

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
August 8, 2022
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Allis Sparks, Secretary
Thomas Rollins, Treasurer
Matthew Bentley, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Blaylock, Human Resources Director
Karensa Smith, Assistant Superintendent Curriculum and Instruction

OTHERS PRESENT

Edgar Brown, Jim Harless, Robert Merritt, Julianne Merritt, Brian Simms, Chris Erickson, Nicholas Hadley, Rick Knowles, Christopher Ortiz and Sue Allen.

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:04 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Williams, LaBombarbe and Moore.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by Rollins and seconded by Sparks that we accept the agenda as presented.

Ayes:4

Nays: 0

Motion carried 4-0

6.0 PRESENTATIONS

6.1 Alternative Education Presentation (Removed from agenda)
Presented by Karensa Smith

6.2 Transportation Presentation
Presented by Robert Merritt

- Transportation handles all discipline infractions on the buses.
- Mai gate is still broken. There is an action plan in place to have the gate fixed before school starts.
- Washtenaw County Sheriff's office has agreed to ticket "bus stop sign runners" and ticket them.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- House Bill 4375 retirees can come back to work. Adam Blaylock is looking into this.
- Administration started back on August 8th
- August 23rd is Welcome Back breakfast and Opening Day!

7.2 Human Resources Report

- New teacher orientation will start on Monday August 15th, and we expect approximately 30.
- 9 new teachers at Brick
- Red Rover is up and online for staff absences.
- Lincoln is number 1 highest paid for first year teachers in the county

7.3 Transportation Report

- Presentation hit all areas to update when presenting to the Board of Education earlier in the agenda. No further report.

8.0 BOARD REPORTS/CORRESPONDENCE

8.1 Board Executive Committee Report

Next Executive meeting is scheduled for August 15, 2022, at 5:30 pm in the Pittman Room.

8.2 Board Performance Committee Report

Next meeting is scheduled for September 26, 2022.

8.3 Board Planning Committee Report

The Planning Committee met on August 8, 2022, to discuss policy update.

8.4 Board Finance Committee Report

The Finance Committee will meet next on October 3, 2022, at 4:30 in the Pittman Room.

8.5 Reports and Correspondence

- Kim Samuelson and John McGeehee are stepping down from Rec Millage Committee. The committee will need replacements, if you are interested, please contact, Jennifer LaBombarbe.

9.0 PUBLIC COMMENT

9.1 Response to Prior Public Comment

- No previous Public Comment

9.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting

2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
 3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
 4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- Rick Knowls, former employee now resident, thanked the Board of Education for the opportunity to work at Lincoln for many years.

10.0 NEW BUSINESS

- 10.1 MASB 2022 Delegate Assembly
MASB's 2022 Delegate Assembly will begin **Thursday, October 20, 2022, at 7:00 p.m. at the Grand Traverse Resort in Acme (please note different day/time than usual)**. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education. Lincoln Consolidated Schools gets three voting delegates and three voting alternates selected by the Board of Education. All delegates must be at the Delegate Assembly to vote. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.2 School Psychologist Contract
Please review attached document. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.3 Substitute Rate Increase
It has become well documented that the substitute shortage is having a negative impact on teacher stress and mental health. The NEA cites the substitute teacher shortage as just one factor impacting educator's desire to stay in the profession. NPR's Scott Simon similarly discusses the "critical shortage of substitute teachers to cover their classes."

Recommendation:

Increase teacher substitute pay rates to the following rates:

- Daily Substitute Teacher - \$120/day
- Building Substitute Teacher & Retired Lincoln Teacher Daily Rate - \$150/day
- Long Term Substitute Teacher - \$200/day
- Paraprofessional Rate - \$15.00/hour

Total Expected Cost Increase with No Behavior Changes: \$61,230.94

This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
11.1.1 Regular Meeting July 25, 2022
Enclosed are the minutes of July 25, 2022, Regular Meeting.

It was moved by Bentley and seconded by Rollins that we approve the minutes of the July 25, 2022, Regular Meeting as presented.

