



Regular Meeting

November 27, 2023

Electronic Packet

**LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan**

BOARD OF EDUCATION MEETING

November 27, 2023

6:00 p.m.

Boardroom-Lincoln High School

CONSENT AGENDA

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 BOARD PRESENTATIONS

5.1 Employee of the Month

5.2 SEAB (Sexual Education Advisory Board) Middle School Curriculum Presentation

5.3 2023-2024 Budget Amendment Presentation

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

6.2 Finance Report

6.2.1 October Enrollment Report

6.2.2 October Food Service Report

6.3 Transportation Report

6.4 Human Resources Report

7.0 BOARD REPORTS/CORRESPONDENCE

7.1 Board Executive Committee

7.2 Board Performance Committee Report

7.3 Board Planning Committee Report

7.4 Board Finance Committee Report

7.5 Board Reports

8.0 PUBLIC COMMENT

8.1 Response to Prior Public Comment

8.2 Public Comment

9.0 CONSENT AGENDA

- 9.1 Minutes of Previous Meeting
 - 9.1.1 Regular Meeting November 20, 2023 (reschedule from November 13, 2023, power outage)
 - 9.1.2 Closed Session November 20, 2023 (reschedule from November 13, 2023, power outage)
- 9.2 Student Trips
 - 9.2.1 High School Band Camp 2024
- 9.3 October 2023 Finance Report
- 9.4 October 2023 Check Register
- 9.5 October 2023 Trust and Agency
- 9.6 Personnel Transactions

10.0 NEW BUSINESS

- 10.1 SEAB (Sexual Education Advisory Board) Middle School Curriculum
- 10.2 Bishop Elementary–Spain Cultural Experience
- 10.3 Transportation Truck Purchase
- 10.4 Miller Johnson Policy Update
- 10.5 Board Operating Procedures
- 10.6 2023-2024 Budget Amendment

11.0 CLOSED SESSION

- 11.1 Superintendent Evaluation

12.0 ADJOURNMENT

What is a consent agenda?

A consent agenda groups the routine, procedural, informational, and self-explanatory non-controversial items typically found in an agenda. These items are then presented to the board in a single motion for an up or down vote after allowing anyone to request that a specific item be moved to the full agenda for individual attention. Other items, particularly those requiring strategic thought, decision making or action, are handled as usual.

Why would an organization want to use a consent agenda? Consent agendas are popular with many organizations because they help streamline meetings and allow the focus to be on substantive issues.

What does it mean if we adopt a consent agenda?

- Documentation for consent items must be provided to the board prior to meetings so that directors feel confident that their vote reflects attention to their duty of care.
- Board members are encouraged to ask prior to the meeting all the questions that they want related to consent agenda items. • If it is determined that an item on the consent portion of the agenda actually requires action or a decision that item should be removed from the consent portion of the agenda and raised later in the meeting.
- Any board member can request that an item be moved to the full agenda.
- A vote on the single motion applies to all the items on the consent portion of the agenda.

TO: Board of Education

FROM: Robert Jansen, Superintendent

DATE: November 21, 2023

**SUBJECT: Board of Education Meeting
November 27, 2023
6:00 p.m.**

AGENDA/EXPLANATORY NOTES
CONSENT AGENDA

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 BOARD PRESENTATIONS

5.1 Employee of the Month

Jody is passionate about her role as an Early Childhood Educator. This is evident not only inside the classroom but outside as well. Jody makes building relationships with her students and their families a priority. When a family is in need or experiencing a crisis, Jody is often the first to reach out and offer help.

At Model Jody has led the initiative to create a nature playground. Through this process she has collaborated with other building staff, community organizations and our facilities department. Jody dedicated many hours over the summer to create this amazing space for our students.

Jody has also served on various other committees throughout the district.

Jody, we appreciate your dedication to young children and our Railsplitters families. The Lincoln Consolidated School district is honored to have you as part of our amazing staff.

Kerry Shelton

5.2 SEAB (Sexual Education Advisory Board) Middle School Curriculum Presentation
Presented by Carrie Melcher

5.3 2023-2024 Budget Amendment Presentation
Presented by Adam Snapp

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

6.2 Finance Report

6.2.1 October Enrollment Report
Board report included in Board packet.

6.2.2 October Food Service Report
Board report included in Board packet.

6.3 Human Resources Report

7.0 BOARD REPORTS/CORRESPONDENCE

7.1 Board Executive Committee

7.2 Board Performance Committee Report

7.3 Board Planning Committee Report

7.4 Board Finance Committee Report

7.5 Board Reports

8.0 PUBLIC COMMENT

8.1 Response to Prior Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

8.2 Public Comment

- Jim Harless, resident, concerned over a Facebook post that he believed had Lincoln equipment for sale. Mr. Jansen spoke to Mr. Harless to confirm that Lincoln is not currently selling any equipment.

9.0 CONSENT AGENDA

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting November 20, 2023 (reschedule from November 13, 2023, power outage)

9.1.2 Closed Session November 20, 2023 (reschedule from November 13, 2023, power outage)
 Enclosed are the minutes of the November 20, 2023, Regular Meeting and November 20, 2023, Closed Session as presented.

9.2 Student Trips

9.2.1 High School Band Camp 2024

Please see the attached information. High School Band Camp will be hosted this year at Lincoln Lake Baptist Youth Camp I Gowen, Michigan the Summer of 2024.

9.3 October 2023 Finance Report

Enclosed are the October 2023 Financial Reports. The Superintendent recommends approval as presented.

9.4 October 2023 Check Register

Enclosed is the October 1-31, 2023, check register in the amount of \$2,850,621.09. The Superintendent recommends approval as presented.

9.5 October 2023 Trust and Agency

Enclosed is the October 2023, Trust & Agency Report. The Superintendent recommends approval as presented.

9.6 Personnel Transactions

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Jessica Morrell	Paraprofessional/Lincoln Middle School	11/13/2023		NEW HIRE	
Lisa Wright	Bus Driver/Transportation	10/9/23	10/30/23	Transfer	From Aide
Arianna Fazecas	Swim Instructor/Community Education	11/16/2023		NEW HIRE	
Jesse Davis JR	LAB Receptionist/LAB	11/9/2021	8/1/2023	Resignation	
Morgan Ebright	Teacher/Brick Elementary	3/13/2023	11/10/2023	Resignation	
Donald Ross	Bus Aide/Transportation	9/26/2023	11/6/2023	Resignation	
Yolanda Davis	Bus Aide/Transportation	10/8/2023	11/13/2023	Resignation	
Melissa Huffman	Sub Bus Driver/Transportation	8/22/2021	10/1/2023	Resignation	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Diane Colwell	Teacher/Middle School	10/31/23	11/27/23	FMLA	
Christopher Erickson	Mechanic/Transportation	11/9/2023	11/29/23 (tentative)	FMLA	

RECOMMENDED MOTION: I move that we accept the Consent Agenda as presented.

10.0 NEW BUSINESS

10.1 SEAB (Sexual Education Advisory Board) Middle School Curriculum

- The role of the SEAB by the State of Michigan
 Establish program goals and objectives for pupil knowledge and skills that are likely to reduce the rates of sex, pregnancy, and sexually transmitted diseases. This subdivision does not prohibit a school district from establishing additional program goals and objectives that are not contrary to this section, section 1169, or section 1507b.
- Review the materials and methods of instruction used and make recommendations to the board of the school district for implementation. The advisory board shall take into consideration the school district's needs, demographics, and trends, including, but not limited to, teenage pregnancy rates, sexually transmitted disease rates, and incidents of student sexual violence and harassment.

- At least once every 2 years, evaluate, measure, and report the attainment of program goals and objectives established under subdivision (a). The board of a school district shall make the resulting report available to parents in the school district. §380.1507(5a)

This is presented for information only; Board action will be requested at a subsequent meeting.

10.2 Bishop Elementary–Spain Cultural Experience

We are requesting approval from the LCS BOE for current 5th grade students attending Bishop Elementary and potentially any former Bishop student currently in 7th or 8th grade that missed this opportunity due to Covid to be granted permission to participate in our newly redesigned “reestablished” Spain Cultural Experience program. The Bishop Cultural Experience strives to educate the whole child by fostering an understanding of other cultures and building their sensitivity to people who are different. It is an opportunity to give students a fuller worldview shaping their choices, increasing their independence and building their confidence throughout their lives. Spain Cultural Excursion 2024

The plan for this cultural experience includes a nine day cultural experience in which Bishop students travel to Madrid, Spain from May 8th - May 16th, 2024.

We have assembled a great team of administrators, teachers and parents to plan this trip. Our Spain Cultural Exchange Experience Committee investigated several different travel companies, and made the decision to work with Bob Rogers Travel for all of our planning, travel, financial planning, and travel insurances. This experience is fully backed by myself as the principal of Bishop Elementary, and Mr. Robert Jansen our current Superintendent of schools, and former Bishop principal. We have bilingual teachers available to assist with language and some of our teachers have studied abroad in Madrid.

The benefits of this program are immense; for our students, it allows them an opportunity to use the language skills they have worked so hard to gain and in working towards global citizens and building compassion and empathy for people around the world making them the peacemakers of our future. We see the benefits to our community as we strive to show them the great place that is Ypsilanti and Lincoln Consolidated Schools.

This is presented for information only; Board action will be requested at a subsequent meeting.

