building, San Francisco, CA 94103.

TRANSFINDER

Antonio Civitella, President/CEO
Name & Title

Authorized Signature

Date

LICENSEE - Lincoln Consolidated School District

Federal Tax ID #

Purchase Order Number

Name & Title

Authorized Signature

Date

Lincoln Consolidated School

To: Lincoln Consolidated School District
ATTN: Jason Fredenburg

Prepared by: **Andrew Carucci**
Account Executive
acarucci@transfinder.com
1.800.373.3609

Date: March 21, 2024

Transfinder Company Overview



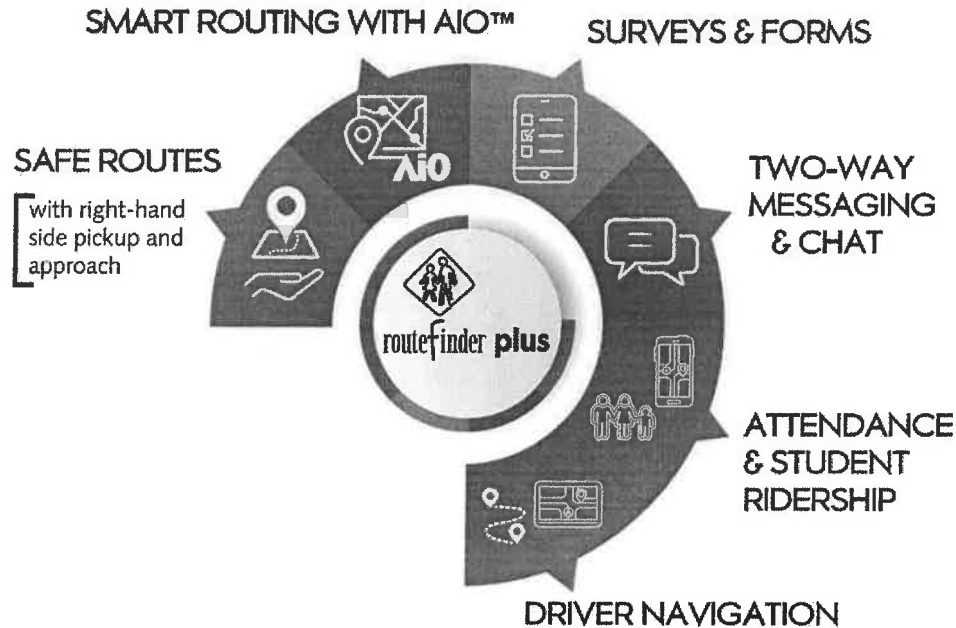
As the most widely used student transportation software in North America, Transfinder has more than 30 years of experience, and we are actively working with over 2,000 school districts. We've brought all of that experience and knowledge to our all-in-one platform for managing student transportation and communicating with stakeholders.

Company Highlights:

- Winner of the Most Innovative Software Award at the 2020 Bus Technology Summit
- Inc Fastest-Growing Private Company (11 years)
- Over 140 Employees and 2,000 clients
- State Vendor for Maine and Hawaii



Lincoln Consolidated School



Transfinder offers an all-in-one solution designed for flexibility. Users will have a customized experience accessing just the information they need and the tools to communicate and share information across your organization.

Managing your entire transportation tools through one software platform is required to having reliable information synced to all of your stakeholders. It's critical as changes are made district staff, parents, and drivers are all aware of those changes in real-time. A single platform also means no more duplicating work, as changes are updated across the platform through a single shared database. And finally, the safety and accuracy offered by a single platform is important showing drivers the same map and route information as Transportation planned it.

Each of our software modules are available all together or piece by piece. With everything together your district will have everything it needs to manage every aspect of transportation including:

- Creating Safe Reliable Routes
- Digitizing field trip approvals and billing
- Navigating routes and tracking student ridership
- Managing driver performance through GPS Comparative Analysis

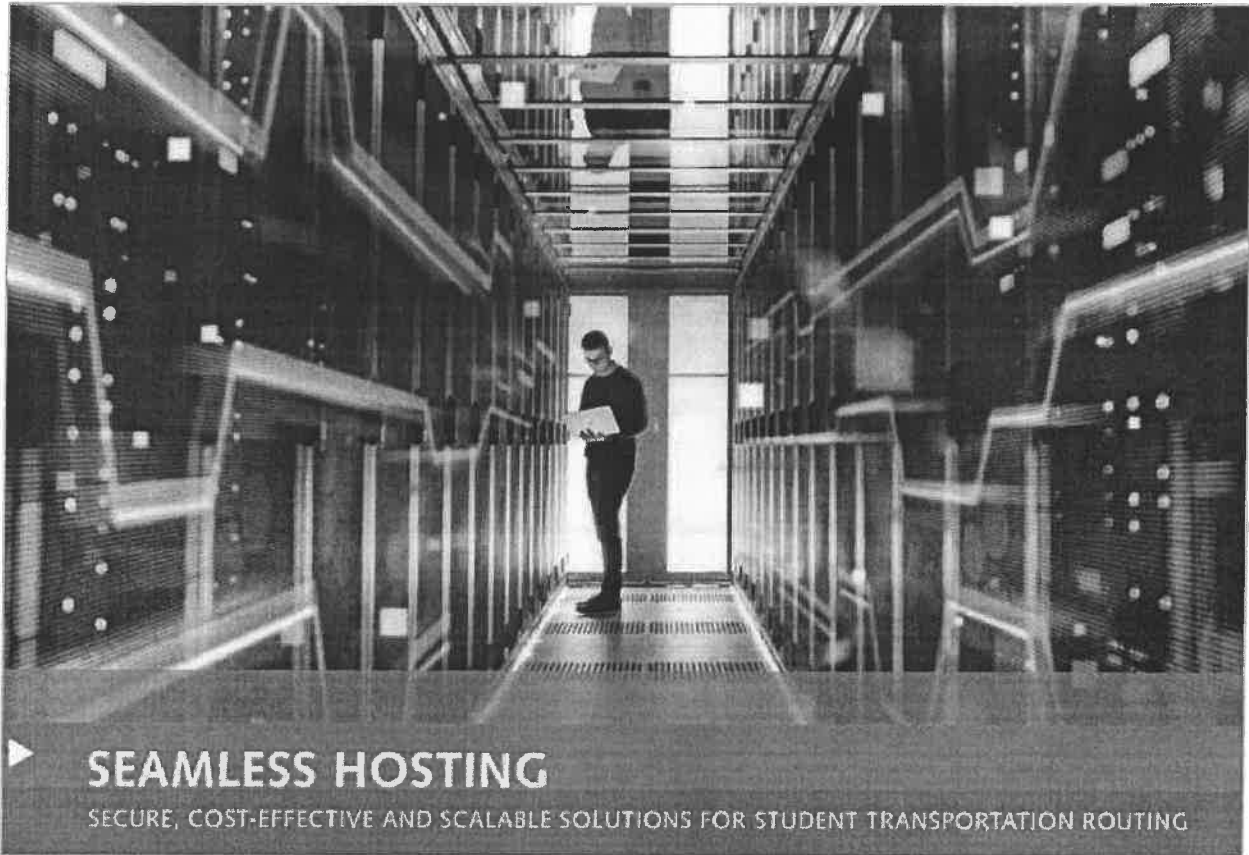
Additionally with our full suite of software you'll be able to communicate transportation information to every stakeholder including:

