

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR
MEETING
August 28, 2023
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Allie Sparks, Secretary
Thomas Rollins, Treasurer
Matt Bentley, Trustee
Jason Moore, Trustee
Lauren Smith, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Snapp, Finance Director
Karensa Smith, Curriculum & Instruction Assistant Superintendent

OTHERS PRESENT

Edgar Brown, Jim Harless, Mary Aldridge, Paula Robinette and Laurie Price

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:10 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 BOARD PRESENTATIONS

5.1 Technology Presentation

Presented by Solomon Zheng

Overview of Department

- Every student has access to a device at Lincoln
- Shift from projectors to interactive panels is complete
- The department now manages and supports over 4000 devices
- More than 4200 tickets submitted last year with 98% of tickets closed
- Updated wireless infrastructure across the district
- First district to implement VR directly into instruction

Current Projects and Initiatives

- Camera Upgrade at LHS and LMS
- Staff Laptop Refresh
- VR Update and Science Curriculum
- Refresh Core Network Infrastructure

- Updating some labs and eSports

5.2 Professional Development Presentation

Presented by Karensa Smith

August 2023

- Instructional Collaborative Team Retreat; August 9th and 10th
- New Teacher Orientation; August 15th-17th
- CPI Training; August 17th-18th
- Opening Day/Welcome Back; August 21st
- Staff PL Day 1; August 22nd
 - Discipline/Behavior/PBIS presentation
 - Technology Presentation (Curipod)
 - OCR Compliance
- Staff PL Days 2 and 3; August 23rd and 24th
 - Restorative Practices and Circles

Restorative Practices and Restorative Circle

Restorative Practices is the science of relationships!

- [Restorative Practices Overview](#)

Restorative Circles

- Two types of restorative circles
 - Proactive (80% of circles should be proactive)
- Building communities, trust, social capital, etc..
 - Responsive (20% of circles should be responsive)
- Repairing harm
- Three types of circles
 - Sequential, Non-sequential, Fishbowl
- Can be used personally (SEL) and academically

October 16th - 6 hours

- ALICE, DEI, Impact of disability in the education environment, Deeper Learning, Restorative Practices/Circles revisited

January 22nd - 1 hour

- Compliance modules, possibly Restorative Practices/Circles

February 20th - 6 hours

- EdCamp

Building Level Professional Learning

Early Childhood - Multiple professional learning opportunities through the ISD

Elementary

- Math Best Practices one on one coaching (continued from last year)
- ARC Training/Coaching (new ELA resource for early adopters)

Middle School

- Science Best Practices coaching (continued from last year)
- HMH Into Literature (new ELA resource) training and coaching
- Math Best Practices coaching (new this year with the ISD)
- Counselors - Hatching Results on MDMTSS

High School

- Science Best Practices coaching
- HMH Into Literature (new ELA resource) training and coaching
- Counselors - Hatching Results on MDMTSS

All levels - looking into Professional Learning for the Specials/Electives teachers (NTO feedback)

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

- The first day of school and transportation was smooth to start the new school year.
- Adam Blaylock has resigned as Human Resources Director and Paula Robinette will begin her new role as the Director on September 1, 2023 pending Board approval.

6.2 Curriculum & Instruction Report

- The Book Mobile was a success. We had about 175 students receive a free book from Lincoln and several staff members participated. Kudos to Nicole Davis who was present daily and drove the Lincoln van. We will make modifications based on data that we kept.
- Last week, we held our three days of New Teacher Orientation. We had approximately 32 new staff members in attendance. We heard positive results and will also be making modifications based on other pieces of feedback.

6.3 Finance Report

- 6.3.1 August 2023 Food Service Report
Included in the Board packet.
- 6.3.2 August 2023 Enrollment Report
Included in the Board packet.

7.0 BOARD REPORTS/CORRESPONDENCE

7.1 Board Executive Committee

The Executive Committee will meet next on September 18, 2023. The August 30, 2023, meeting is canceled.