10.3 Transportation Truck Purchase

The service truck for the Transportation Department. The current truck is not road legal or road worthy. It is also not D.O.T. compliant and there is a dire need for replacement .

The transportation department is in need of a service truck to improve our response times to hazardous and/or emergency-situations. We use this service truck to rescue buses from ditches, sliding off roads, flat tires, stall outs, and various other mechanical issues. This will allow us to keep kids safe and rescue them in a timely manner. We currently have a service truck with the capability to do these tasks, however the vehicle is no longer road worthy. We went out to save a bus from the ditch on April 11, 2023 and while in route the headlights fell out of the service truck and on to the road. While I was following behind vehicle, I observed that the vehicle has no working lights or brake lights. This is very dangerous. Currently we are using a 1996 Ford E350 with about 134,000 miles, however the body is almost completely rusted through. See attached list of repairs needed.

We have made a list of all the parts that are needed to get vehicle road worthy and legal. Please see the attached list as it was given to us by Gene Butman Ford. Gene Butman would provide the parts and our mechanics would do the work. We would like to have this vehicle for 23/24 school year as this vehicle will be used to assist during the winter months. We have found several trucks that could be used for this. They range in price from \$25,000 to \$50,000. We have received a partial parts quote for \$4437.72 from Gene Butman and this does not even address the completely rusted through body of the vehicle. The labor to fix this vehicle would be approximately \$4500 - \$8000.00. We would like to potentially purchase this vehicle from the remaining funds in the 2022/2023 school year if possible.

This is presented for information only; Board action will be requested at a subsequent meeting.

10.4 Miller Johnson Policy Update
Please read the attached memo and policy recommendations. This is presented for information only; Board action will be requested at a subsequent meeting.

10.5 Board Operating Procedures
Board table discussion

10.6 2023-2024 Budget Amendment

Revenue

Property taxes/local rev Change due to increased property tax value from May of 2023 to November 2023, interest revenue coming in higher than expected.

State sources Change due to UAAL (\$350k), District Transportation Costs offset (500k), At-risk revenue increase = expense increase (\$838k), loss of 100 FTE (\$550k). Budgeted the use of 35a(5) Early lit grant.

Federal sources 23/23 Title grant amount

Inter-district sources No change currently in ACT 18 or Medicaid. ISD provides this information as the year goes on and estimated special education costs submitted to the ISD around the Dec/Jan timeframe. GSRP increased by \$125k

Expenditures

Payroll Related Changes -

- ORS rates increased from an average of 28.5% to 30.67% for the District. This resulted in an increase in retirement costs of about \$650k. This is spread over all line items.
- - UAAL increase from PY of \$350k. This is spread over all line items.
- - At-risk payroll related costs of \$400k (100% grant funded)
- - New positions (non-affiliated) in special education, maintenance, and communications (\$150K)
- - Historically, transportation staff averaged 6 hours per day. Increased that to 7 hours per day to match
- current activity. (\$200k)

Non-payroll Changes -

- \$300k for current WEOC costs. This is updated mid year
- - \$400k for additional PD through At-risk (100% grant funded)
- - \$75k for election costs
- - \$118k in maintenance for major repairs, new position, ADA compliance in HS.
- - \$25k in special education for needed supplies and materials identified during the year
- - \$75k in Title costs for the 22/23 year and changes to 23/24 grant

Additional Notes:

- Amount for unfilled positions Approximately \$775k for special education and drivers/aides
- Student FTE Stabilization Approximately \$400k of additional revenue.
- Safety grant Not included in budget yet until projects are known and costed.
- 31aa mental health Could be affected by community involvement.

This is presented for information only; Board action will be requested at a subsequent meeting.

11.0 CLOSED SESSION

11.1 Superintendent Evaluation
It will be necessary to enter closed session to discuss the Superintendent Evaluation, not to return to open session.

A roll call vote will be necessary.

RECOMMENDED MOTION: Pursuant to Sections 8(a) of the Open Meetings Act, I move that we enter closed session to discuss the Superintendent Evaluation, not to return to open session.

Mr. Rollins _____
Ms. Sparks _____
Mr. Moore ⁸ _____

Mrs. Smith _____
Mrs. Czachorski _____
Mrs. LaBombarbe _____
Mr. Bentley _____

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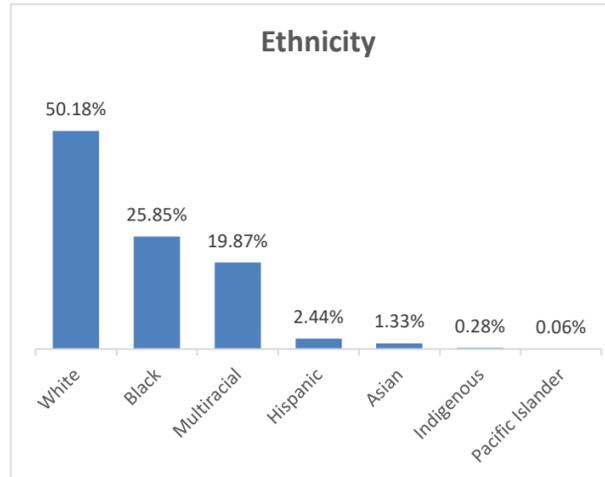
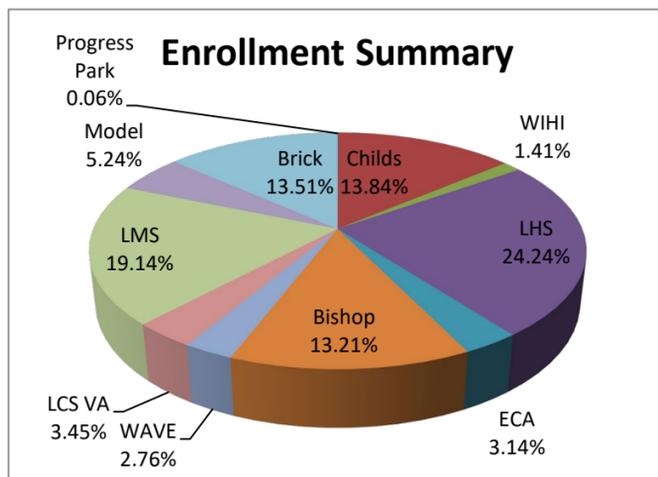
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Enrollment Summary 11/16/2023