- Routers & Dispatchers
- District Staff
- Parents & Guardians
- Drivers, Aides, and Subs

Lincoln Consolidated School

Hosting on the Amazon Cloud

Based on our conversations, we are recommending that Transfinder host the entire system on the cloud. This will give district staff access to powerful tools and critical data from anywhere with an internet connection



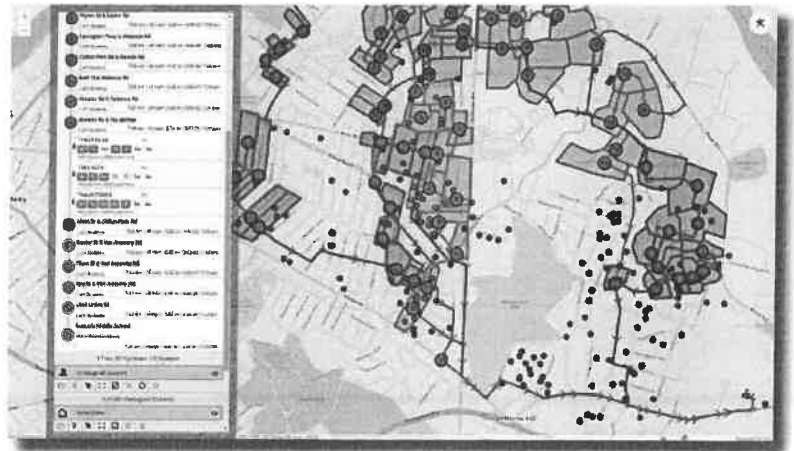
Transfinder's Hosted Services

Transfinder's Seamless Hosted Solutions allow you to remotely access your data, without setting up a complicated and expensive infrastructure. You're "renting" space and bandwidth and owning some peace of mind through Transfinder in order to implement, organize, secure, and access software applications and data. This gives you a secure, convenient, cost-effective way to access your relevant data, making it possible for your district or contractor site to handle a large amount of traffic, internally and externally. Plus, our cloud hosted solutions are scalable and highly reliable for any size organization.

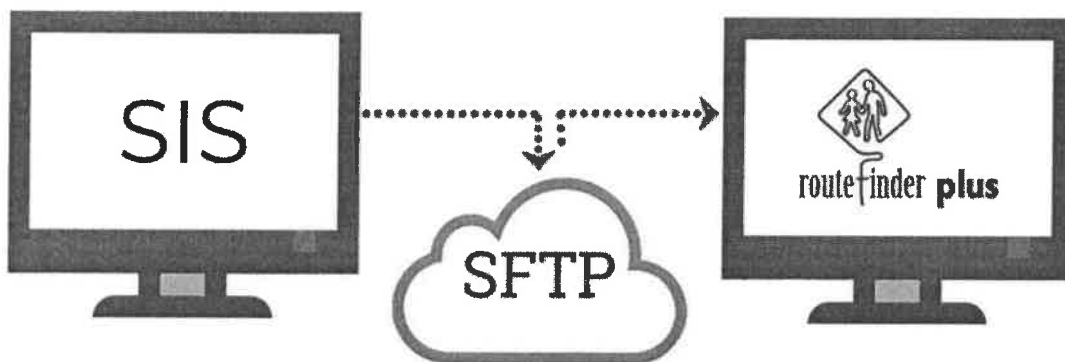
Routefinder Plus – Customizable, Automated, and Easy to Use

Routefinder PLUS is a fully custom user experience ready for your organization. Manage your organization’s data about students, stops, routes, field trips, drivers, and vehicles in one place. The system offers unlimited User Defined Fields, customized views, safe route creation and automatic stop assignments, and a Custom Report Writer to let you access the information you need.

Managing data with Routefinder Plus begins with our process for automating imports to keep your information up to date. Your Project Manager will work with the district’s technology team, and set up a customized data flow with PowerSchool. They will coordinate what information needs to be imported into Routefinder Plus and set up a schedule to have this happen. Because Routefinder Plus offers unlimited User Defined Fields we can import essentially any information from your SIS securely through Transfinder’s SFTP.



On top of offering seamless and secure auto imports, Routefinder Plus also allows users to automate exports in case you plan to share your transportation information back to the SIS or through another system. Again, by using simple flat file exports, data can be securely shared through the Transfinder SFTP to keep other systems up-to-date automatically as well.



Lincoln Consolidated School

Map Data – Working with EXACT map data

Routefinder PLUS is built on the ESRI GIS mapping platform to offer an enterprise map solution for districts. Your environment will be delivered with all the required map elements for routing from day one with the ability to apply your local knowledge to make the map safer and more accurate. As part of your implementation,



Transfinder's Data Team works to source street maps containing your local one-ways, speed limits, non-traversable streets, etc. as well as point and parcel map layers for accurate student placement. This data will be present from the moment you receive your Routefinder PLUS environment.

This will help with accurate marking of students, accurate mileage, and most importantly, confirmation that stop locations are SAFE. Your map in our software should look like this:



If you have ever typed a local address into a web search, and had the address come up in the wrong location, chances are the map is based on address ranges. Address Ranges are the foundation of *most* routing software systems, and you have to enter such a project expecting students to map in an *approximate* location. Coding a road segment on Smith Road is from 1-100, does NOT mean there are 100 houses on that road, with all the evens perfectly on one side and the odds on another. House #50 is rarely right in the exact center of that line.