7.2 Board Performance Committee Report

The Performance Committee will meet next on September 18, 2023 in the Pittman Room.

7.3 Board Planning Committee Report

The next Planning Committee meeting is scheduled for September 11, 2023 at 4:30pm in the Pittman Room.

7.4 Board Finance Committee Report

Next regularly scheduled Finance Committee meeting will be held in the Pittman Room at 4:00pm on October 2, 2023.

7.5 Board Reports

No Board Reports.

8.0 PUBLIC COMMENT

8.1 Response to Prior Public Comment

- Jim Harless, resident, offered some information and history in regard to Bessie Hoffman.

8.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
 2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
 3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
 4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- No Public Comment

9.0 CONSENT AGENDA

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting August 14, 2023

9.1.2 Closed Session August 14, 2023

Enclosed are the minutes of the August 14, 2023, Regular Meeting and Closed Session as presented.

9.2 July 2023 Check Register

Enclosed is the July 1-30, 2023, check register in the amount of \$1,732,102.53. The Superintendent recommends approval as presented.

9.3 July 2023 Trust and Agency

Enclosed is the July 2023, Trust & Agency Report. The Superintendent recommends approval as presented.

9.4 July 2023 Finance

Enclosed are the July 2023 Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Moore to move 9.5 Personnel Transaction to 11.3 Old Business to add Paula Robinette, Human Resources Director to the agenda item.

Ayes: 7

Nays: 0

Motion carried 7-0

It was moved by LaBombarbe and seconded by Bentley that we accept the Consent Agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.0 NEW BUSINESS

10.1 Individual Athletic Pass

The request from athletics to add an Individual Pass to our existing ticket policy for \$60. Family pass is still

§140. We've had an increasing number of families ask for the ability to buy an individual pass, instead of the full family pass. Since we've added the policy to allow LCS students to attend home contests for free, we don't have the same need for full family passes. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 Updated Schedule B

Please read the information in the Board packet. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 MASB's 2023 Delegate Assembly

MASB's 2023 Delegate Assembly will begin **Thursday, November 9 at 7 p.m. at the Lansing Center in Lansing**. Delegates selected by the Board of Education will decide MASB's positions on a wide variety of issues affecting education.

All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2023-2024 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

All delegates must be certified and submitted by Friday, October 27.

It was moved by LaBombarbe and seconded by Sparks that we appoint Jennifer Czachorski, Jennifer LaBombarbe & Allie Sparks to represent Lincoln Consolidated Schools at the Michigan Association of School Boards (MASB) 2023 Delegate Assembly, November 9, 2023. Matt Bentley will serve as an alternate.

Ayes: 7
 Nays: 0
 Motion carried 7-0

11.2 CIPA Compliance Statement

We are required to confirm the district's compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation was enclosed in your packets.

It was moved by LaBombarbe and seconded by Sparks that we approve the CIPA (Children Internet Protection Act) on an annual basis as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

11.3 Personnel Transaction

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Alexis Guziel	Paraprofessional/Bishop	6/21/2021	8/10/2023	Resignation	
Shona Terpay	Teacher/Childs Elementary	8/31/2001	8/14/2023	Resignation	
Jalissa Long-Jolley	School Social Worker/Model Elementary	8/15/2023	8/17/2023	Resignation	MA Step 3
Heidi Matts	Bus Driver/Transportation	4/1/2010	8/1/2023	LOA Expired	
Mary Boivin	Teacher/Model Elementary	8/26/2008	8/1/2023	LOA Expired	
Ty Dawes	Bus Driver/Transportation	11/7/2022	8/3/2023	Resignation	
Suzannah Prepsky	Teacher/Bishop Elementary	8/15/2022	8/13/2023	Resignation	
Rebecca Combs	Teacher/Brick Elementary	11/28/2022	8/13/2023	Resignation	