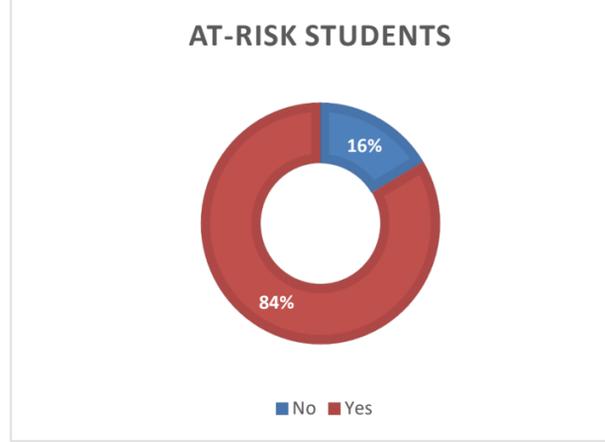
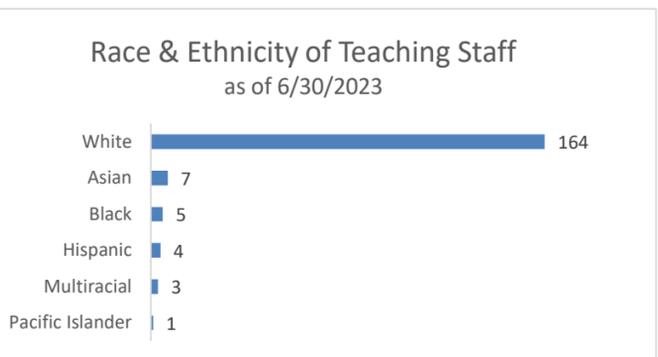
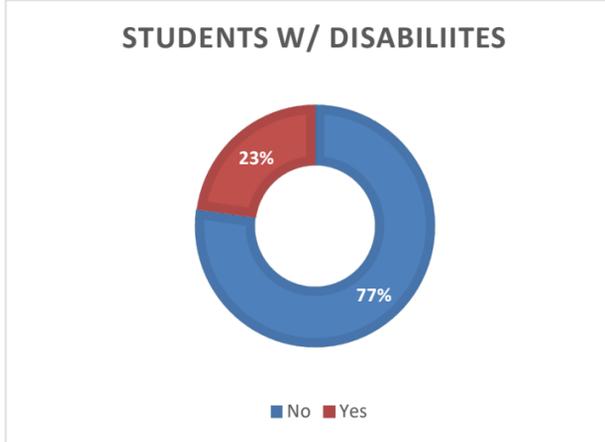
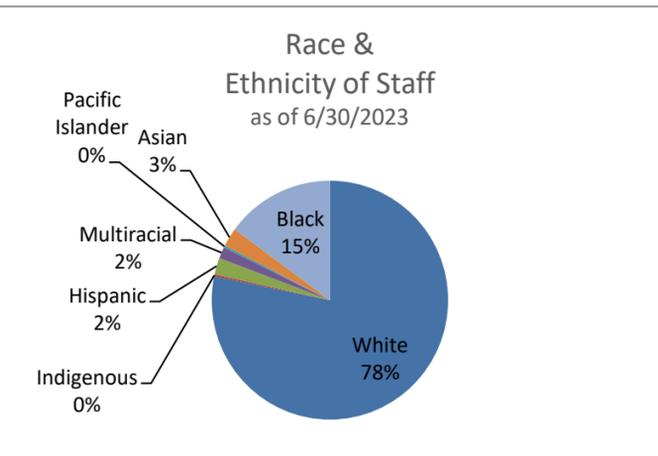
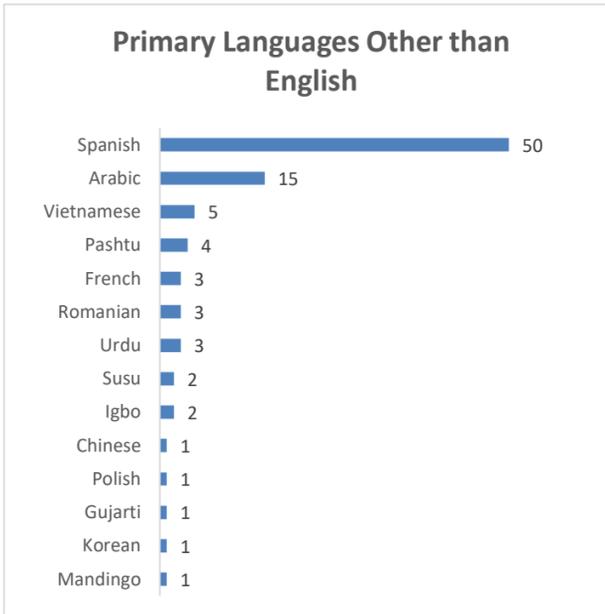
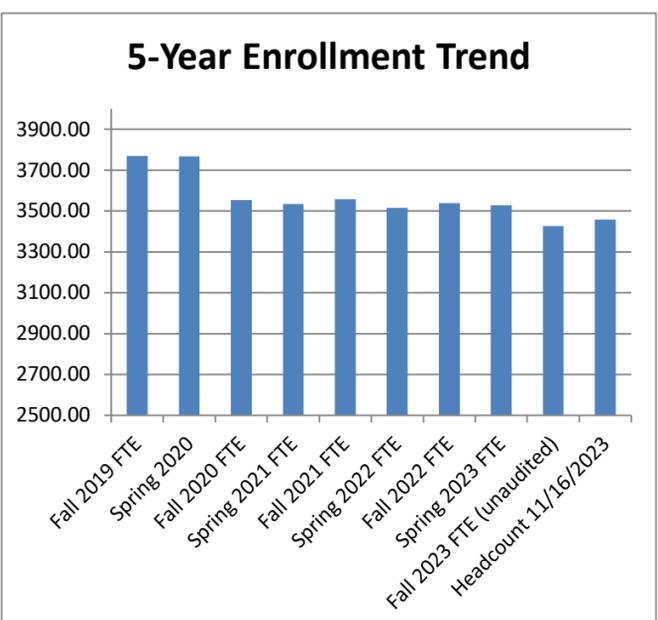
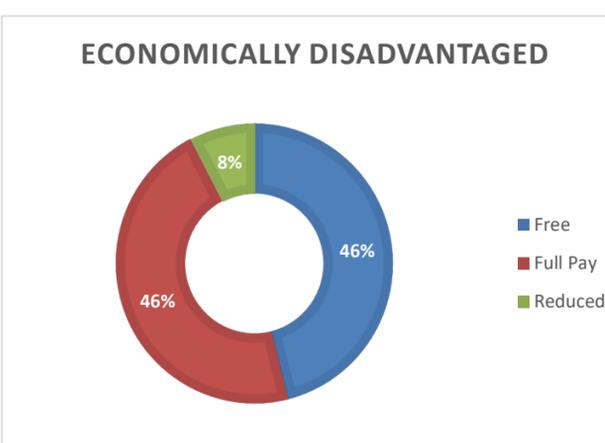
Model	190
Comm Based	11
Early On	10
ECSE	21
Evaluation	23
Headstart	13
GSRP	112
Bishop	479
K	98
1	77
2	75
3	79
4	82
5	68
Brick	490
K	86
1	94
2	66
3	99
4	70
5	75
Childs	502
K	89
1	72
2	70
3	98
4	85
5	88
LMS	694
6	234
7	243
8	217
LHS	879
9	232
10	214
11	241
12	192
LCS VA	125
K	2
1	3
2	6
3	3
5	4
6	5
7	9
8	14
9	4
10	25
11	26
12	24
Progress Park	2
10	1
11	1
ECA	114
9	23
10	25
11	21
12	45
WAVE	100
8	3
9	6
10	56
11	9
12	26
WIHI	51
9	8
10	12
11	19
12	12
Grand Total	3626



5-Year Enrollment Trend

	FTE
Fall 2019 FTE	3768.72
Spring 2020	3767.50
Fall 2020 FTE	3552.61
Spring 2021 FTE	3533.67
Fall 2021 FTE	3557.53
Spring 2022 FTE	3514.23
Fall 2022 FTE	3538.49
Spring 2023 FTE	3527.13
Fall 2023 FTE (unaudited)	3426.37
Headcount 11/16/2023	3457.00

*GSRP/Headstart Counted Separately



Lincoln Consolidated Schools
7425 Willis Rd
Ypsilanti MI 48197

November 2023 Food Service Board Updates

- Food Services is working with the facilities department to begin organizing delivery and installation of the equipment that was purchased through the excess fund balance spend down.
 - As of now the equipment is set to be delivered during the month of December and installed over the Christmas break.
 - In addition to larger items that we purchased we have also purchased all new serving pans, serving utensils, thermometers, and other smallware products for the Middle School and High School West cafeterias.
 - The new smallware products will be the icing on the cake to the refresh/remodel that we have begun in both of those kitchens.
 - I am extremely excited to put this project to rest after the holiday break, and I encourage the board members to tour the newly renovated serving areas once they are complete.
- I am happy to report that we finally have a full staff of quality associates plus 2 additional floats!
 - The team that we have built here at Lincoln consists of Parents, Grandparents, Aunts and Uncles, Lincoln Alumni, and other active members in the Lincoln Community.
 - When I started here at Lincoln it was a goal of mine to hire people from the Lincoln Community. To hire people who have a connection to the district in one way or another. By hiring people who are a part of the community we can assure that they are putting out the best quality food that they can because they are feeding their kids, grandkids, nieces and nephews, and neighbors.
 - I am extremely proud of the team that we have built here at Lincoln. Our team values quality food, teamwork, and we support for one another. I am excited to see where this team can take us in the future.
- We are planning a student outreach program during the month of January.
 - We will be starting with the elementary schools and possibly implementing it to the HS and MS
 - This program will be a quick and easy survey that elementary school students can take in order to help us understand which foods they like the best, which foods they absolutely do not like, and which foods they would like to see in the future.
- Global Eats is in full swing and seems to be a winning program!
 - Global eats is a program that Chartwells started to highlight different food from around the world.
 - In October Chartwells chose to highlight Mexico. Items such as Mexican Street Corn, Fajita Chicken Bowls, Horchata Parfaits, and a Torta De Jamon.
 - This month we are highlighting foods from Italy! Items such as Italian Spaghetti and Meatballs, Italian Subs, Pulled Pork and Roasted Red Pepper Panini, Chicken Alfredo, an Italian Marinated Grilled Chicken with Farrotto and Marinara Sauce, and for the salad bar Panzanella.
 - Our next stop on the Global Eats Journey is India! I encourage everyone to check out the menu for the High School and Middle School. We are excited to test the new menu item Chicken Tikka Masala. We are excited to run this menu item and encourage our students to step out of their food comfort zones.

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR
MEETING
~~November 13, 2023~~ Canceled no electricity
November 20, 2023
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Allie Sparks, Secretary
Thomas Rollins, Treasurer
Matt Bentley, Trustee
Jason Moore, Trustee
Lauren Smith, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Snapp, Finance Director
Karensa Smith, Curriculum & Instruction Assistant Superintendent
Paula Robinette, Director of Human Resources

OTHERS PRESENT

Edgar Brown, Jim Harless, Abby Smith, Rob Williams and Fredenburg

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:01 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 BOARD PRESENTATIONS

5.1 Employee of the Month

Removed from agenda. Moved to November 27, 2023.

5.1 Bishop & Spanish Immersion Presentation

Presented by Abby Smith

- Bishop highlighted programs and points of pride include: Multi-age, MICIP, Michigan Green Schools, MiMTSS, Spanish Immersion, NCA accredited district and Portrait of a Graduate.
- New Initiatives: ARC American Reading Company, Restorative Circles, Behavior Leadership, SIS4Teachers, PBIS and School Leadership Team.
- 14 new staff members
- Bishop Values: Equity, Diversity, Equality and Inclusion

- Bishop School Culture- A school's culture stems from its vision and its established values but whether the culture is strong or weak depends on the actions, traditions, symbols, ceremonies, and rituals that are closely aligned with that vision.
- Bishop PBIS Expectations-Safe, Kind, Responsible and Respectful
- Spanish Immersion- LSI started with one classroom in 2012 and has grown to 7 classrooms this year!
 - Current Spanish Immersion Classrooms:
 - 3 Lower House (Young 5's/Kindergarten/1st grade)
 - 2 Middle House (3rd/4th grade)
 - 2 Upper House (4th/5th grade)
- LCS K-5 common curriculum
 - Spanish versions of Math Expressions & Journeys

5.2 Facilities & Maintenance Presentation

Presented by Phil Bongiorno

Expenditure Highlights Major Repair and Project 7-1-22 through 6-30-23

Bishop Expenditures \$75,035.77

- Doors/hardware, Parking lot repairs, Boiler piping repairs, & General classroom HVAC repairs

Brick Expenditures \$320,994.68

- Fire Systems, Exterior Doors/Hardware, Plumbing repairs/service clean outs, Air quality testing/repairs, Restroom renovations, General classroom HVAC repairs, & Major Boiler and Chiller repairs.