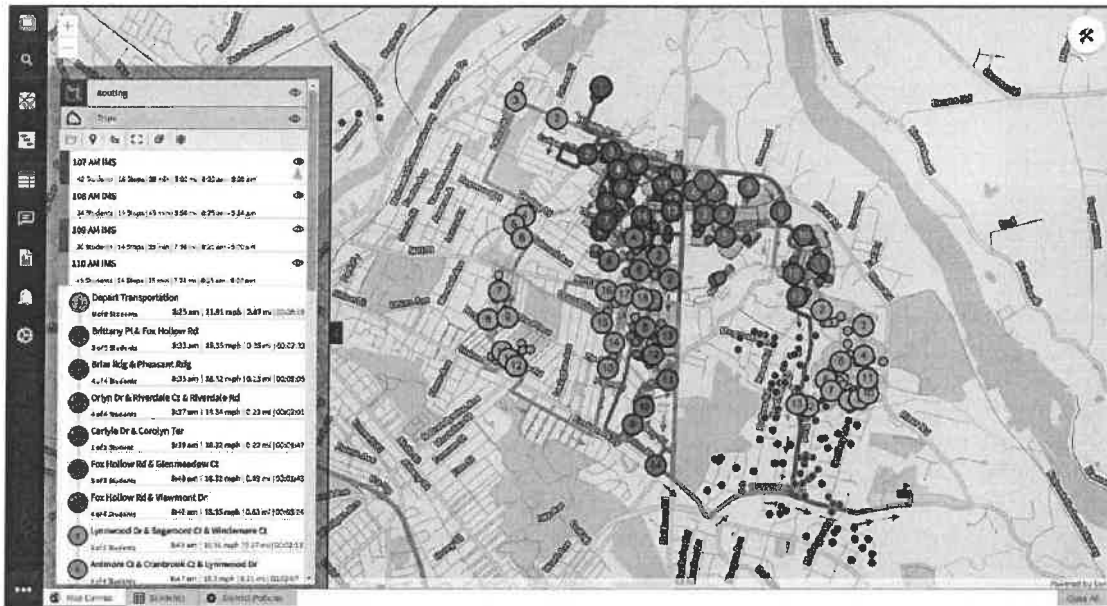
Using *exact* address information with Transfinder is not only easier and more accurate, it can directly affect funding (based on home to school or home to stop distance). Most importantly, students will be kept safer, as Routefinder PLUS will show them at their exact location, rather than just somewhere in the general vicinity of their home.

Lincoln Consolidated School

Safe Assignment of Students to Bus Stops



Transfinder allows routers to define an exact area for each bus stop. Only students who live in that zone would automatically assign to that bus stop. This means routing based on safety, not just math.



Multi-Route Editing allows staff to work with many routes at one time, moving stops between routes, and optimizing a set of routes at once. Routers can work faster and see more information to improve the overall efficiency of the operation.



Lincoln Consolidated School

Custom Reports & Route Sheets

Routefinder PLUS users can build *unlimited customized reports, and unlimited custom route sheets* to the district's exact specification, using any data available about the route, the stop, the student the school, the driver, etc. We also give the district access to our library of already established reports.

TRIP DETAIL							
TRIP: 107 AM IMS		START TIME: 06:42 am		DISTANCE: 0			
AIDE:		FINISH TIME: 07:20 am		STUDENTS TRANSPORTED: 33			
DRIVER: DEVINE, MIHIR		TOTAL TIME: 0:38		MAX STUDENTS ON BUS: 33			
BUS: 183							
STOP	TIME	COMMENT/LOCATION	COUNT	STUDENT	SCHOOL	GRADE	DAYS
1	06:42 am	Depart Transportation	0	PICK UP			
		Start On Commerce Park Dr Go 0.29 mi. Turn Left On Hillside Ave Go 0.02 mi.					
2	06:44 am	1360 Hillside Ave	2	PICK UP			
		Go 0.1 mi. Turn Right On Rosa Rd Go 0.18 mi. Turn Left On Providence Ave Go 0.19 mi.		CONTI, NEIL	IMS	7	M TU W TH F
				BERGAMI, SYLVIA	IMS	8	M TU W TH F
3	06:46 am	Providence Ave & Sheridan Ave	1	PICK UP			
				AGGARWAL, MADELEINE	IMS	7	TU TH

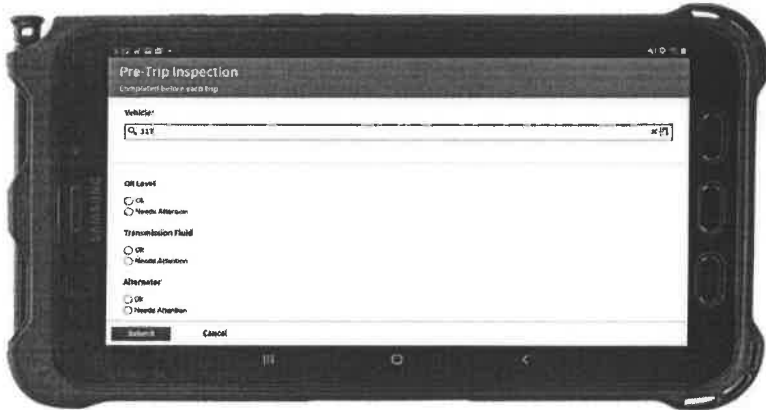
The above route sheet includes turn-by-turn directions with mileage as an example. This is one of many different route sheets used by our clients. Users can easily type in additional notes & landmarks to include on the route sheet, *and stop time adjustments can be made in seconds.*

TRIP DETAIL							
TRIP: 200 AM RES		START TIME: 07:56 am		DISTANCE: 3.656			
AIDE:		FINISH TIME: 08:51 am		STUDENTS TRANSPORTED: 33			
DRIVER: ALMOND, CARLO		TOTAL TIME: 0:55		MAX STUDENTS ON BUS: 33			
BUS: 117							
STOP	TIME	COMMENT/LOCATION	COUNT	STUDENT	SCHOOL	GRADE	Photo
1	07:56 am	Depart NHS	0	PICK UP			
2	08:01 am	Brier Rdg & Phasant Rdg	4	PICK UP			
		Go 0.09 mi. Turn Left On Chestnut Ln Go 0.04 mi. Turn Right On Orlyn Dr Go 0.25 mi. Turn Left On Viewmont Dr Go 0.06 mi.		CLOW, ELEANOR	RES	4	
				LAIBE, PHILIP	RES	3	

Lincoln Consolidated School

Custom Forms – Collect Information from Staff and your Community

Formfinder allows districts to build fully customizable forms for collecting valuable data directly in their routing platform. This tool is included at no additional cost. Internal forms can be used for tracking data like Driver Training Hours, Vehicle Inspections, or Student Incidents. Public forms allow you to collect data from the community as well by sharing the forms through a URL or QR code. These can be used for Transportation Requests, Feedback Surveys, Field Trip Permissions, and much more.



Use pre-built forms from the Transfinder library or build your own with unique form questions for text, dates, rating scales, lists, and more. Users can set start and end dates or limit the geolocation that forms can be submitted at.

All of these powerful features are tied directly into your routing platform Routefinder Plus. That means you can get alerts or run custom reports for the form data you collect. Tie forms directly to student, staff, or vehicle records so you can see exactly how many incidents a student has and the details of the event while looking at their record.

Your organization can quickly create and share forms with staff in minutes. Secure and easy data entry can be done through a desktop or mobile device. All form data is captured and available for administrative review and easy to track. Report on and analyze data in forms as soon as it has been submitted.

