



LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / STUDY SESSION
June 9, 2025
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES-COMMITTEE OF THE WHOLE

BOARD MEMBERS PRESENT

Jennifer LaBombarbe, President
Matthew Bentley, Vice President
Lauren Smith, Secretary
Jason Moore, Treasurer
Alisa Soos, Trustee
JaVon Jason, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Paula Robinette, Human Resources Director
Adam Snapp, Finance Director

OTHERS PRESENT

Jessica S. and Christina Sperle

1.0 CALL TO ORDER

President LaBombarbe called the meeting to order at 6:04 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Czachorski.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 PRESENTATIONS

5.1 MTSS Presentation

Presented by Amy Baxter

The selected text outlines the plans and activities for the 2024-2025 school year related to School Leadership Teams and the District Implementation Team:

School Leadership Teams:

1. Conduct monthly meetings and data reviews.
2. Ensure all buildings utilize SWIS, with staff and administrators trained.
3. Perform monthly drill-downs.
4. Achieve full implementation of Tier 1 PBIS.
5. Implement Tier 2 Intervention (Check-In/Check-Out) in three elementary buildings.

6. Partner with Public Progress at the high school level to implement consistent Tier 1 academic strategies across all staff.

District Implementation Team:

1. Hold monthly meetings and data reviews.
2. Address various barriers to implementation.
3. Develop a District Resource HUB.
4. Fully roll out and implement Initiative Review and Initiative Alignment Processes.
5. Create Individualized Learning Plans for new administrators.
6. Add an MTSS Facilitator (District SLT Coordinator) to support middle and high schools with MTSS implementation and EWIMS (Early Warning Intervention and Monitoring System).
7. Plan for a new District Implementation Team next year, including admin training at the June retreat.

The District Implementation Team Data slide tracks progress in four areas—Leadership, Organization, Competency, and Total Score—over six assessment dates from 2021 to 2025.

Key Highlights:

- Leadership: Improved from 25% in 2021 to 100% in 2024, with a slight dip to 88% before returning to 100% in 2025.
- Organization: Progressed steadily from 5% in 2021 to 82% in 2025.
- Competency: Increased from 0% in 2021 to a peak of 75% in 2024, then dropped to 56% in 2025.
- Total Score: Grew from 9% in 2021 to 80% in 2025, showing consistent improvement over time.

District-Wide MTSS Implementation: Continued partnership with the MiMTSS TA Center with regular training, monthly leadership meetings, and district-wide data collection.

PBIS Rollout and Fidelity: Full implementation of Tier 1 PBIS at all schools; 3 elementary schools and the high school have launched Tier 2 interventions, including Check-In/Check-Out (CICO).

School Leadership Team Engagement: Monthly meetings focus on data review and school-specific intervention plans; SWIS behavior data systems now used by all buildings.

District Capacity Assessment Progress: Overall district capacity improved from 9% in 2021 to 80% in March 2025, with significant gains in leadership, organization, and competency domains.

School Climate Survey Growth: Survey data indicates increases in perceived climate quality among students, staff, and families across nearly all schools.

Professional Development Framework: Targeted PD based on staff feedback, initiative alignment, and instructional coaching from TA Center and SLT Coaches.

Behavior Expectations & Interventions: District adopted common behavior expectations: Be Responsible, Be Respectful, Be Safe, Be Kind. Interventions include behavior monitoring, social skills groups, and SWIS drill-downs.

Barrier Identification and Response: Processes established to surface and address barriers such as time constraints, communication gaps, and staffing inconsistencies.

System Alignment and Resources: Development of a District Resource Hub and Initiative Alignment tools to streamline communications and support consistent implementation.

Next Steps for 2025-2026: Plans include refining academic referral processes, expanding data analysis, integrating MTSS with deeper learning goals, and preparing for early literacy support in 2026–2027.

6.0 PUBLIC COMMENT

- **No previous Public Comment**

Please fill out the attendance form including your email and phone number. Comments will be limited to 3 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment. A list of complete guidelines are listed on the agenda.

- **No Public Comment**

7.0 SUPERINTENDENT UPDATE

- Thanked the Board of Education for their support while Superintendent at Lincoln Consolidated Schools
- Makerspace classrooms will be in all Elementary and a new lab at the Middle School. They are learning environments where students engage in design, invention, and problem-solving using a variety of tools and technologies, promoting both creativity and technical skills in an educational setting.
- End of the school year celebration for staff will take place on Wednesday, June 11th from 10-2pm at the LAB
- The Rehman contract is currently under review and looking at renewal options.
- Mr. Jansen's last day at Lincoln will be June 30, 2025

8.0 COMMITTEE OF THE WHOLE

8.1 Executive Committee

8.1.1 Technology Contract

The recommended WISD Technology Contract for the 2025–26 fiscal year provides 1.45 additional staff dedicated to Lincoln Consolidated Schools, including a full-time Site Coordinator to manage day-to-day operations, provide technology support, and project oversight, as well as an expansion of the part-time Instructional Technologist position to 36 hours per week. The total cost of the contract is \$799,340.33.

The item will move to the Regular Meeting agenda on June 23, 2025 at the request of the Board.

8.1.2 LAB Track Club Trip

The trip is organized by the LAB Track Club for seven high school students who have qualified to compete in the New Balance Nationals AAU Track Meet. The event will take place at the University of Pennsylvania in Philadelphia, PA. The trip spans from June 19, 2025, to June 23, 2025, with an estimated departure time of 10 a.m. and return time of 5 p.m.

Key details:

Participants: Seven students (Greg Myers, Kyle Vaughn, Ethan Montgomery, Justice Maduka, Ayla Daigneau, Aliya Brooks, and Tiana Vaughn) and four coaches (Rolando Eccleston, Maura Lane, Dante Lander, Dominique Foley).