Childs Expenditures \$81,764.71

- Plumbing repairs to boiler systems, PA repairs, Chiller repairs, General classroom HVAC repairs, 2 Exterior classroom door replacements, Exterior Electrical lighting repair, & Parking lot drive replacement.

Model Expenditures \$63,822.02

- Classroom plumbing repairs, Doors/hardware exterior doors, backflow preventors replaced, & General classroom HVAC repairs.

LMS Expenditures \$210,733.82

- Irrigation system repairs, Fire system sprinkler repairs, Painted entire main office, North/South Webco major repairs, Main office AHU major repairs, and general classroom HVAC repairs.

LHS Expenditures \$511,957.07

- West locker room renovations, Gym floor refinishing, plumbing repairs, Doors/hardware, Pool repairs/supplies, Front parking lot asphalt repairs, Band room acoustical panels, Restroom/locker-room painting, Interior wayfinding signs, Augusta township water line connections and shut off valves, backflow preventors replaced, Chiller tower repairs, Major chiller repairs, New HVAC compressor replacement, West end sidewalk replacement and curb, and renovations (athletic office and conference room divider wall)

District Expenditures \$61,469.16

- Street sign replacements, street-light/parking lot repairs, equipment rentals, district plumbing supplies, district electrical supplies, District ceiling tile supplies,

Transportation Expenditures \$53,496.96

- Security system repairs, Gate repairs, & General HVAC repairs.

Bessie Hoffman Expenditures \$19,725.31

- Boiler heat exchanger replacement, Asbestos abatement, Security system repairs, and vandalism cleanup.

Lincoln Athletic Building \$67,362.34

- Vinyl fence installed, Track repairs, Lighting repairs and Turf cleaning

Other Improvements

- New work order software.
- New District facilities calendar software.
- Updated district website.
- Coming soon – LCS mobile application.

Lincoln Stadium Building

- Build out In-Process
- Project planned to be finished by January 2024 and ready for the Spring season.

Cost Saving Measurers

Move all exterior lighting from the District to DTE

- Energy savings rebate check for \$11,201.67.
- 2022/2023 electric bill credit of \$62,274.45
- The District will realize a year over year savings by moving all exterior lighting to LED.
- The District will no longer be responsible for lamp replacement, pole or electrical repairs. The last three years the district spent approximately \$19,665 on lamp replacements, and approximately \$66,442 for a total of \$86,107 in repairs.

Total annual projected savings and refund = \$73,476

Total annual projected expense reductions = \$28,702

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

- Happy birthday President Czachorski and Trustee Bentley
- Elf was FANTASTIC!! Great job drama department.
- Thank you to Chris Westfall for coaching our Lincoln Varsity Football team for 17 years!

6.2 Student Services Report

- Revising and updating process for transitioning students in restrictive settings from LCS building to building, and from LCS to WISD programs.
- Separated one of the self-contained classrooms into two sections at HS.
- Classroom Environment and Teaching Assessment training. Three special education teachers have signed up for CETA training. CETA is under the umbrella of START training. Classroom based strategies for improving instructional outcomes for students with ASD.
 - a. <https://www.gvsu.edu/autismcenter/classroom-environment-and-teaching-assessment-ceta-tool-354.htm>
- Provided training on the following topics
 - IEP Invitation.
 - IEP first page
 - Manifestation Determination Review.
 - Medicaid Plan of Care signature form.
- MDE OSE guidance on Special Education Busing.
- Enrollment of students with intense needs continues to increase.
 - Charters
 - Wayne County. Seeking Young Adult and High Point.

6.3 Transportation Report

Staffing

- We have lost a few employees due to logistics and some personal issues.
- We are still actively hiring drivers and we need two bus aides.
- We have hired Justin Millett as our new dispatcher. He is a former driver here at Lincoln, he is doing a phenomenal job as our new department supervisor.
- We are addressing attendance issues, but most of the staff have been very sick.

7.0 BOARD REPORTS/CORRESPONDENCE

7.1 Board Executive Committee

The next Executive Committee meeting will be held on December 4, 2023 in the Pittman Room at 5:30pm

7.2 Board Performance Committee Report¹⁵

The next Performance Committee meeting will be held after the Organizational meeting.

7.3 Board Planning Committee Report

The next Planning Committee meeting will be held on December 11, 2023 in the Pittman Room at 4:30pm

7.4 Board Finance Committee Report

The next Finance Committee meeting will be held on December 4, 2023 in the Pittman Room at 4:00pm

7.5 Board Reports

- Huge congratulations to Senior Grayson Albers, who qualified for the MHSAA State Cross Country Championships this Saturday with a time of 16:23.7 over 5,000 meters...second fastest in school history. Grayson's one of the biggest success stories of the past decade at Lincoln...going from a 24 minute Junior to a 16 minute senior is unheard of in the cross country world, and a ton of credit goes to him, his family, and his coaches for the amount of work he's put in to get there.
- Congratulations to Madison Cowhy, Senior golfer, who qualified for the MHSAA Division 2 State Golf Championships. Madison's two round score of 191 finished 75th out of the field of 108 at the prestigious event.
- Special thanks to Chris Westphal who is retiring from coaching the football team, but still staying with the district as athletic director. We would like to thank him for the 17 years of coaching and the hundreds of students that he has had a positive impact on.

8.0 PUBLIC COMMENT

8.1 Response to Prior Public Comment

- No Public Comment

8.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

- Jim Harless, resident, concerned over a Facebook post that he believed had Lincoln equipment for sale.

9.0 CONSENT AGENDA

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting October 23, 2023

9.1.2 Closed Session October 23, 2023

Enclosed are the minutes of the October 23, 2023, Regular Meeting and October 23, 2023, Closed Session as presented.

9.2 Student Trips

9.2.1 Paris & Spain High School Student Trip-Spring Break 25

The Pyrenees separate Spain and France, making for an interesting blend of the two cultures. Bookended by Paris and Barcelona—where some of the world’s best art and architecture are on display—border cities like Biarritz, San Sebastián and Pamplona show subtle variations in French and Spanish culture. Experience the local flavor in the plazas and cathedrals. This trip will give students an opportunity to hear French and Spanish in a native setting. Spring Break 2025.

9.2.2 Switzerland & Mediterranean High School Student Trip-June 26

This trip will offer students an enrichment experience designed to complement their classroom learning. Benefits of educational travel include an increase in cultural and global awareness, gain in content knowledge, developing a healthy self-concept, and increasing creativity. Explorica's goal is to help student's discover the wonders of the world through safe and reliable tour experiences. These experiences will help students grow as people by developing their independence, leadership and problem-solving skills. Explorica is the recommendation for approval to attend trip in June of 2026.

9.3 Personnel Transactions

<u>ACTION ITEMS</u>					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Justin Millett	Dispatcher/Transportation	10/25/2023		NEW HIRE	
Grace Droste	Swim Instructors/Community Education	10/26/2023		NEW HIRE	
Gary Quann	Art Teacher/Brick Elementary	11/1/2023		NEW HIRE	BA Step 3
Jimmy McKelvey	Bus Driver/Transportation		10/17/2023	Transfer	From Aide
Joanne Proudman	Spec Ed Teacher/Brick Elementary	10/19/2023		Return Retiree	
Brittney Rivard	Noon Supervisor/Lincoln High School	11/8/2023		NEW HIRE	
Alexander Neumann	PAC Student Worker	11/9/2023		NEW HIRE	
Jeffrey Azzopardi	Bus Driver/Transportation	5/30/2023	10/13/2023	Resignation	
Rosalina Fernandez-Deen	Paraprofessional/Bishop Elementary	4/2/2023	10/26/2023	Resignation	
Benjamin Phelps	Special Education Paraprofessional/Model Elementary	9/27/2023	10/26/2023	Resignation	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Nancy Kopytko	Teacher/Lincoln Middle School	11/2/23	INTERMITTENT	FMLA	

It was moved by LaBombarbe and seconded by Sparks that we accept the Consent Agenda as presented.

Nays: 0
Motion carried 7-0

10.0 NEW BUSINESS

10.1 Student Trips

10.1.1 High School Band Camp 2024

Please see the attached information. High School Band Camp will be hosted this year at Lincoln Lake Baptist Youth Camp I Gowen, Michigan the Summer of 2024. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 CLOSED SESSION

11.1 Negotiations

11.2 Superintendent Evaluation

It was necessary to enter closed session to discuss Attorney Client Privilege and the Superintendent Evaluation, not to return to open session.

Pursuant to Sections 8(e) and 8(a) of the Open Meetings Act, it was moved by LaBombarbe and seconded by Sparks that we enter closed session to discuss Attorney Client Privilege and the Superintendent Evaluation, not to return to open session.