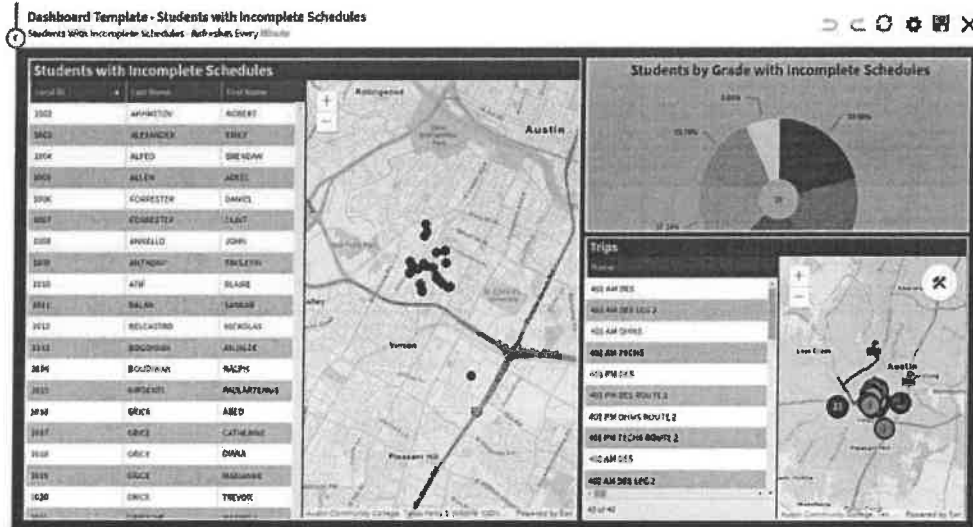


Lincoln Consolidated School

Powerful Dashboard Analytics

Get greater insight into your operations with customizable dashboards. See KPIs on every level of your operation from trips to students to staff and vehicles. Combine charts, grids, maps, and calculations to get a birds eye view of what is daily as well as year over year.

Integrate the full suite of software to see GPS data and student ridership live in real-time through dashboard views. Catch late vehicle arrivals and students getting off at unplanned locations before the calls even come in.



Users can create multiple dashboards to meet the needs of your entire transportation staff from dispatchers and administrators up to directors and business managers. It has never been easier to see what is happening and catch problems before they occur. Our implementation team will work with you to access our library of dashboards or build custom views to meet your districts unique needs.



Lincoln Consolidated School

Access to Transportation Information - Unlimited Users

With Viewfinder, district staff can get answers to questions without needing to call transportation. This can streamline communication within the district, ensuring the right people have access to information. Staff with appropriate role-based security permissions should be able to find information in seconds.

Name	School of Attendance	Grade	Geo Street
AARON, EMILY	Craig Elementary Sch...	K	2132 Baker
ABBASZADEH, ANDREW	Iroquois Middle School	06	821 RED OA
ABBASZADEH, CARA	Glenclyff Elementary S...	03	873 RIVERY
ABBASZADEH, FRANKIE	Niskayuna High School	09	36 LINDA LN
ABDU, GIOVANNA	Hillside Elementary S...	03	955 ST. DAV
ABDU, JORDYN	Craig Elementary Sch...	01	1428 Roseh
ABDU, NATASHA	Birchwood Elementary	02	873 HARRIS
ABDU, RAHUL	Rosendale Elementar...	01	14 CHESTNI
ABDULLA, RIMAZ	Craig Elementary Sch...	02	1047 LAMPI
ABEL, ABIL	Birchwood Elementary	KP	1020 Woodl
ABEL, AMBER	Hillside Elementary S...	05	1078 CORNI
ABEL, KENDRA	Hillside Elementary S...	03	1078 CORNI

ANDREW V ABBASZADEH			Grade 06
821 RED OAK DR NISKAYUNA, NY 12309		Iroquois Middle School (IROQ) ID: 01761	
Schedule	Contacts	Notes	
PICK UP Home	TRIP ASSIGNMENT 22 AM Iroquois VEHICLE 188	STOP NAME Maple Ln & Red Oak Dr STOP TIME 8:26 AM	
DROP OFF Home	TRIP ASSIGNMENT 22 PM Iroquois VEHICLE 188	STOP NAME Maple Ln & Red Oak Dr STOP TIME 3:48 PM	

Above: Secretaries and Principals can see a list of all their students, and quickly see their assigned bus stop, route, time, etc. This can help when answering parent phone calls in many cases. The same information can be shown by run, showing all the students rostered to a given bus route or bus stop.

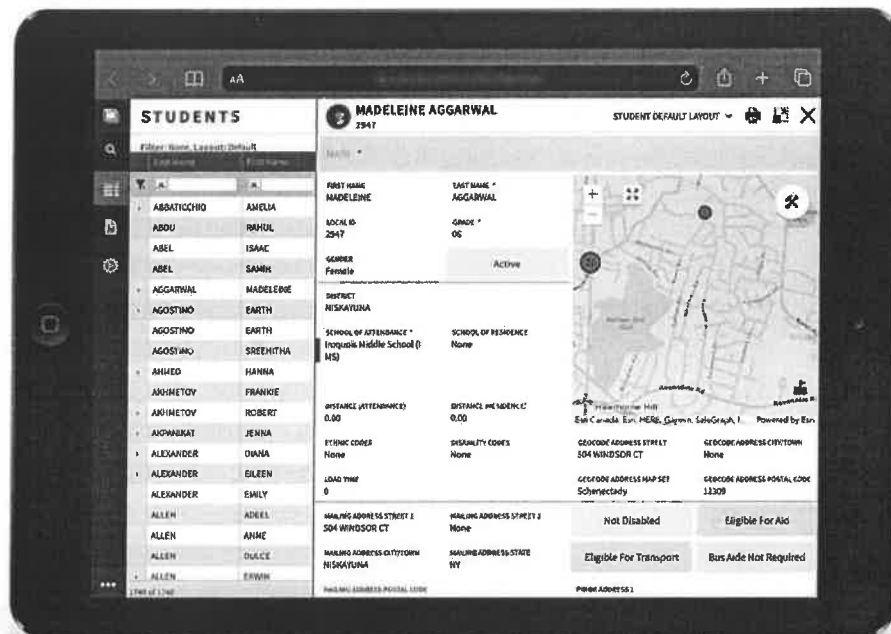
Below: Users can schedule reports to be sent via email on a regular basis. For example, a key staff member gets an email every day at 2pm, with an alphabetical list of their students and that day's afternoon bus assignments. Our team will work with you to make the most of this functionality, to ensure that district staff are always kept informed with the most current information.

