

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR
MEETING
September 23, 2024
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Allie Sparks, Secretary
Thomas Rollins, Treasurer
Matthew Bentley, Trustee
Jason Moore, Trustee
Lauren Smith, Trustee

ADMINISTRATORS PRESENT

Paula Robinette, Human Resources Director
Adam Snapp, Finance Director
Karensa Smith, Assistant Superintendent Curriculum & Instruction

OTHERS PRESENT

Edgar Brown, James Harless, Anna Warford, Kari Branham, Malcolm Branham and Darren Branten

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:01 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 PRESENTATIONS

5.5 2023-24 Draft Audit Presentation
Presented by Adam Snapp

Opinion - unmodified, no finding (as of today)
General fund highlights:

Revenue	\$61.9 million
Expenditures	\$61.5 million
Fund balance	\$10.77 million
Fund balance percent	17.52%

Fund balance breakdown:

Unassigned F/B %	9.19%
Assigned	

Subsequent years expenditures	1,209,036
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Assigned for departmental expenditures 3,200,591

Budget highlights:

- Revenues came in \$588k better than budgeted. (off by .96%)
- Expenditure came in \$458k under budget. (off by .75%)

Food service fund:

- Fund balance decreased by \$61,314 down to \$876,784
- Fund balance continues to be an issue as some capital outlay expenditures were not able to happen before year end. There will be an excess fund balance plan again.

Community services

- Fund balance increased by \$158,223

Single audit

- Title I and the IDEA Special Education Cluster were audited No findings noted at this time

5.6 Student Trip Presentation
Greece Trip presented by Anna Warford and students

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.5 Superintendent's Report

- Thanked the Board for the opportunity to attending Professional Learning in Finland.
- A wonderful week to be a Splitter and enjoy the many Homecoming festivities that we had on campus.
- A reminder the election is fast approaching, and Lincoln has the Sinking Fund on the ballot and the WISD has the Special Education renewal on the ballot.

6.6 Curriculum & Instruction Report

Curriculum

- Our August days of professional learning were a success in terms of Restorative Practices and CPI training. Staff are using the strategies throughout the district.
- Administrators are meeting consistently in our Instructional Collaborative Meetings. We have modified the schedule so that we meet as a team once a month and then in levels once a month so everyone's needs can be met.
- Professional learning for all levels has started - ARC, SIS, Into Literature, Math for MS and HS based on the 23h grant, Prisms VR goggles, and Amplify for MS science.
- Elementary teachers received some training on Performance Matters - our assessment creation tool - to be able to administer the assessments that were created over the summer

Grants

- Our Title I, II, III, and IV grants have been submitted and are waiting in the queue to be approved by our field consultant. Once officially approved, we can begin to effectively use our funds

6.7 Finance Report

6.7.1 Enrollment Status Update
Report included in Board packet

7.0 BOARD REPORTS/CORRESPONDENCE

7.5 Board Executive Committee

The next Executive Committee meeting is scheduled for October 7, 2024, at 5:30pm in the Pittman Room.

7.6 Board Performance Committee Report

The next Performance Committee meeting is scheduled for October 14, 2024, at 4:30pm in the Pittman Room.

7.7 Board Planning Committee Report
The next Planning Committee meeting is scheduled for September 24, 2024, at 4:30 in the Pittman Room.

7.8 Board Finance Committee Report
The next Finance Committee meeting is scheduled for October 7, 2024, at 4:30 in the Pittman Room.

7.9 Board Reports

- No Board Reports

8.0 PUBLIC COMMENT

8.5 Response to Prior Public Comment

- No Prior Public Comment

8.6 Public Comment
Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action

- No Public Comment

9.0 CONSENT AGENDA

9.5 Minutes of Previous Meeting

9.5.1 Regular Meeting September 9, 2024

Enclosed are the minutes of the September 9, 2024, Regular Meeting.

9.6 August 2024 Finance Report

Enclosed are the August 2024 Financial Reports. The Superintendent recommends approval as presented.

9.7 August 2024 Check Register

Enclosed is the August 1-31, 2024, check register in the amount of \$3,241,762.68. The Superintendent recommends approval as presented.

9.8 August 2024 Trust & Agency

Enclosed is the August 2024, Trust & Agency Report. The Superintendent recommends approval as

presented.