A roll call vote was necessary.

Ayes: 6 Sparks, LaBombarbe, Rollins, Bentley, Smith Czachorski and Moore

Nays: 0

Motion carried 6-0

12.0 ADJOURNMENT

President Czachorski declared the meeting adjourned at 8:23pm.

What is a consent agenda?

A consent agenda groups the routine, procedural, informational, and self-explanatory non-controversial items typically found in an agenda. These items are then presented to the board in a single motion for an up or down vote after allowing anyone to request that a specific item be moved to the full agenda for individual attention. Other items, particularly those requiring strategic thought, decision making or action, are handled as usual.

Why would an organization want to use a consent agenda? Consent agendas are popular with many organizations because they help streamline meetings and allow the focus to be on substantive issues.

What does it mean if we adopt a consent agenda?

- Documentation for consent items must be provided to the board prior to meetings so that directors feel confident that their vote reflects attention to their duty of care.
- Board members are encouraged to ask prior to the meeting all the questions that they want related to consent agenda items. • If it is determined that an item on the consent portion of the agenda actually requires action or a decision that item should be removed from the consent portion of the agenda and raised later in the meeting.
- Any board member can request that an item be moved to the full agenda.
- A vote on the single motion applies to all the items on the consent portion of the agenda.

LINCOLN CONSOLIDATED SCHOOLS

Schedule of Revenues and Expenditures

Budget and Actual - General Fund

For the Month Ended October 31, 2023

	Original Budget	Actual	Actual Over (Under) Original Budget	Percent Actual of Budget
Revenues				
Local sources:				
Property taxes	\$ 5,213,999	\$ 3,257,860	\$ 3,257,860	62.5%
Other local sources	400,000	247,805	247,805	62.0%
State sources	40,173,603	3,181,701	3,181,701	7.9%
Federal sources	2,447,612	-	-	0.0%
Interdistrict revenue	8,419,045	-	-	0.0%
Total revenues	56,654,259	6,687,366	6,687,366	11.8%
Expenditures				
Instruction:				
Basic programs	24,499,598	5,830,204	5,830,204	23.8%
Added needs	8,895,544	1,999,957	1,999,957	22.5%
Total instruction	33,395,142	7,830,161	7,830,161	23.4%
Support services:				
Pupil	6,602,586	1,148,246	1,148,246	17.4%
Instructional support	1,632,455	760,936	760,936	46.6%
General administration	644,689	182,505	182,505	28.3%
School administration	2,184,893	541,738	541,738	24.8%
Business	943,656	361,870	361,870	38.3%
Maintenance	5,391,459	2,143,164	2,143,164	39.8%
Transportation	4,147,700	1,199,435	1,199,435	28.9%
Central services	2,583,109	647,748	647,748	25.1%
Total support services	24,130,547	6,985,642	6,985,642	28.9%
Athletics	1,096,264	244,536	244,536	22.3%
Community service	109,355	37,850	37,850	34.6%
Debt service:				
Principal	35,361	19,409	19,409	54.9%
Interest expense	975	778	778	79.8%
	36,336	20,187	20,187	55.6%
Total expenditures	58,767,644	15,118,376	15,118,376	25.7%
Other financing sources				
Transfers in	37,000	-	-	0.0%
Transfers out	(2,000)	154	154	-7.7%
Total other financing sources	35,000	154	154	0.4%
Revenues over (under) expenditures	\$ (2,078,385)	\$ (8,430,856)		

For internal use only. These financial statements have not been audited, and no assurance is provided.

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended October 31, 2023

F/S Caption	Function	Code	Values		Percent Used
			Sum of Orig. Budget	Sum of Final	
Instruction	1111	Salary	5,511,332	987,288	
		Fringes	4,073,973	771,606	
		Non-payroll	1,097,771	546,168	
	1111 Total		10,683,076	2,305,062	22%
	1112	Salary	2,458,212	431,231	
		Fringes	1,848,915	399,225	
		Non-payroll	425,000	148,963	
	1112 Total		4,732,127	979,419	21%
	1113	Salary	2,415,635	442,652	
		Fringes	1,777,802	365,812	
		Non-payroll	3,385,500	1,187,542	
	1113 Total		7,578,937	1,996,006	26%
1118	Salary	716,260	128,263		
	Fringes	620,226	137,877		
	Non-payroll	1,000	23,846		
1118 Total		1,337,486	289,986	22%	
1119	Salary	102,459	159,777		
	Fringes	55,513	83,801		
	Non-payroll	10,000	16,153		
1119 Total		167,972	259,731	155%	
Instruction Total		24,499,598	5,830,204	24%	
Added needs	1122	Salary	3,739,479	598,305	
		Fringes	3,251,141	661,057	
		Non-payroll	171,005	50,542	
	1122 Total		7,161,625	1,309,904	18%
	1125	Salary	955,744	215,022	
		Fringes	709,398	180,948	
Non-payroll		68,777	294,083		
1125 Total		1,733,919	690,053	40%	
Added needs Total		8,895,544	1,999,957	22%	

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended October 31, 2023

F/S Caption	Function	Code	Values		Percent Used	
			Sum of Orig. Budget	Sum of Final		
Student services	1212	Salary	517,717	117,613		
		Fringes	442,436	118,564		
		Non-payroll	-	-		
		1212 Total		960,153	236,177	25%
		1213	Non-payroll	482,206	69,568	
		1213 Total		482,206	69,568	14%
		1214	Salary	148,950	24,825	
			Fringes	103,020	19,490	
			Non-payroll	403,260	41,397	
		1214 Total		655,230	85,712	13%
		1215	Salary	623,755	130,930	
			Fringes	455,290	90,869	
			Non-payroll	602,922	39,860	
		1215 Total		1,681,967	261,659	16%
		1216	Salary	599,200	107,492	
			Fringes	486,330	97,309	
			Non-payroll	174,620	14,364	
		1216 Total		1,260,150	219,165	17%
		1218	Salary	667,308	97,174	
			Fringes	492,457	88,196	
			Non-payroll	2,000	1,841	
		1218 Total		1,161,765	187,211	16%
	1219	Salary	217,420	38,261		
		Fringes	183,695	49,027		
		Non-payroll	-	1,466		
	1219 Total		401,115	88,754	22%	
	Student services Total		6,602,586	1,148,246	17%	

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended October 31, 2023

F/S Caption	Function	Code	Values		Percent Used
			Sum of Orig. Budget	Sum of Final	
Instructional support	1221	Salary	139,254	50,211	
		Fringes	98,411	33,716	
		Non-payroll	128,425	35,911	
	1221 Total		366,090	119,838	33%
	1222	Salary	109,200	-	
		Fringes	102,831	-	
		1222 Total		212,031	-
	1226	Salary	461,817	169,205	
		Fringes	327,470	111,825	
		Non-payroll	265,047	360,068	
1226 Total		1,054,334	641,098	61%	
Instructional support Total		1,632,455	760,936	47%	
Business Admin	1252	Salary	92,225	26,470	
		Fringes	70,030	19,961	
		Non-payroll	700,400	233,350	
	1252 Total		862,655	279,781	32%
	1259	Non-payroll	81,001	82,089	
1259 Total		81,001	82,089	101%	
Business Admin Total		943,656	361,870	38%	
General Admin	1231	Non-payroll	191,000	37,257	
		1231 Total	191,000	37,257	20%
	1232	Salary	251,500	82,278	
		Fringes	177,938	56,995	
Non-payroll	24,251	5,975			
1232 Total		453,689	145,248	32%	
General Admin Total		644,689	182,505	28%	
Central	1282	Salary	80,535	26,533	
		Fringes	65,577	21,206	
		Non-payroll	137,750	58,138	
	1282 Total		283,862	105,877	37%
	1283	Salary	225,916	79,695	
		Fringes	172,278	52,902	
		Non-payroll	290,890	136,331	
1283 Total		689,084	268,928	39%	
1284	Non-payroll	1,610,163	272,943		
1284 Total		1,610,163	272,943	17%	
Central Total		2,583,109	647,748	25%	

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended October 31, 2023

F/S Caption	Function	Code	Values		Percent Used
			Sum of Orig. Budget	Sum of Final	
Operations and maint	1261	Fringes	-	-	
		Non-payroll	5,231,459	2,094,531	
	1261 Total		5,231,459	2,094,531	40%
	1266	Non-payroll	160,000	48,633	
	1266 Total		160,000	48,633	30%
Operations and maint Total			5,391,459	2,143,164	40%
Interest exp	1252	Non-payroll	975	778	
	1252 Total		975	778	80%
Interest exp Total			975	778	80%
Principal Admin	1241	Salary	1,272,671	301,578	
		Fringes	912,222	240,029	
		Non-payroll	-	131	
	1241 Total		2,184,893	541,738	25%
Principal Admin Total			2,184,893	541,738	55%
Principal	1252	Non-payroll	35,361	19,409	
	1252 Total		35,361	19,409	55%
Principal Total			35,361	19,409	55%
Transportation	1271	Salary	1,479,798	349,133	
		Fringes	1,292,682	298,313	
		Non-payroll	1,375,220	551,989	
	1271 Total		4,147,700	1,199,435	29%
Transportation Total			4,147,700	1,199,435	29%
Athletics	1293	Salary	307,803	72,373	
		Fringes	202,960	47,076	
		Non-payroll	585,501	125,087	
	1293 Total		1,096,264	244,536	22%
Athletics Total			1,096,264	244,536	22%
Comm Ed Exp	1331	Salary	52,179	20,193	
		Fringes	48,549	17,375	
		Non-payroll	8,627	282	
	1331 Total		109,355	37,850	35%
Comm Ed Exp Total			109,355	37,850	35%
Grand Total			58,767,644	15,118,376	26%