Name	Reports	Description	Recur Every	Start Date	Start Time	To
Weekly Detail Reports - Birchwood	Detail		1 week on Tues	11/28/2018	2:00 PM	echauhan@transfn...
Field Trips - Weekly	Detail		1 week on Mon, Tues, We...	11/28/2018	12:00 AM	avittt@transfinder.c...
Student Roster Rosendale - Bus Info	Schedule (Summary ...	Student Roster for Rosendale Elements...	1 week on Mon, Tues, We...	10/31/2018	12:00 AM	megan@transfinder...
Updated Trip Detail	Detail	This report generates a list of missed st...	1 week on Sun, Mon, Sat	09/03/2018	12:00 PM	megan@transfinder...
Student Roster - Birchwood	Schedule (Summary ...	Student Roster for Birchwood Elementa...	1 week on Tues	10/01/2018	8:00 AM	megan@transfinder...
Student Roster - Craig	Schedule (Summary ...	Student Roster for Craig Elementary	1 week on Sun, Thurs, Sat	08/27/2018	8:00 AM	avittt@transfinder.com
Student Roster - Glenclyff	Schedule (Summary ...	Student Roster for Glenclyff Elementary	1 week on Sun, Tues, Sat	08/31/2018	7:00 AM	tstone@transfinder...
Vehicles Due for Registration	Detail	Vehicles Due for Registration with 30 ...	1 day (Weekdays Only)	10/01/2018	12:00 AM	megan@transfinder...

Lincoln Consolidated School

Access From Any Device – Unlimited Staff

Viewfinder is accessible on any device, simply log in and have everything at your fingertips.



In today's mobile world, staff need vital information available to them, no matter where they are.

Viewfinder gives new options for school staff and administrators, including:

- Staff in the afternoon bus loading area, directing students to the correct vehicle, improving load times and reducing radio traffic.
- Administration and Board Members being able to answer many transportation and map – based questions at the board meeting, not needing to wait on staff to provide answers a the next month's meeting.
- School Resource Officers have student information in hand, who rides which bus, who shares a bus stop, and any other information required to help them do their jobs.

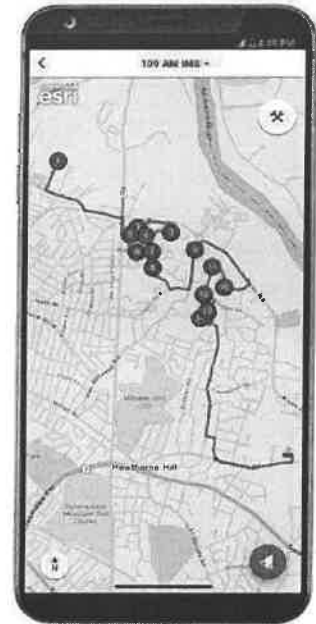
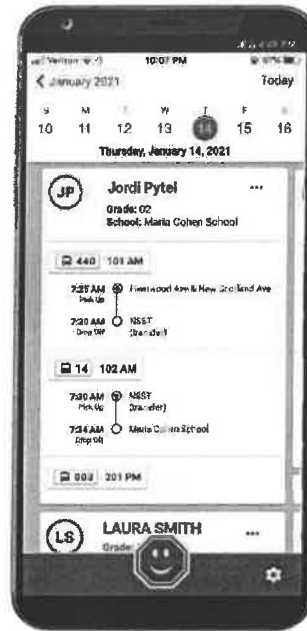
Lincoln Consolidated School

Direct Communication with Families



Parents and authorized guardians or family members will have live access to their children's bus assignments. They will be informed, and receive critical updates from transportation. All this is all available to unlimited families.

- Parents are invited via email to subscribe.
- Families can see assignments for their children, planned stop, route, time, etc.
- Staff can send out alerts to all students on a route, or a portion of a route, or a few bus stops, or in a specific neighborhood, etc.
- Alerts can be sent in the moment, or staff can set up Scheduled Announcements.
- 2-way messaging with families.

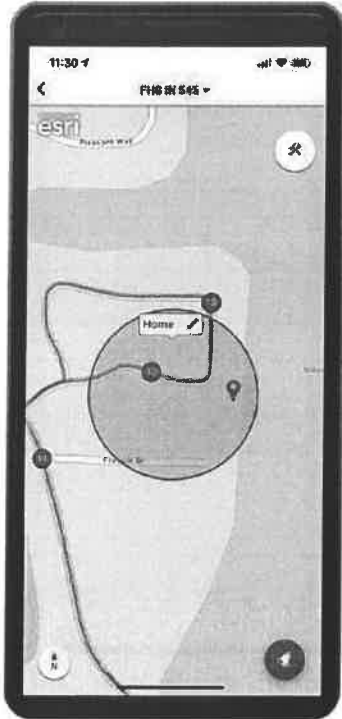


KEY NOTE:

This app does NOT require GPS, it does not force the district to give parents GPS location, nor give parents any kind of automatic warning that the bus is getting close. Stopfinder Communication allows parents see the plan for their child, receive announcements about busing, etc. Enabling alerts to parents based on GPS data is not required. That said, this functionality can be added if and when the district wishes. In that case, Stopfinder GeoAlerts is an option that can be included at any time, as long as compatible GPS units are on the vehicles.

Lincoln Consolidated School

Alert Families When the Bus is Getting Close



**stopfinder
with GeoAlerts**

To go a step beyond communicating schedules and sending announcements... Stopfinder has the ability to integrate with GPS Hardware on the bus. Your district can then provide near real-time information to students and parents.

Parents and administrators can create 'alert zones' around a stop, a school, or at any point on the route. When the bus drives through the zone, according to the GPS unit, the alert is sent.

Parents and students will know when the bus is getting close, and this can help make life in the mornings and afternoons much easier.

Parents/Subscribers can Set MULTIPLE Alerts!

Common examples include:

- Bus Enters neighborhood
- Bus passes nearby landmark or major intersection
- Bus leaves the school in the afternoon

Key notes:

- Planned route can be shown or hidden by the Stopfinder Administrator in the transportation office.
- Each parent / caregiver has the option for multilingual options in the app.

NOTE: Stopfinder GeoAlerts does incur additional subscription fees and requires a Transfinder approved GPS hardware device on the vehicle.



Lincoln Consolidated School

Streamline Field Trip Request & Approval Process



Online field trip request & approval process for unlimited users on any device. Teachers can request a field trip, and an email will be automatically sent to their principal who can approve or deny the trip. If approved, an email will go to the next level for approval. Once approved, Transportation will be notified that there is a new field trip to approve, and assign a driver/vehicle to the trip as needed.

Trip Stage	Name	Departure Date
Transportation Approved	Another Test	03/31/2016
Transportation Approved	Field Trip 1	04/11/2016
Transportation Approved	Regression Field Trip 1	04/27/2018
Level 1 - Request Submitted	Regression Field Trip	06/05/2018
Level 1 - Request Submitted	Regression Field Trip1	06/05/2018
Level 1 - Request Submitted	Field Trip 0629	06/19/2018
Level 1 - Request Submitted	TracyTest717	07/01/2018
Transportation Approved	Test Field Trip	07/04/2018
Transportation Approved	7/11test	07/11/2018
Level 1 - Request Submitted	Field Trip 5886	07/17/2018
Level 1 - Request Submitted	Regression Field Trip - ...	07/25/2018
Level 1 - Request Submitted	Bryan Test	07/27/2018
Level 1 - Request Submitted	Colonia Center	08/31/2018
Level 1 - Request Submitted	Times Union Center	08/31/2018

Unlimited users will have the ability to look up the status of field trip requests and run reports about the trip. Example: The Treasurer could run a report to find out the cost of all trips at one school, broken out by department year to date.