Transportation: Students will travel in a Lincoln van provided by the Lincoln Department of Transportation.

Lodging: The group is attempting to secure an Airbnb to reduce costs associated with hotels and meals.

Parental Involvement: Some students may return separately with their parents.

Cost: No anticipated cost for students or adults, though fundraising activities were conducted to aid payment.

Health and Safety: Emergency contact information will be available, and the standard student code of conduct will apply.

The trip involves traveling over 200 miles, includes an overnight stay, and is out of state. It is planned by school staff and does not require students to miss school days as it occurs during the summer.

Mr. Jansen will approve the student trip within Board policy due to the timing of the trip and the date of the next Regular Board meeting.

8.2 Finance Committee

8.2.1 2024-25 Budget Amendment

Adam Snapp explained in detail the information included in the 2024-25 budget amendment

General Fund

- Local revenue: Net decrease of \$30.5k due to lower Toyota grant and higher interest income.
- State revenue: Net increase of \$68.5k; includes more At-Risk funding, less math grant revenue.
- Federal revenue: Net decrease of \$39.4k, offset by small grant increases (e.g., Homeless II).
- Inter-district revenue: Increase of \$25.5k from Talent Together and ISD reimbursements.
- Payroll savings of \$317k due to staffing adjustments and grant timing.
- Key expense changes:
 - Curriculum costs deferred to 25/26: ↓ \$600k.
 - Special education & support services: ↑ \$160k.
 - Bessie Hoffman maintenance/prep: ↑ \$390k.
 - General maintenance & utilities: ↑ \$64k.
 - Substitutes: ↑ \$47k.
 - Transportation: ↓ \$40k.

Food Service Fund

- Revenue: Net decrease of \$117k due to lower local/state income.
- Expenses: Net decrease of \$98k.
 - Payroll: ↑ \$143k.
 - Management (Chartwells): ↓ \$33k.
 - Capital outlay deferred: ↓ \$208k.

Community Education

- Revenue: ↑ \$108k due to improved LAB usage and Rec Millage.
- Expenses: Net increase of \$1k.
 - CE/Rec/LGA programs: ↑ \$44k.
 - LAB costs (HVAC, staffing): ↓ \$43k.

Trust & Agency (Student Activity Accounts)

- Revenue and expenditures adjusted based on 2024–25 actuals and historical trends.

The item will move to the Regular Meeting agenda on June 23, 2025 at the request of the Board.

8.2.2 2025-26 Budget

Adam Snapp explained in detail the information included in the 2025-26 budget.

General Fund

Revenue

- Local revenue: Net ↑ \$160k; includes \$349k for E-rate infrastructure.
- State revenue: Net ↓ \$2.8M due to grant reductions and 66 FTE loss.
- Federal revenue: ↓ \$372k (due to fewer grants like IDEA, Title).
- Inter-district revenue: ↓ \$485k (CTE, Medicaid, WISD settlements).

Expenditures

- Budgeted for 241 FTEs (↓ from 245), with \$996k reserved for open positions.
- Transportation payroll ↑ due to new agreements.
- Maintenance ↓ \$665k (fewer projects, offset by increased Enviro-Clean contract).
- Central services ↑ \$511k (technology upgrades, fiber project).
- Transportation ↑ \$445k (bus purchases, contracts).

- Athletics ↑ \$87k (trainer contract, equipment).
- Instructional support ↑ \$219k (curriculum training).
- Notable decreases: Basic programs ↓ \$595k, Added Needs ↓ \$296k, Pupil ↓ \$466k.

Food Service

- Revenue assumes continued state support for free meals.
- Expenditures ↑ to support higher quality food (\$50k), maintenance (\$45k), and capital outlay (\$242k).

Community Education

- Revenue maintained with added new programming.
- Expenses aligned with payroll and program needs; LAB fund balance projected to increase by \$187k.

Trust & Agency

- Revenue and expenses based on 2024–25 results and historical data.

The item will move to the Regular Meeting agenda on June 23, 2025 at the request of the Board.

8.3 Performance & Policy Committee

- No current update

8.4 Building & Site Committee

8.4.1 2025-26 Project List

The 2025/2026 Facilities Project Proposal presents a comprehensive plan to address a range of infrastructure, safety, and instructional environment improvements across our district campus. Each project has been carefully evaluated and aligned to appropriate funding sources, including the Sinking Fund millage, 31aa allocations, LAB-specific funds, and General Fund Special Projects. This proposal does not include IT or transportation-related expenditures, which will be presented separately. Importantly, the recommended project list preserves available capacity within the Sinking Fund millage account to accommodate additional facility needs that may arise throughout the year.

Items from this list will move forward as needed to the Board agenda. The Sinking Fund Committee will meet to determine the order of need moving forward.

8.4.2 Asphalt RFP Recommendation

Asphalt Project – Parking lots and roadways

As part of our ongoing commitment to maintaining safe and functional infrastructure across the district, we solicited competitive bids for critical asphalt and roadway improvements at multiple school sites. After a thorough review of all submissions, Allied Construction emerged as the lowest qualified bidder with a total adjusted proposal of \$1,869,153. This work will be fully funded through the district's Sinking Fund Millage and completed in two summer phases (2025 and 2026) to minimize disruption to school operations. I respectfully recommend Board approval of this contract to ensure timely and cost-effective completion of these essential projects.

The item will move to the Regular Meeting agenda on June 23, 2025 at the request of the Board.

9.0 OTHER BUSINESS

No Other Business

10.0 ADJOURNMENT

It was moved by Bentley and seconded by Moore that we adjourn the meeting at 7:58 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0

(N) New Item

(D) Discussion Item