Lincoln Consolidated Schools
Maintenance Budget Detailed
For the Four Months Ending October 2023

Object	G/L Account	Account Name	Values		Percent Used
			Sum of Orig. Budget	Sum of Final	
4110	11-1261-4110-000-0000-0000-0000	Land and Building - District	20,000	25,279	①
	11-1261-4110-000-0000-00308-0000	Land and Building - Bishop	10,000	2,623	★
	11-1261-4110-000-0000-00691-0000	Land and Building - Bessie	5,000	2,750	
	11-1261-4110-000-0000-02186-0000	Land and Building - Brick	50,000	12,426	
	11-1261-4110-000-0000-02187-0000	Land and Building - High School	75,000	87,961	②
	11-1261-4110-000-0000-05166-0000	Land and Building - Middle School	30,000	10,517	★
	11-1261-4110-000-0000-05235-0000	Land and Building - Model	10,000	1,441	
	11-1261-4110-000-0000-09147-0000	Land and Building- Transportation	10,000	2,788	
	11-1261-4110-000-0000-09148-0000	Land and Building - Childs	10,000	12,197	
4110 Total			220,000	157,982	72%
4111	11-1261-4111-000-0000-00000-0000	Enviro-Clean - District	611,834	189,733	
	11-1261-4111-000-0000-00308-0000	Enviro-Clean - Bishop	153,354	52,495	
	11-1261-4111-000-0000-02186-0000	Enviro-Clean -Brick	252,450	86,418	
	11-1261-4111-000-0000-02187-0000	Enviro-Clean - High School	497,054	170,148	
	11-1261-4111-000-0000-05166-0000	Enviro-Clean - Middle School	256,374	87,761	
	11-1261-4111-000-0000-05235-0000	Enviro-Clean - Model	118,659	40,618	
	11-1261-4111-000-0000-09147-0000	Enviro-Clean - Transportation	5,997	2,053	
	11-1261-4111-000-0000-09148-0000	Enviro-Clean - Childs	153,354	52,495	
	11-1261-4111-000-0000-00000-1263	Contracted Service - Custodial	-	-	
4111 Total			2,049,076	681,721	33%
4112	11-1261-4112-000-0000-00000-0000	Contr Svc Air Qual Review - District	10,000	7,535	③
	11-1261-4112-000-0000-00308-0000	Contracted Service - HVAC - Bishop	80,000	27,026	★
	11-1261-4112-000-0000-02186-0000	Contracted Service - HVAC - Brick	60,000	47,299	④
	11-1261-4112-000-0000-02187-0000	Contracted Service - HVAC - High School	122,500	53,596	⑤
	11-1261-4112-000-0000-05166-0000	Contracted Service - HVAC - Middle School	157,000	27,026	★
	11-1261-4112-000-0000-05235-0000	Contracted Service - HVAC - Model	77,500	37,765	★
	11-1261-4112-000-0000-09147-0000	Contracted Service - HVAC - Transportation	40,000	27,026	
	11-1261-4112-000-0000-09148-0000	Contracted Service - HVAC Childs	40,000	27,026	
	4112 Total			587,000	254,299
4113	11-1261-4113-000-0000-00000-0000	Contracted Service - Cintas/Pest Control - District	2,500	-	☑
	11-1261-4113-000-0000-00308-0000	Contracted Service - Cintas/Pest Control - Bishop	5,500	2,220	☑
	11-1261-4113-000-0000-02186-0000	Contracted Service - Cintas/Pest Control - Brick	3,500	1,803	☑
	11-1261-4113-000-0000-02187-0000	Contracted Service - Cintas/Pest Control - High School	18,500	8,566	☑
	11-1261-4113-000-0000-05166-0000	Contracted Service - Cintas/Pest Control - Middle School	6,000	2,390	☑
	11-1261-4113-000-0000-05235-0000	Contracted Service - Cintas/Pest Control - Model	3,000	848	☑
	11-1261-4113-000-0000-09147-0000	Contracted Service - Cintas/Pest Control - Transportation	1,500	281	☑
	11-1261-4113-000-0000-09148-0000	Contracted Service - Cintas/Pest Control - Childs	5,010	1,920	☑
4113 Total			45,510	18,028	40%
4114	11-1261-4114-000-0000-00000-0000	Land and Building - Major Repairs - District	5,000	-	
	11-1261-4114-000-0000-00308-0000	Land and Building - Major Repairs - Bishop	5,000	-	
	11-1261-4114-000-0000-00691-0000	Land and Building - Major Repairs - Bessie	5,000	-	
	11-1261-4114-000-0000-02186-0000	Land and Building - Major Repairs - Brick	5,000	25,848	⑩
	11-1261-4114-000-0000-02187-0000	Land and Building - Major Repairs - High School	10,000	29,476	⑥
	11-1261-4114-000-0000-05166-0000	Land and Building - Major Repairs - Middle School	10,000	7,212	⑦
	11-1261-4114-000-0000-05235-0000	Land and Building - Major Repairs - Model	5,000	-	
	11-1261-4114-000-0000-09147-0000	Land and Building - Major Repairs - Transportation	5,000	-	
	11-1261-4114-000-0000-09148-0000	Land and Building - Major Repairs - Childs	5,000	12,120	11
4114 Total			55,000	74,656	136%
4191	11-1261-4191-000-0000-00000-0000	Maint Spec Proj - District	35,000	-	
	11-1261-4191-000-0000-00308-0000	Maint Spec Proj - Bishop	30,598	-	
	11-1261-4191-000-0000-02186-0000	Maint Spec Proj - Brick	26,162	-	
	11-1261-4191-000-0000-02187-0000	Maint Spec Proj - High School	72,345	71,740	⑨
	11-1261-4191-000-0000-05166-0000	Maint Spec Proj - Middle School	125,177	118,620	12
	11-1261-4191-000-0000-09148-0000	Maint Spec Proj - Childs	25,431	-	
	11-1261-4191-000-0000-05235-0000	Maint Spec Proj - Model	9,513	-	
	11-1261-4191-000-0000-09147-0000	Maint Spec Proj - Transportation	19,341	-	
4191 Total			343,567	190,360	55%
Grand Total			3,300,153	1,377,046	42%

Lincoln Consolidated Schools
Tick mark Legend for Maintenance Summary Table
For the Four Months Ending October 2023

- ★ Areas where items have been identified and communicated to the BOE by the facilities department. Projects in process and once completed will be expensed. See Facilities Board Update
- ☑ In talks with Cintas to get group prices through Omnia (similar to REMC). Also have halted rug changing over the summer

- ① Plumbing supplies for the whole District. Purchase of ceiling tiles.
- ② This includes \$12k of bleacher repair that was started in the 22/23 school year but parts prevented finishing. This was done and paid in July of 2023. There is \$10,935 in vandalism which included repairs to the fields when someone did donuts in the winter and also painting in the high school when someone used markers on the walls. Smaller amounts for supplies (pool) and repairs.
- ③ Contractor on site to review the controls of the HVAC for the District and also parts purchased for inventory purposes.
- ④ Boiler/controller repairs
- ⑤ Several small, yet expensive, repairs to various areas in the high school
- ⑥ \$21k for graffiti removal and \$8k for sidewalk repairs
- ⑦ Repair the fire systems in the building
- ⑧ Parking lot seal coat and crack fill & east gym floor refinishing
- ⑩ Mystery Hall boys bathroom repairs for \$15,000. Pencil box classroom repairs \$10,848.
- 11 Concrete repairs for \$12,120
- 12 Completion of seal coat/crack fill and Media Center Roof repairs

**Lincoln Consolidated Schools
Special Projects
For the 23-24 Fiscal Year**

	Finance Committee Approved	Status
Bishop		
2 hallway doors installed	\$ 15,000	Encumbered
Seal coat, crack fill, and stripe parking lot	15,598	In Spring
	<u>30,598</u> Total	
Brick		
Gym Floor refinishing	1,500	In summer 2024
Seal coat/crack fill parking lot	24,662	In Spring
	<u>26,162</u> Total	
Childs		
Seal Coat/Crack fill parking lots	25,431	In Spring
	<u>25,431</u> Total	
Model		
Seal Coat/Crack fill parking lots	9,513	In Spring
	<u>9,513</u> Total	
Middle School		
Seal Coat/Crack Fill stripe lots	22,344	Complete
Resurface gym floor	4,833	In summer 2024
Media Center roof repairs	98,000	Complete
	<u>125,177</u> Total	
High School		
Seal coat/Crack fill stripe parking lots	57,225	Complete
Resurface gym floors	15,120	Done
	<u>72,345</u> Total	
Transportation		
Seal coat/Crack fill stripe parking lots	19,341	In Spring
	<u>19,341</u> Total	
District		
Guard rail installed at PAC retention pond	35,000	Encumbered
	<u>35,000</u> Total	
Total Projects	<u>\$ 343,567</u> Total	