All the information from the request form flows into Routefinder PLUS, where Transportation staff can look at the trip details, assign driver/vehicles as needed, etc.

After the trip, details about the time, mileage, and cost can all be tracked in the system. This can be associated with department, billing codes, trip types, and more for key reports.



Lincoln Consolidated School

GPS data flowing into Transfinder for comparative analysis

Our GPS integration lets you compare the planned routes in our platform... looking at the actual location data from the vehicle's GPS data. Combining planned routes with actual GPS data allows the district to assess stop times, review if a route deviates from the assigned path, and much more.



Driver: Alysha Clements

Date	Trip	Planned Time	Actual Time	Difference	Status
04/04/2022	106 COMP AM	7:16 AM	7:38 AM	22	Late
04/04/2022	106 COMP AM	7:19 AM	7:41 AM	22	Late
04/04/2022	106 COMP AM	7:52 AM	7:43 AM	-9	Early
04/04/2022	106 COMP AM	7:44 AM	7:49 AM	5	Late

Hardware:

- If the district already has GPS Hardware, please speak with us about the possibility of working with your existing tracking units. This is not always possible, but in many cases can be done.
- Transfinder can provide GPS tracking hardware for the district's vehicles if you prefer, we can be your all-in-one provider.
- GPS Connect gives districts the full picture by integrating the telematics from the vehicle with your planned routes in Routefinder & Viewfinder systems for analysis.

Transfinder offers a number of reports and live views to track key metrics for GPS.

Reports can be run as needed or they can be scheduled to run daily/weekly/monthly. Data can be used to defend drivers, and to aid in driver training/development.

Examples:

- Missed Stops
- Unplanned Stops
- Late/Early stops

Driver: Anita Bicker

Trip	Location	Time	Status
84 CCTEC AM	Unknown	6:18 AM	Unplanned Stop
84 CCTEC AM	1349 Brown Rd	6:29 AM	Unplanned Stop
84 CCTEC AM	71 E Weymouth Rd	6:34 AM	Unplanned Stop
84 CCTEC AM	1007 E Park Ave	6:43 AM	Unplanned Stop
84 CCTEC AM	1721 S East Ave	7:04 AM	Unplanned Stop

Total Unplanned Stops for 84 CCTEC AM	5
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Total Unplanned Stops for Anita Bicker	5
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Lincoln Consolidated School

Samsara GPS Tracking Units, Diagnostics, Warnings, etc.

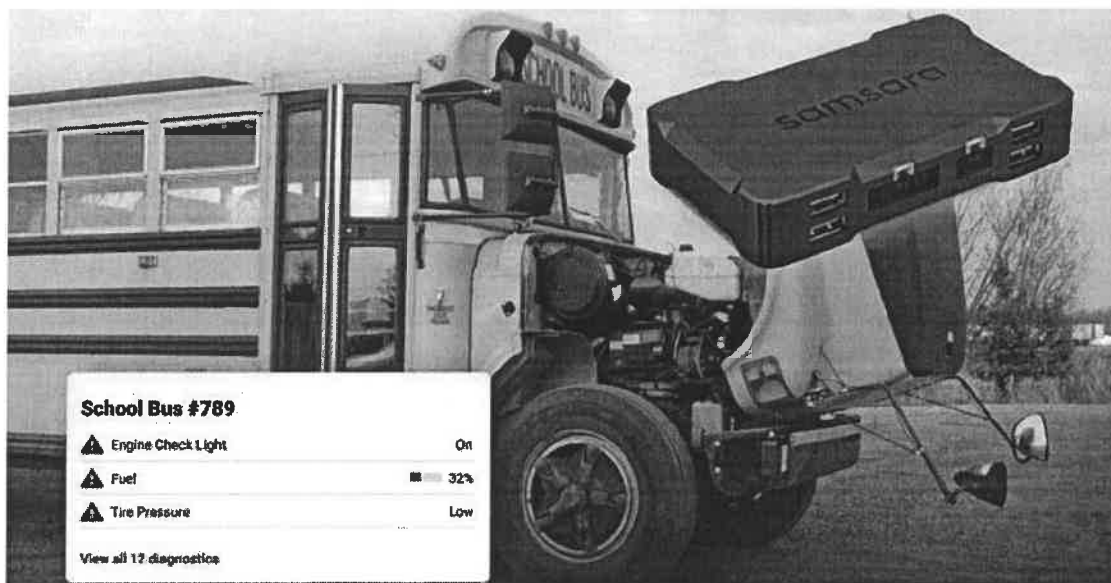


Many schools have the goal of equipping their fleet with GPS devices, and possibly even a tablet on the bus for the driver. Transfinder partners with Samsara, a leading provider of these services nationwide. GPS units show where the bus is at any given time, as well as store historical data of location, and where the doors open. The data from these devices flows to Transfinder's software for analysis, but please note that Samsara provides their own web-based tools to the district as well. Diagnostics, tracking, reporting, and more are all available.

Samsara devices enable Transfinder to offer two specific advantages:

1. **Actual VS Planned Analysis:** Transfinder knows the planned route, what is supposed to be happening in the field. Samsara GPS data tells what is actually happening on the road each day. We bring this data together to analyze if buses are running early/late, if stops are being missed, if any unplanned stops are happening, etc. Scheduled reports daily or weekly help bring to light patterns, and opportunities for efficiency or driver coaching. We call this GPS Connect.
2. **GPS Based alerts in the Parent App:** The Stopfinder app can enable parents to get a warning when their child's bus is getting close to their stop/home. Push notifications let parents know when the kids need to get outside in the morning, and when they should be outside in the afternoon to meet the bus. This is called Stopfinder Geo Alerts.

While these tools are available at any time, many districts start with our software, and then build toward a long term plan to add hardware to the vehicles. Your district could use one of these tools, or both, or neither. It is 100% up to what is best for the district, and the district's primary goals.



Lincoln Consolidated School

In-Vehicle App for Navigation & Attendance Tracking

Turn-by-Turn directions can be seen and heard by drivers for real-time navigation using the Wayfinder App.

Wayfinder provides on-screen visual guidance, and voice directions as you drive. Set the screen to go dark while the bus is in motion if required by state law.

Wayfinder was designed for K-12 showing drivers the planned route, driving path, and stop approach point. As drivers need to be rerouted they'll have access to their local district maps to know unsafe turns and streets.



At each stop, the names and faces of each assigned student appear on screen.