9.9 Personnel Transactions

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Rory Angelosanto	Teacher/ LMS	8/17/1999	9/5/2024	Resignation	
Chris Parmelee	Retiree/Lincoln Middle School	9/6/2023		Return/Retiree	
Stephen Adams	Bus Driver/Transportation	8/19/2024	9/3/2024	Resignation	
Bryanna Frady	Bus Driver/Transportation	9/10/2024		New Hire	
Isaiah Smith	PE & Health/Lincoln Middle School		9/30/2024	Transfer	from Childs
Katherine Dudzik	Early Childhood Teacher/ Model	2/3/2020	9/16/2024	Resignation	
Kiera Harris	Bus Aide/Transportation	8/16/2024	09/09/2024	Termination	
Zackary Martiny	Special Education/ LMS	9/3/2024	9/13/2024	Rescinded Offer	
Jennifer Axelgard	SLP/Lincoln Middle School	9/16/2024		New Hire	MA Step 14
Meagan Bass	Teacher/Childs Elementary	9/20/2024		New Hire	BA Step 6
Connie Majeske	Bus Aide/Transportation	9/18/2024		New Hire	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Ellen Codere	Social Worker/ LMS	9/5/2024	N/A	FMLA-Intermittent	
Tammy Romanini	Parapro/ LMS	9/4/2024	N/A	FMLA-Intermittent	
Jennifer Guziel	Teacher/ LMS	11/11/2024	1/6/2025	FLMA	
Debra Elliott	Parapo/ Brick	9/12/2024	9/23/2024	FMLA	
Shaheen Eisenstein	Parapro/ LMS	9/23/2024	6/9/2025	FMLA-Intermittent	

It was moved by LaBombarbe and seconded by Rollins that we accept the Consent Agenda as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

10.0 NEW BUSINESS

10.1 Student Trip

10.1.1 High School Band Chicago

Traveling provides real world experience for our students to explore other geographical areas. We will perform in Chicago's Memorial Day parade on May 24th. Students will be exploring several museums such as the Museum of Science and Industry and Shedd Aquarium. Students will also explore popular landmarks like Lincoln Park Zoo, Millennium Park, the John Hancock Building, and enjoy Chicago pizza. Traveling allows students to navigate time management skills with the itinerary, exploring living with their peers, and conducting themselves appropriately away from school. This was presented for information only; Board action will be requested at a subsequent meeting.

10.1.2 High School Band Camp

Bids were all done via email messages, but here are brief notes about each camp: The camp we utilized last year was small and food not satisfactory. Mrs. Schwegler called almost 30 camps within a 3 hour radius and found 1 that could accommodate our group. Lincoln Lake Baptist Camp is the chosen venue this year and hopefully years beyond. Mrs. Schwegler took a tour of the

facility early this fall. The facilities are in great condition with plenty of amenities for our group including high ropes, lake, climbing wall, and sports area in addition to the other areas needed to run camp. This camp is the same price as last year's camp. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 GEER Grant Purchases

This is an extension of the GEER grant that we were awarded on Friday September 13. This is going to be for staff devices:

- 32 Dell Windows Laptops
- 45 Staff Chromebooks
- 5 Docking stations
- Total cost right around \$54,000.

Board action is requested due to the timeliness of the grant requirements.

It was moved by LaBombarbe and seconded by Bentley that we approve the purchase of laptops, staff Chromebooks and docking stations with the use of the GEER Grant extension as presented.

- Ayes: 7
- Nays: 0
- Motion carried 7-0

10.3 2023-24 Audit

Opinion - unmodified, no finding (as of today)

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11.0 OLD BUSINESS

11.1 Trane Energy Savings Bond

The purpose and benefits of the proposed energy savings bond is designed to finance energy-efficient upgrades across our school district. The primary goal is to reduce our long-term energy consumption and operational costs while improving our environmental sustainability. Below are the key benefits:

1. **Cost Savings:** By upgrading our facilities with energy-efficient technology—such as LED lighting, solar panels, and HVAC systems—we can significantly reduce our utility costs. The bond will allow us to finance these projects upfront and pay back the bond with the savings generated from the lower energy bills. Over time, these savings will result in more available funds for educational programs.
2. **Environmental Impact:** Investing in energy efficiency aligns with our responsibility to reduce the school district's carbon footprint. The upgrades funded by this bond will not only lower energy consumption but also contribute to the larger goal of sustainability, reflecting positively on the district's commitment to a greener future.
3. **Educational Opportunities:** Implementing these energy-saving measures can serve as a learning tool for our students. By incorporating sustainability into the curriculum, we can provide hands-on learning experiences in energy efficiency, environmental science, and renewable energy.
4. **Long-Term Investment:** The energy savings bond is an investment in the future of our district. These upgrades are expected to last for many years, ensuring that the benefits extend far beyond the initial costs. The return on investment through energy savings will free up future budgets for additional educational initiatives.

The energy savings bond presents a fiscally responsible way to modernize our school infrastructure, reduce operational costs, and promote sustainability. This is an essential step in creating a more energy-efficient, financially sound, and environmentally conscious school district. Board action was requested.

It was moved by LaBombarbe and seconded by Bentley that we proceed with a Request for Proposal (RFP) to explore energy savings bond options.

Ayes: 7
Nays: 0
Motion carried 7-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Rollins that we adjourn the meeting at 6:37 p.m.

Ayes: 4
Nays: 0
Motion carried 4-0

President Czachorski declared the meeting adjourned.