Lincoln Consolidated Schools
Maintenance Detail
For the Month of October 31, 2023

Sum of Actual Balance				Month
Account Name	Vendor Name	Description	Reference	October
Land and Building - Brick	K-VALUE INSULATION LLC	Brick - piping insulation	Check	810
		Brick - pipe insulation	Check	2,025
	KONE INC	Brick - Elevator repair	EFT	559
Land and Building - Brick Total				3,394
Land and Building - Childs	NATIONAL TIME & SIGNAL CORP	Childs - PA system repair	EFT	1,241
	RAY'S SEPTIC TANK CLEANING LLC	Childs - retention pond drain cleaning	Check	1,500
	DUNRITE RENTALS LLC	Childs - retention pond clean up	Check	4,079
	GUARDIAN PLUMBING & HEATING, INC	Childs - repairs	EFT	3,841
Land and Building - Childs Total				10,661
Land and Building - District	PAPA'S PAINTING, LLC.	High Visibility Safety painting	EFT	455
	ROOF MANAGEMENT CO, INC.	Maint - roof repairs	EFT	2,250
	AMAZON CAPITAL SERVICES	Fire connection covers and FD connection	EFT	351
		Electric Hand Dryers	EFT	1,078
	ATLANTIC WELDING SUPPLY	CO2	EFT	28
Land and Building - District Total				4,162
Land and Building - High School	AMERICAN SPRINKLER AND	LHS - irrigation winterization	Check	400
		LHS - irrigation winterization & repairs	Check	2,705
	GOYETTE MECHANICAL	LHS - repairs	EFT	3,212
	NUCO2	LHS - Pool bulk CO2	EFT	383
	PAPA'S PAINTING, LLC.	LHS - pool locker room	EFT	1,900
	WOLVERINE SUPPLY INC	LHS - parts	Check	394
		District - water filters	Check	1,593
	A.F. SMITH ELECTRIC, INC.	LHS - football field repairs	EFT	365
		LHS - Kiln room electrical repairs	EFT	2,259
	IDN-HARDWARE SALES INC	LHS - bus drop off door	Check	465
	FIFTH THIRD BANK	September 2023 Facilities Fifth Third	EFT	418
	ENVIRONMENTAL SUPPORT	LHS - Pool monitoring fee	EFT	210
	ELITE POWER WASHING, LLC.	Stadium - power washing	EFT	3,000
	SERVICE ELECTRIC SUPPLY CO	LHS - parts	EFT	544
		CREDIT	EFT	(160)
	RAYHAVEN GROUP	LHS - toilet patrician	Check	1,500
	UNITED IMAGE GROUP	Special ed name sign	EFT	149
WILTSE ELECTRIC SERVICE, INC.	LHS - parts	Check	2,830	
AUGUSTA CHARTER TOWNSHIP	LHS - Water Valves	Check	2,198	
Land and Building - High School Total				24,364

Lincoln Consolidated Schools
Maintenance Detail
For the Month of October 31, 2023

Sum of Actual Balance				Month
Account Name	Vendor Name	Description	Reference	October
Land and Building - Middle School	WOLVERINE SUPPLY INC	LMS - Faucets	Check	533
	IDN-HARDWARE SALES INC	LMS - equipment storage room	Check	2,625
		LMS - cafeteria doors	Check	957
	SERVICE ELECTRIC SUPPLY CO	LMS - parts	EFT	1,134
	SOUND PLANNING COMMUNICATIONS	LMS - PA system	Check	260
Land and Building - Middle School Total				5,509
Enviro-Clean - Bishop	ENVIRO-CLEAN	Monthly Custodial Services	EFT	13,124
Enviro-Clean - Bishop Total				13,124
Enviro-Clean - Childs	ENVIRO-CLEAN	Monthly Custodial Services	EFT	13,124
Enviro-Clean - Childs Total				13,124
Enviro-Clean - District	ENVIRO-CLEAN	Grounds/Special Events	EFT	47,433
Enviro-Clean - District Total				47,433
Enviro-Clean - High School	ENVIRO-CLEAN	Monthly Custodial Services	EFT	42,537
Enviro-Clean - High School Total				42,537
Enviro-Clean - Middle School	ENVIRO-CLEAN	Monthly Custodial Services	EFT	21,940
Enviro-Clean - Middle School Total				21,940
Enviro-Clean - Model	ENVIRO-CLEAN	Monthly Custodial Services	EFT	10,155
Enviro-Clean - Model Total				10,155
Enviro-Clean - Transportation	ENVIRO-CLEAN	Monthly Custodial Services	EFT	513
Enviro-Clean - Transportation Total				513
Enviro-Clean -Brick	ENVIRO-CLEAN	Monthly Custodial Services	EFT	21,604
Enviro-Clean -Brick Total				21,604
Contracted Service - HVAC - Brick	CAMPBELL, INC.	District - Parts	EFT	1,969
		parts	EFT	689
		October 2023 - monthly maintenance agre	EFT	2,059
		District - Repairs	EFT	5,121
		District - Controls	EFT	820
Contracted Service - HVAC - Brick Total				10,658

Lincoln Consolidated Schools
Maintenance Detail
For the Month of October 31, 2023

Sum of Actual Balance				Month
Account Name	Vendor Name	Description	Reference	October
Contracted Service - HVAC - Bishop	CAMPBELL, INC.	District - Parts	EFT	1,969
		parts	EFT	689
		October 2023 - monthly maintenance agre	EFT	2,059
		District - Repairs	EFT	5,121
		District - Controls	EFT	820
Contracted Service - HVAC - Bishop Total				10,658
Contracted Service - HVAC - High School	CAMPBELL, INC.	District - Parts	EFT	1,969
		parts	EFT	689
		October 2023 - monthly maintenance agre	EFT	2,059
		District - Repairs	EFT	5,121
		District - Controls	EFT	820
	AMAZON CAPITAL SERVICES	LHS - Art Clay room negative air machines	EFT	2,311
	GEM INC.	LHS - Cooling towers repairs	EFT	4,014
Contracted Service - HVAC - High School Total				16,982
Contracted Service - HVAC Childs	CAMPBELL, INC.	District - Parts	EFT	1,969
		parts	EFT	689
		October 2023 - monthly maintenance agre	EFT	2,059
		District - Repairs	EFT	5,121
		District - Controls	EFT	820
Contracted Service - HVAC Childs Total				10,658
Contracted Service - HVAC - Transportation	CAMPBELL, INC.	District - Parts	EFT	1,969
		parts	EFT	689
		October 2023 - monthly maintenance agre	EFT	2,059
		District - Repairs	EFT	5,121
		District - Controls	EFT	820
Contracted Service - HVAC - Transportation Total				10,658
Contracted Service - HVAC - Middle School	CAMPBELL, INC.	District - Parts	EFT	1,969
		parts	EFT	689
		October 2023 - monthly maintenance agre	EFT	2,059
		District - Repairs	EFT	5,121
		District - Controls	EFT	820
Contracted Service - HVAC - Middle School Total				10,658

Lincoln Consolidated Schools
Maintenance Detail
For the Month of October 31, 2023

Sum of Actual Balance				Month
Account Name	Vendor Name	Description	Reference	October
Contracted Service - HVAC - Model	CAMPBELL, INC.	District - Parts	EFT	1,969
		controls work	EFT	3,895
		parts	EFT	689
		October 2023 - monthly maintenance agre	EFT	2,059
		District - Repairs	EFT	5,121
		District - Controls	EFT	820
Contracted Service - HVAC - Model Total				14,552
Contracted Service - Cintas/Pest Control - Bi	CINTAS LOCATION #300	Bishop - AED	EFT	89
		Bishop - walk off mats	EFT	662
		INSECTECH INC.	Bishop - pest control	EFT
Contracted Service - Cintas/Pest Control - Bishop Total				823
Contracted Service - Cintas/Pest Control - Br	CINTAS LOCATION #300	Brick - AED machine	EFT	178
		Brick - walk off mats	EFT	384
		INSECTECH INC.	Brick - pest control	EFT
Contracted Service - Cintas/Pest Control - Brick Total				634
Contracted Service - Cintas/Pest Control - Ch	CINTAS LOCATION #300	Childs - AED	EFT	89
		Childs - walk off mats	EFT	593
Contracted Service - Cintas/Pest Control - Childs Total				682
Contracted Service - Cintas/Pest Control - Hi	CINTAS LOCATION #300	LHS - AED machines	EFT	784
		LHS - first aid supplies	EFT	297
		LHS - walk off mats	EFT	894
		INSECTECH INC.	LHS - pest control	EFT
Contracted Service - Cintas/Pest Control - High School Total				2,194
Contracted Service - Cintas/Pest Control - Mi	CINTAS LOCATION #300	LMS - AEDs	EFT	178
		LMS - walk off mats	EFT	344
		INSECTECH INC.	LMS - pest control	EFT
Contracted Service - Cintas/Pest Control - Middle School Total				702
Contracted Service - Cintas/Pest Control - Mc	CINTAS LOCATION #300	Model - AED	EFT	89
		Model - walk off mats	EFT	204
		INSECTECH INC.	Model - pest control	EFT
Contracted Service - Cintas/Pest Control - Model Total				365

Lincoln Consolidated Schools
 Maintenance Detail
 For the Month of October 31, 2023