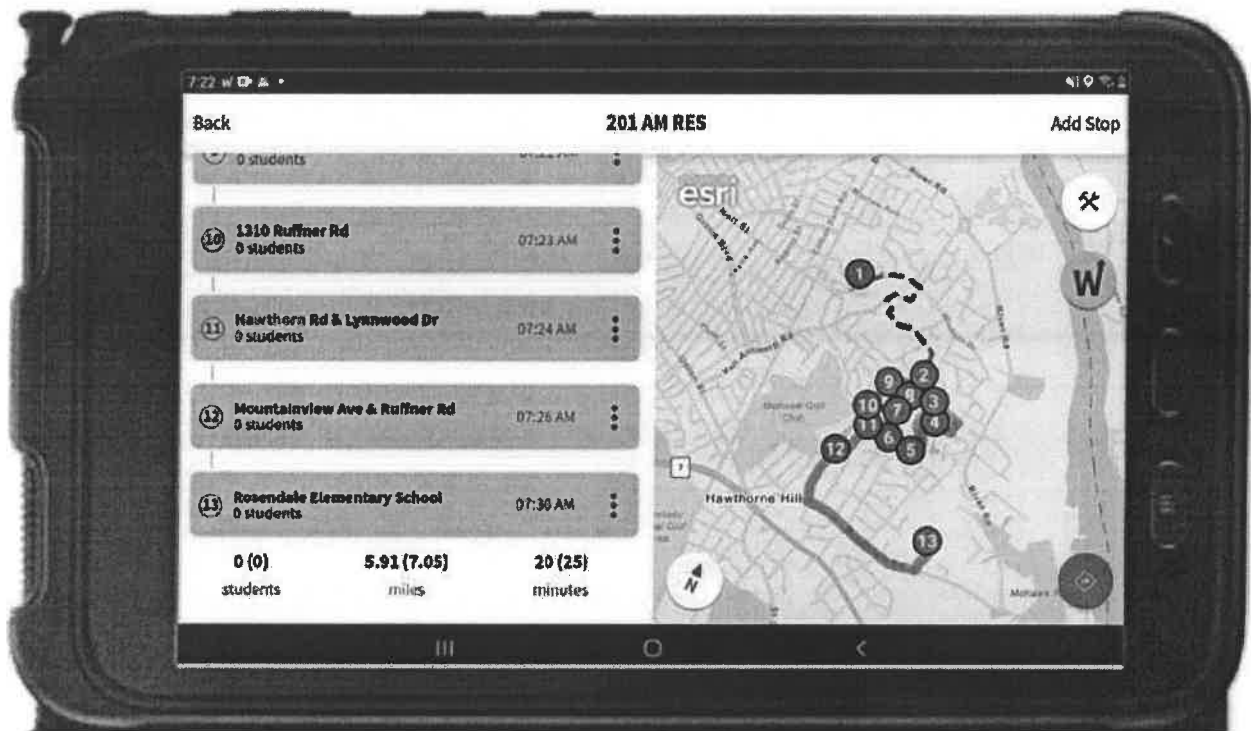
Attendance can be taken with a simple tap of the photo, or the scan of an RFID card. We can work with either option, or a combination of both.

This information helps district keep track of how many students were scheduled to ride, compared to how many actually ride on a given day, week, etc.

Transfinder Telematics Tablet

Transfinder offers a fully integrated solution by providing not only the software solutions to manage transportation operations district-wide but the hardware as well for drivers to manage form submissions, vehicle substitutions, route navigation, and tracking student ridership as well.

Transfinder utilizes Samsung Tab Active3 ruggedized tablets that can easily mount into the vehicle. Mounts provide power and connectivity to accessories like the RFID card reader. Tablets can be easily removed from the mount when needed, for tasks like completing inspection reports.



From the tablet, drivers will log in using secure credentials. Drivers will be able to navigate trips and track attendance in the Wayfinder app.

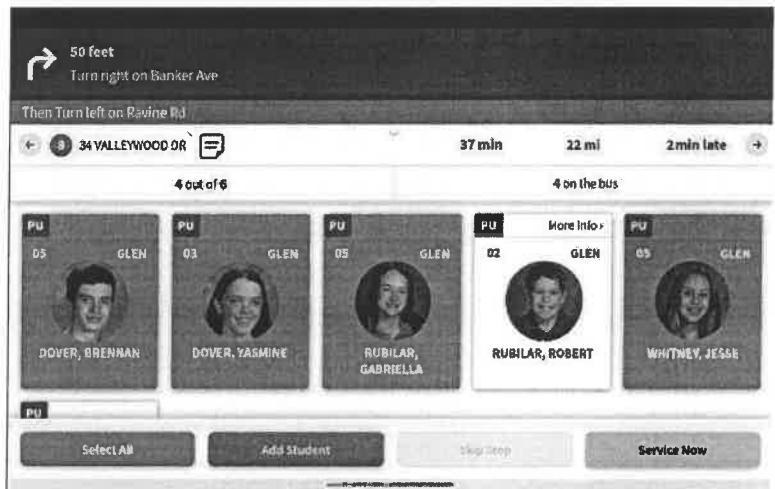
Drivers will also be able to submit form information that will all be tied to the routing platform in real-time. This can include pre/post trip inspections, incident reports, etc.

Lincoln Consolidated School

RFID Student Attendance

Key to school bus operations is combining route efficiency with accurate ridership tracking. With RFID cards students can pass in front of the RFID card reader as they enter and exit the bus. RFID cards require no physical contact between the card and reader, they scan faster than an optical (barcode) scanner so they do not slow boarding times, and they do not wear out like credit-card magstripe cards and readers. Each RFID card carries no personal information about the student - only a unique RFID Number - so a lost card does not result in the student's identity being compromised. As students board the vehicle, a student manifest (with photos) can be displayed on the driver's tablet computer, using the Wayfinder app from Transfinder.

This data is integrated to the Routefinder PLUS software. This allows the driver to confirm students are boarding and exiting the bus at the correct locations. Today, with COVID and contact-tracing concerns, RFID cards are critically important for determining exactly who was on a specific bus, on a specific trip, on a specific day. With this data, the district can notify families of potential exposure risks, and help stem the spread of the virus.



With the Wayfinder app, drivers and bus aides can take attendance at each stop. Upon reaching a stop, Wayfinder will present a list of assigned students, with student photos. Attendance at the stop can be taken manually or with a student's RFID card. Students that are not assigned to the stop can be added to a stop and attendance can be taken manually or with their RFID card which will provide the driver a prompt to let them know a student is boarding or deboarding at an unplanned stop location. All attendance data captured through Wayfinder will be saved and available in Routefinder PLUS where it can be used for future analysis and reporting.