LeRoy Smith	Bus Driver/Transportation	6/6/2023	8/17/2023	Resignation	
Justin Millett	Bus Driver/Transportation	10/31/2022	8/17/2023	Resignation	
Alannah Allen-Barber	Clerk II/Lincoln Athletic Building	11/21/2021	8/23/2023	Resignation	
Carey Scharlach	Special Education Paraprofessional/Childs Elementary	2/24/2016	8/20/2023	Resignation	
Sarah Brish	Media Specialist/Bishop Elementary	8/15/2023		New Hire	MA+30 Step 3
Madison Dils	Teacher/Brick Elementary	8/15/2023		New Hire	BA Step 3
Seth Tucker	PE Teacher/Lincoln High School	8/15/2023		New Hire	BA Step 3
Lottie Larkins	SLP/Lincoln Middle School	8/15/2023		New Hire	MA Step 14
Wendy Ackron	Bus Aide/Transportation	8/21/2023		New Hire	
Collette Drew	Assistant Building Secretary/Childs Elementary	10/02/2022	8/21/2023	Transfer	
Nicklaus Nugent	Social Studies Teacher/Lincoln Middle School	8/21/2023		New Hire	BA Step 10
Susan Hardy	Building Secretary/Lincoln Middle School	8/16/2023		New Hire	
Tera Sky White	Teacher/Brick Elementary	8/17/2023		New Hire	BA Step 4
John Todaro	Social Studies Teacher/Lincoln High School	8/21/2023		New Hire	BA Step 3
Olivia Elswick	Kindergarten Teacher/Brick Elementary	8/22/2023		New Hire	BA Step 3
Amanda Greene	Noon Supervisor/Childs	8/28/2023		New Hire	
Steffanie Levering	Special Education Teacher/Bishop Elementary	8/16/2023		New Hire	MA Step 11
Lauren Vandierendonck	Teacher/Bishop Elementary	8/21/2023		New Hire	BA Step 3
Fallon Hasper	Paraprofessional/Childs	8/21/2023		New Hire	
Muthu Jayatissa	Assistant Building Secretary/BrickElementary	8/23/2023		New Hire	
Lauren Warner	Teacher/Bishop Elementary	8/21/2023		New Hire	BA Step 6
Paula Robinette	Human Resources Director	9/1/2023		Transfer	Non-Affiliate
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Allison Rockrohr	Teacher, Spec Ed/Bishop	9/5/2023	11/27/2023	FMLA - Consecutive	
Maria Barragan-Barajas	Teacher/Bishop	9/18/2023	1/8/2023	FMLA - Consecutive	
Amber Marshall	Psychologist	9/15/2023	1/8/2023	FMLA - Consecutive	
Nancy Kopytko	Teacher/Middle School	8/28/2023	N/A ~ Intermittent	FMLA - Intermittent	
Ann Voelker	Social Worker/Childs Elementary	9/15/2023	10/30/2023	Medical Leave	

It was moved by LaBombarbe and seconded by Sparks that we approve the Personnel Transaction for August 28, 2023 as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Sparks that we adjourn the meeting at 7:29 p.m.

Ayes: 7
 Nays: 0

Motion carried 7-0

President Czachorski declared the meeting adjourned.

What is a consent agenda?

A consent agenda groups the routine, procedural, informational, and self-explanatory non-controversial items typically found in an agenda. These items are then presented to the board in a single motion for an up or down vote after allowing anyone to request that a specific item be moved to the full agenda for individual attention. Other items, particularly those requiring strategic thought, decision making or action, are handled as usual.

Why would an organization want to use a consent agenda? Consent agendas are popular with many organizations because they help streamline meetings and allow the focus to be on substantive issues.

What does it mean if we adopt a consent agenda?

- Documentation for consent items must be provided to the board prior to meetings so that directors feel confident that their vote reflects attention to their duty of care.
- Board members are encouraged to ask prior to the meeting all the questions that they want related to consent agenda items. • If it is determined that an item on the consent portion of the agenda actually requires action or a decision that item should be removed from the consent portion of the agenda and raised later in the meeting.
- Any board member can request that an item be moved to the full agenda.
- A vote on the single motion applies to all the items on the consent portion of the agenda.