

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR**  
**MEETING**  
**August 26, 2024**  
**6:00 p.m.**  
**District Boardroom-Lincoln High School**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Jennifer Czachorski, President  
Jennifer LaBombarbe, Vice President  
Allie Sparks, Secretary  
Matthew Bentley, Trustee  
Jason Moore, Trustee  
Lauren Smith, Trustee

**ADMINISTRATORS PRESENT**

Paula Robinette, Human Resources Director  
Adam Snapp, Finance Director  
Karensa Smith, Assistant Superintendent Curriculum & Instruction

**OTHERS PRESENT**

Edgar Brown, James Harless, Aidan Sullivan, Quinn Wilkerson, Nate Bentley, Sam Bentley, Chris Samuelson and Spencer M.

**1.0 CALL TO ORDER**

President Czachorski called the meeting to order at 6:05 pm.

**2.0 ROLL CALL**

Roll call showed all Board Members were present with the exception of Rollins.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**5.0 PRESENTATIONS**

**5.1 Employee of the Month**

Congratulations to Andrew Dillon, our new high school Positive Behavior and Student Engagement Coordinator, Head Varsity Football Coach and Employee of the Month. Andrew has a remarkable ability to forge strong, trusting relationships with our amazing students and brings a contagious positivity and energy to our school community. As a lifelong Railsplitter, Andrew is always ready to go the extra mile for our district, especially our kids. We extend our heartfelt gratitude to Andrew for his unwavering dedication, hard work, and caring ways. He is an extremely valuable member of our LCS family.

**5.2 Technology Presentation**

Presented by Solomon Zheng

- Beyond the ticket system the department is supporting the launch of Esports, keeping track of 4,000+ devices and working with the safety team to continue to improve technology's impact in safety on campus
- In the coming year the department has focused on the infrastructure and improving internal processes for the support staff.

### 5.3 Professional Learning Presentation

Presented by Karensa Smith

August of 2024

- Instructional Collaborative Team Retreat; August 6th and 7th
- Principals; Danielson Training; August 8th and 9th
- New Teacher Orientation; August 12th-13th
- Teacher Leaders, Curriculum Leaders, Administration: PLC at Work Institute; August 14th-16th
- CPR Training; August 19th
- County-wide Opening Day; August 19th
- Opening Day/Welcome Back; August 20th
- Staff PL Day 1; August 21st
  - CPI Training/Restorative Practices Refresher
- Staff PL Day 2; August 22nd
  - Curriculum support by grade level/department

District Professional Learning for the 24/25 school year

- October 7th - 3 hours Curriculum focus
- October 18th - 1 hour Compliance Modules
- January 27th - 1.5 hour Restorative Practices/Circles refresher/SEL
- February 18th - 6 hours Curriculum Focus/EdCamp
- April 22nd - 6 hours TBD based on data and needs

Meetings and Committees

- Staff meetings/Grade Level (Dept.) meetings - at least once/month
- District Collaborative Team meetings - 2x/month (equity and POG work embedded)
- Instructional Collaborative Team meetings - 2x/month;
  - Separated elementary from secondary for some meetings this year
- Mentor training - JAMS online training
- New Teacher Community of Support Meetings (ISD) - 4x/year
- Curriculum Leaders - 2x/month for learning (Learning By Doing Book study) and planning
- District/Building MICIP Meetings - 1x/month
- MTSS - 1x/month

## 6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

### 6.1 Superintendent's Report

#### 6.1.1 Washtenaw Intermediate School District Special Education Millage

- I am saddened to inform you, one of our seventh grade students, Brylan Murphy, died unexpectedly from an existing medical issue.
- Senior sunrise was held on the football field the first day of school with an excellent turnout.
- The first day of school produced happy kids and excited teachers to start a new school year.
- This school year will have lots of activities involving the 100 year celebration.
- Both the Lincoln Sinking Fund and the WISD Special Education Millage will be on the November ballot.
- On October 10<sup>th</sup> we will hold a community forum to have open dialog about the sinking fund.

### 6.2 Curriculum & Instruction Report

Curriculum

- The Book Mobile occurred again this summer. Unfortunately, there were some rainy days so our numbers were lower. We did have 106 students receive a free book from Lincoln and several staff members participated. Kudos to Nicole Davis who was present daily and drove the Lincoln van. We will make modifications based on data that we kept including discussions on getting a hotspot to help families enroll.
- These last three weeks have been busy with the principal's retreat, New Staff Orientation, and all staff welcome back professional learning. Surveys have been sent and feedback will be analyzed

to make the needed modifications. Last week, we held our three days of New Teacher Orientation. We had approximately 32 new staff members in attendance. We heard positive results and will also be making modifications based on other pieces of feedback.

- I'm excited to share that the Middle School math teachers that schedule students for regular and advanced math based on NWEA scores, said that this the highest group of 5th graders they have seen even pre-pandemic! This is a testament to the implementation of the new math strategies that the elementary teachers are learning and using with all of their students. I'm excited to see how the students will continue to grow knowing the same support will be given to the MS and HS math teachers.
- Several of our curriculum leaders worked with their departments on unit creation over the summer.

6.3 Finance Report

- The audit report was done quickly this year and the auditors were only in District for two days. The Finance Department was well prepared in advance.

**7.0 BOARD REPORTS/CORRESPONDENCE**

7.1 Board Executive Committee

The Executive Committee will meet next on September 16, 2024, at 5:30pm in the Pittman Room.

7.2 Board Performance Committee Report

The Performance Committee will meet next on September 23, 2024, at 4:30pm in the Pittman Room.

7.3 Board Planning Committee Report

The Planning Committee will meet next on September 24, 2024, at 4:30pm in the Pittman Room.