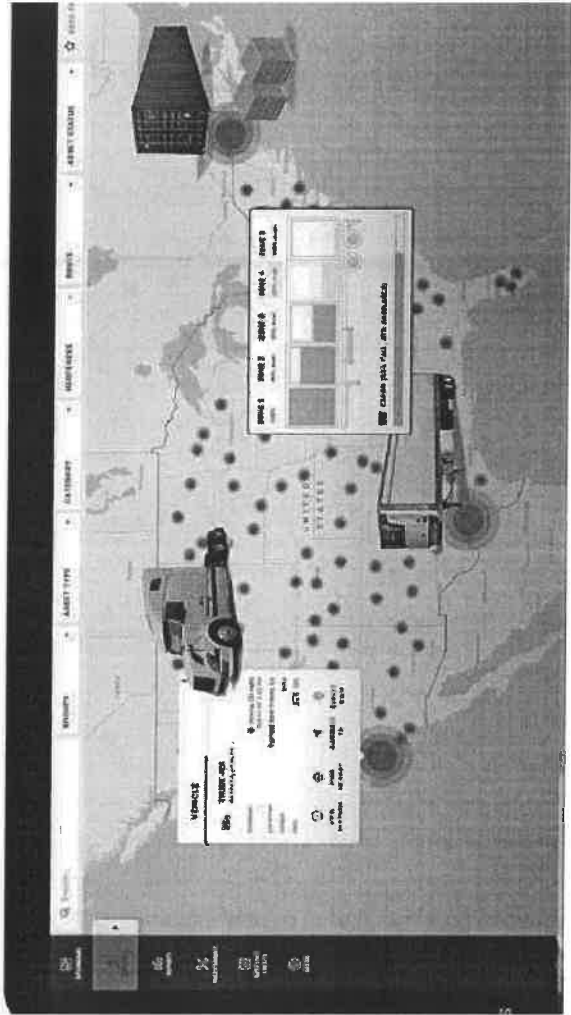
Trip Ridership							
03/13/2022 to 03/19/2022							
TRIP	RIDERSHIP			PLANNED		SEATS PER STUDENT	
	MAX	AVG	MIN	ASSIGNED	CAPACITY	1	1.5
100 AM HS/MS	21	5	0.00	40	77	27%	41%
100 PM HS/MS	25	21	17.00	34	77	32%	49%
101 AM HS/MS	27	24	22.00	38	77	35%	53%
102 AM HS/MS	13	6	0.00	34	77	17%	26%
102 PM HS/MS	39	27	0.00	45	77	51%	77%

- Government
- Business
- Logistics

Jonathan Randles | Bloomberg News June 3, 2024 10:11 AM, EDT

CalAmp Files Bankruptcy to Complete Restructuring

Telematics Company Feared Nasdaq Delisting



CalAmp develops business software designed to track vehicles and improve company logistics. (CalAmp via YouTube)

[Stay on top of transportation news: [Get TTNews in your inbox.](#)]

CalAmp Corp., which develops business software designed to track vehicles and improve company logistics, has filed bankruptcy to complete a lender-backed plan to cut debt.

Publicly traded CalAmp filed Chapter 11 on June 3 in Delaware to execute a restructuring deal where certain owners of its secured notes will swap out debt for 100% of the equity in the reorganized business. Other CalAmp creditors would be fully repaid in cash, the company said in court papers.

CalAmp estimated its assets are worth about \$281.2 million and that its liabilities are worth about \$355.4 million. Shares of the company dropped 54% this year as of the May 31 close.

Before filing bankruptcy, CalAmp said its financial performance had been deteriorating and that it faced “imminent defaults” under its lending documents. The Irvine, Calif.-based company said it also worried about its stock potentially being delisted from Nasdaq, which would have likely triggered a default, according to court documents.

In response, the company retained Oppenheimer & Co. as a financial adviser and investment banker to negotiate with lenders. CalAmp has already started soliciting creditor votes on its debt-cutting plan and will seek bankruptcy court approval of the restructuring on July 11, according to court documents.

The case is CalAmp Corp., number 24-11136, in the US Bankruptcy Court in Delaware (Wilmington).

Want more news? Listen to today's daily briefing below [or go here for more info.](#)

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Athletic Department

Contact Person: Chris Westfall Phone/Email: 734 657-8480

Topic of Agenda Item: (Be specific)

Amendment to Athletic Training contract with Trinity Elite Sports Performance – increases hours to 2100 in order to add an additional part time trainer and increase services to all Middle School events on campus.

Background Data: (To assist in writing corresponding explanatory notes)

Ryan Lucas has worked, and Trinity has billed us, just over 1800 hours this school year in service to our teams and our events. Proposing that we move our existing contract up to 2100 hours for the 2024-25 school year in order to replace Ryan with 1 ½ athletic trainers. The “lead” trainer will be a full 40 hour/week employee in service of Lincoln and our teams. The “assistant” trainer will supplement that schedule on a flexible basis to 1) provide care on days that we have multiple events at the same time; 2) add all Middle School teams and events to our service contract; and 3) provide a schedule that will not burn out our next trainer. Trinity Health is confident they can fill both positions and will supplement the second staff by scheduling their “non-Lincoln” hours in their physical therapy clinics.

The additional cost to us for the increase in services will be approximately \$9,500 and has been added to the Athletic Budget proposal by making cuts to funds dedicated to after school strength & conditioning services. Those cuts are to funds held in the athletic budget this year from funds dedicated to an outside strength coach. We’re ready to scale back any need for paying staff for after school strength & conditioning due to the huge participation increase to in-school classes - Coach Dillon and Coach Tucker are seeing a great number of athletes in PE classes, and the need for after school programming is greatly reduced.

Desired Board Action: _____ Informational only _____ Board action required _____

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____

Board meeting date-Second reading & approval (If required): _____

Who will attend meeting to present request and answer questions? _____

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:

Building/Department Head:

Date

Date

AMENDMENT

This First Amendment (“Amendment”) to the Athletic Training Agreement (“Agreement”), with an initial term commencing on July 1, 2023, is made and effective as of July 1, 2024 (“Effective Date”) between Trinity Health – Michigan d/b/a TrinityElite Sports Performance (“TrinityElite”) and Lincoln High School (“Client”). Collectively TrinityElite and Client may from time to time be referred to as the “Parties”.

In consideration of the mutual promises herein made, and for other good and valuable consideration, the parties agree to amend the Agreement as follows:

A. 2.3 - Hours will increase from 1600 hours to 2100 hours per year of services at a mutually agreed rate. The ATCs schedule will accommodate coverage of Lincoln athletic home events, MHSAA events hosted by school, “Away” Varsity Football events, Middle school event coverage, and post-season/playoff coverage.

B. 2.4 - With the increase in hours, we are moving from 1 Athletic Trainer at the school to a full-time and a part-time position to help cover additional needs including middle-school events.

Except as otherwise expressly modified by the Amendment, all other terms and conditions of the Agreement shall remain in full force and effect. This Amendment may be excused in counterparts, with each counterpart copy deemed an original.

Trinity Health – Michigan d/b/a TrinityElite Sports Performance

Signature: _____
Name: Shannon Streibich
Title: President
Date: _____

Lincoln High School

Signature: _____
Name: _____
Title: _____
Date: _____