Ayes:4
Nays: 0

Motion carried 4-0

11.2 HVAC Service Contract Proposal

Purpose:

To provide a customized HVAC service plan for the District by providing improvements to the Districts HVAC systems in the most cost effective manner possible.

Summary:

Over the last three years the facilities department has made great strides improving HVAC systems within the district. The District has experienced Improved preventative maintenance, expedited response time, and a vast reduction in open work order tickets, along with continuity of services. The previous service provider was no longer able to meet the needs of the district with a dedicated service technician on site daily Monday through Friday and found the contract to not be cost effective for their business model.

After separation from the previous contractor, the facilities department utilized two different vendors that previously serviced the district so a proper proposal could be provided to the Superintendent and Board of Education; Goyette Mechanical, and Campbell Mechanical Services. During the trial period, Campbell Mechanical Services proved to be the most responsive, coupled with a full-service team to support the district needs in both Mechanical and building automation.

The Campbell Mechanical contract would provide an on-site technician Monday through Friday forty hours a week at a monthly labor cost, plus truck charges of \$15,750. This individual will be directed by the District's Facilities department to assist with preventative maintenance, and HVAC work order tickets. Campbell Mechanical will also assist the district with support with capital improvement plans related to HVAC systems, building automation control needs, large repair estimates above the scope of the contracted services, and sourcing parts in the most cost-effective manner for the District.

A long-term service contract would best suit the district with continuity of work on extremely complex systems. Along with the benefit of continuity of services, locking into a fixed rate in a ever shifting economy could prove to be the most prudent measure at this time.

Options:

1. **1 year service agreement with Campbell Mechanical Services with a 2 year renewal options – \$189,000 (includes truck charges)**
 - a. **Year 2 - \$197,670 (includes truck charges)**
 - b. **Year 3 - \$200,510 (includes truck charges)**

Recommendation:

The recommendation to the Superintendent and Board of Education is to approve the proposal to move forward with Campbell Mechanical Services for the 1 year service agreement with a multiple year renewal option.

Board action was requested.

It was move by Bentley and seconded by Sparks that we approve Campbell Mechanical Services for the 1 year service agreement with a multiple year renewal option as presented.

Ayes:4

Nays: 0

Motion carried 4-0

11.3 CIPA Compliance Statement

We are required to confirm the district's compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation is enclosed in your packets. Board action was requested.

It was moved by Bentley and seconded by Sparks that we approve the CIPA (Children Internet Protection Act) on an annual basis as presented.

Ayes:4
Nays: 0
Motion carried 4-0

11.4 School Bond Loan Fund Application

The District is applying to draw funds from the Treasury Department through the School Bond Loan Fund. The District applies for this every year as the property tax revenue for debt payments is not enough to cover our annual principal and interest payments. It is expected that the District will need to borrow approximately \$2 million for the 22/23 fiscal year. Board action was requested.

It was moved by Bentley and seconded by Sparks that we approve School Bond Loan Fund Application as presented.

Ayes:4
Nays: 0
Motion carried 4-0

11.5 Personnel Transactions

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Karen Lavery	Teacher/Brick Elementary	7/8/2022	Resignation	

It was moved by Bentley and seconded by Sparks that we approve the August 8, 2022, Personnel Transactions Summary as presented.

Ayes:4
Nays: 0
Motion carried 4-0

12.0 CLOSED SESSION

12.1 Superintendent Informal Evaluation

It will be necessary to enter closed session to discuss the Superintendent Informal Evaluation, not to return to open session.

A roll call vote will be necessary.

Pursuant to Sections 8(a) of the Open Meetings Act, it was moved by Bentley and seconded by Sparks that we enter closed session to discuss the Superintendent Informal Evaluation, not to return to open session.

Ayes: 4 Bentley, Sparks, Rollins and Czachorski
Nays: 0
Motion carried 4-0

13.0 ADJOURNMENT

President Czachorski declared the meeting adjourned to closed session at 9:00 p.m. not to return to open session.