7.4 Board Finance Committee Report

The Finance Committee will meet next on September 16, 2024, at 4:00pm in the Pittman Room.

7.5 Board Reports

- The Men of Lincoln were out in full force the first day of school welcoming all the kids back to school at Bishop Elementary.

**8.0 PUBLIC COMMENT**

8.1 Response to Prior Public Comment

- No Prior Public Comment

8.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

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Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.

4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action
  - Spencer Mbroh, senior student, addressed the Board about the class of 2025's desire to paint senior parking stops.

**9.0 CONSENT AGENDA**

- 9.1 Minutes of Previous Meeting
  - 9.1.1 Regular Meeting August 12, 2024
  - 9.1.2 Closed Session August 12, 2024

Enclosed are the minutes of the August 12, 2024, Regular Meeting and Closed Session.
- 9.2 July 2024 Finance Report  
 Enclosed are the July 2024 Financial Reports. The Superintendent recommends approval as presented.
- 9.3 July 2024 Check Register  
 Enclosed is the July 1-31, 2024, check register in the amount of \$2,464,955.47. The Superintendent recommends approval as presented.
- 9.4 July 2024 Trust and Agency  
 Enclosed is the July 2024, Trust & Agency Report. The Superintendent recommends approval as presented.
- 9.5 Personnel Transactions

<b>ACTION ITEMS</b>					
<b>Name</b>	<b>Position/Building</b>	<b>Date of Hire</b>	<b>Effective Date</b>	<b>Status</b>	<b>Major/Step</b>
Lucy Gerry (Carrington)	Teacher/Lincoln High/Middle School	8/12/2024		New Hire	BA Step 4
Jeff Nowak	Teacher/Lincoln High School	8/19/2024		Re-hire	
Alyssa Goff	GSRP Associate Teacher/Model Elementary	8/12/2024		New Hire	LEAO Step 1
Krystl Tittyung	GSRP Associate Teacher/Model Elementary	9/4/2022	8/19/2024	Transfer	From Bishop to Model
Stephen Adams	Bus Driver/Transportation	8/19/2024		New Hire	
Rhalonda Johnson	Bus Aide/Transportation	8/19/2024		New Hire	
Kiera Harris	Bus Aide/Transportation	8/19/2024		New Hire	
Emily Levickas	Teacher/Lincoln High School	8/19/2024		New Hire	MA Step 4
Tina Price	Paraprofessional/Lincoln Middle School	8/20/2024		New Hire	LEAO Step 1
Kit Moran	Interim HS Principal/Lincoln High School	8/20/2024		Retiree	
Andrew Duncan	Teacher/Lincoln High School		8/20/2024	Resignation	
Dominique Redic	Bus Driver/Transportation	1/25/2024	8/9/2024	Resignation	
John Todaro	Teacher/Lincoln Middle School	8/21/2023	8/10/2024	Transfer	from HS to spec ed @ MS
Charles Boswell	Art Teacher/Brick Elementary School	8/8/2022	8/10/2024	Transfer	from HS to Brick
Lottie Larkins	Counselor/Lincoln Middle School	8/15/2023	8/10/2024	Transfer	



It was moved by LaBombarbe and seconded by Moore that we approve the InformedK12 contract for one year to expire September 1, 2025, as presented.

Ayes: 6  
Nays: 0  
Motion carried 6-0

11.3 MASB 2024 Delegate Assembly

MASB's 2024 Delegate Assembly will begin **Thursday, October 24 at 7 p.m.** at the Lansing Center in Lansing. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2024-2025 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

All delegates must be certified and submitted by Friday, October 4th. Board action is requested.

It was moved by LaBombarbe and seconded by Bentley that we appoint Jennifer LaBombarbe, Lauren Smith and Allison Sparks to represent Lincoln Consolidated Schools at the Michigan Association of School Boards (MASB) 2023 Delegate Assembly, October 24, 2024. Jennifer Czachorski will serve as an alternate.

Ayes: 6  
Nays: 0  
Motion carried 6-0

11.4 ElevateK12

ElevateK12 is a company that provides virtual certified teachers to address staffing needs. Currently, we have been unable to hire a Spanish teacher for our high school classes. ElevateK12 will provide a certified Spanish teacher who is able to interact with students in a classroom. Some of the benefits of this proposal include the following:

- High-quality LIVE Tier 1 Teaching – US certified Teacher of Record (including substitutes for our live teacher)
  - Full-service live class delivery management
  - School level classroom set up and day to day management of live online teaching classes
  - Quality control of all live classes by our academic experts
  - Training and management of your para-professional
  - All support for grading, pacing, school meetings and more
  - State aligned lessons written by our curriculum experts
  - 24x7 live customer service and support for para-professional or building substitute
  - High-quality LIVE Tier 1 Teaching - Assigned as Teacher of Record
  - One Elevate K-12 Operations Manager dedicated per school for implementation and support
  - Dedicated Academic Coach who guides and quality audits Elevate K-12's live Teacher for the school
  - ElevateK12 provides hi-end speakers, a powerful classroom microphone, and a hi-end camera
  - Elevate K-12 including the service they provide, benefits of the company and terms of service.

This will be an ongoing as needed contract. To be used in a high-need demand for our students in areas where hiring a staff member has not be possible. Board approval will allow the Human Resources Director the ability to use ElevateK12 as needed. The contract will be in the Board packet for the August 26, 2024 meeting. Board action is requested.

It was moved by LaBombarbe and seconded by Bentley that we approve the ElevateK12 contract as presented.

Ayes: 6  
Nays: 0  
Motion carried 6-0

**12.0 ADJOURNMENT**

It was moved by LaBombarbe and seconded by Moore that we adjourn the meeting at 6:55 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0

President Czachorski declared the meeting adjourned.