Sum of Actual Balance				Month
Account Name	Vendor Name	Description	Reference	October
Contracted Service - Cintas/Pest Control - Tr.	INSECTECH INC.	Transportation - pest control	EFT	48
Contracted Service - Cintas/Pest Control - Transportation Total				48
Maint Spec Proj - Middle School	M W MORSS ROOFING INC	LMS - media center roof replacement	EFT	99,720
Maint Spec Proj - Middle School Total				99,720
Land and Building - Model	A & R TOTAL CONSTRUCTION CO., INC.	Model - shed shingled	EFT	1,075
	SONITROL GREAT LAKES - MICHIGAN	Model - battery security systems	EFT	315
	COMPLETE BATTERY OF YPSILANTI	Model - fire protection battery	EFT	51
Land and Building - Model Total				1,441
Grand Total				409,955

Lincoln Consolidated Schools
Subbing Costs Budget to Actual
For the Four Months Ending October 2023

Building	Account Name	Values		Percent Used
		Sum of Orig. Budget	Sum of Final	
Admin	Secretary Sub	-	-	
	Teacher Subs	5,000	-	
Admin Total		5,000	-	0%
Bishop	Para Subs	2,001	2,184	
	Teacher Subs	147,000	37,560	
Bishop Total		149,001	39,744	27%
Brick	Para Subs	5,500	1,298	
	Secretary Sub	500	-	
	Teacher Subs	127,000	26,947	
Brick Total		133,000	28,245	21%
Childs	Para Subs	2,000	3,253	
	Secretary Sub	-	-	
	Teacher Subs	92,000	13,405	
Childs Total		94,000	16,658	18%
High School	Para Subs	2,000	722	
	Secretary Sub	500	-	
	Teacher Subs	168,500	54,623	
High School Total		171,000	55,345	32%
Middle School	Para Subs	16,500	11,479	
	Teacher Subs	77,000	20,018	
Middle School Total		93,500	31,497	34%
Model	Para Subs	1,500	4,458	
	Teacher Subs	16,500	5,298	
Model Total		18,000	9,756	54%
Grand Total		663,501	181,245	27%

Lincoln Consolidated Schools
Costs for New Curriculum
For the Four Months Ending October 2023

Building	Account Name	Values		Percent Used
		Sum of Orig. Budget	Sum of Final	
Admin	New Curriculum	-	-	
Admin Total		-	-	0%
Bishop	New Curriculum	100,000	89,971	
Bishop Total		100,000	89,971	90%
Brick	New Curriculum	160,000	143,188	
Brick Total		160,000	143,188	89%
Childs	New Curriculum	200,000	185,526	
Childs Total		200,000	185,526	93%
High School	New Curriculum	200,000	123,501	
High School Total		200,000	123,501	62%
Middle School	New Curriculum	140,000	(5,404)	
Middle School Total		140,000	(5,404)	-4%
Grand Total		800,000	536,782	67%

Lincoln Consolidated Schools
Supplies by Building
For the Four Months Ending October 2023

Building	Account Name	Values		Percent Used
		Sum of Orig. Budget	Sum of Final	
Admin	Office Supplies	14,250	4,427	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	15,127	3,034	
Admin Total		29,377	7,461	25%
Bishop	Office Supplies	1,500	357	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	35,000	18,417	
Bishop Total		36,500	18,774	51%
Brick	Office Supplies	500	37	
	Sp Ed Tchng Supplies	-	239	
	Teaching/Testing Supplies and Materials	45,000	30,808	
Brick Total		45,500	31,084	68%
Childs	Office Supplies	1,500	1,558	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	35,000	20,398	
Childs Total		36,500	21,956	60%
High School	Office Supplies	1,500	896	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	80,500	32,133	
High School Total		82,000	33,029	40%
Middle School	Sp Ed Tchng Supplies	-	40	
	Teaching/Testing Supplies and Materials	75,500	10,937	
Middle School Total		75,500	10,977	15%
Model	Office Supplies	500	66	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	10,500	1,474	
Model Total		11,000	1,540	14%
Transportation	Office Supplies	1,000	1,007	
Transportation Total		1,000	1,007	101%
VLA	Teaching/Testing Supplies and Materials	2,000	437	
VLA Total		2,000	437	22%
(blank)	Office Supplies	-	959	
	Teaching/Testing Supplies and Materials	-	61	

Lincoln Consolidated Schools
Utilities by Location
For the Four Months Ending October 2023

Building	Account Name	Values		Percent Used
		Sum of Orig. Budget	Sum of Final	
Admin	Electricity	8,500	1,991	
	Natural Gas	12,500	231	
	Waste and Trash Disposal	2,100	313	
	Water Sewage	9,000	2,208	
Admin Total		32,100	4,743	15%
Bessie	Electricity	22,500	2,285	
	Natural Gas	10,000	999	
	Waste and Trash Disposal	-	-	
	Water Sewage	2,000	1,052	
Bessie Total		34,500	4,336	13%
Bishop	Electricity	62,500	23,694	
	Natural Gas	30,000	421	
	Waste and Trash Disposal	5,500	2,331	
	Water Sewage	20,000	7,949	
Bishop Total		118,000	34,395	29%
Brick	Electricity	85,000	40,745	
	Natural Gas	40,000	2,196	
	Waste and Trash Disposal	10,500	2,643	
	Water Sewage	25,000	9,435	
Brick Total		160,500	55,019	34%
Childs	Electricity	110,000	47,938	
	Natural Gas	33,500	1,617	
	Waste and Trash Disposal	5,400	1,776	
	Water Sewage	12,000	5,063	
Childs Total		160,900	56,394	35%
High School	Electricity	300,000	125,656	
	Natural Gas	110,000	12,927	
	Waste and Trash Disposal	17,500	4,991	
	Water Sewage	155,000	41,518	
High School Total		582,500	185,092	32%
Middle School	Electricity	145,000	56,149	
	Natural Gas	45,000	3,212	
	Waste and Trash Disposal	9,000	2,661	
	Water Sewage	20,000	9,985	
Middle School Total		219,000	72,007	33%
Model	Electricity	47,500	13,461	
	Natural Gas	17,500	764	
	Waste and Trash Disposal	3,500	1,142	
	Water Sewage	4,000	3,327	
Model Total		72,500	18,694	26%
Transportation	Electricity	30,000	9,569	
	Natural Gas	17,500	391	
	Waste and Trash Disposal	2,000	429	
	Water Sewage	10,000	4,354	
Transportation Total		59,500	14,743	25%
Grand Total		1,439,500	445,423	31%

Lincoln Consolidated Schools

Lincoln Athletic Building

October Finance Report

For the Four Months Ending October 31, 2023

	Actual as of October 31, 2022	2023-24 Budget	Actual as of October 31, 2023
Revenue			
Fitness memberships	\$ 19,156	\$ 86,000	\$ 19,811
Indoor turf revenue	-	211,260	600
Indoor track rental	-	28,680	3,920
Batting cages	-	8,625	-
Gym rentals	5,003	45,165	1,900
Baseball/softball revenue	1,913	1,913	6,469
Track meet revenue	-	263,073	-
Concessions	-	25,035	-
Stadium rental	400	700	900
Miscellaneous revenue	386	700	160
Total revenues	<u>26,857</u>	<u>671,151</u>	<u>33,760</u>
Expenditures			
Salaries	21,983	111,000	29,869
Benefits	5,707	37,485	6,553
Contracted service	-	103,268	16,424
Operations:			
Utilities	3,355	47,000	2,729
Maintenance	23,073	40,000	101,430
Athletic officials	-	82,500	-
Software	345	5,000	336
Office supplies	414	1,100	166
Dues and fees	840	12,000	1,265
Concession expense	-	9,500	-
Purchased services	210	2,000	-
Miscellaneous expense	444	1,150	103
Equipment	2,103	17,750	573
Total expenditures	<u>58,475</u>	<u>469,753</u>	<u>159,447</u>
Revenues over expenditures	(31,618)	201,398	(125,687)
Estimated beginning fund balance	<u>255,374</u>	<u>223,756</u>	<u>223,756</u>
Estimated ending restricted fund balance	<u>\$ 223,756</u>	<u>\$ 425,154</u>	<u>\$ 98,069</u>

For internal use only. These financial statements have not been audited, and no assurance is provided.

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163944775 - A/P Checking									
Check									
121961	10/06/2023	Open			Accounts Payable	DAVID C. BRUNELL P41265	\$274.43		
121962	10/06/2023	Open			Accounts Payable	MARY JANE M ELLIOTT P.C.	\$454.35		
121963	10/06/2023	Open			Accounts Payable	MIDLAND FUNDING LLC	\$576.44		
121964	10/06/2023	Open			Accounts Payable	MiSDU	\$943.14		
121965	10/06/2023	Open			Accounts Payable	STENGER & STENGER	\$689.08		
121966	10/06/2023	Open			Accounts Payable	TAMMY J. TERRY	\$1,446.92		
121967	10/13/2023	Open			Accounts Payable	ACCELERATE LEARNING INC.	\$16,000.00		
121968	10/13/2023	Open			Accounts Payable	AUL SPECIAL PAY TRUST C/O	\$79,152.00		
121969	10/13/2023	Open			Accounts Payable	EASTERN MICHIGAN UNIVERSITY	\$6,779.99		
121970	10/13/2023	Voided	Other	10/13/2023	Accounts Payable	FIFTH THIRD BANK	\$15.89		
121971	10/13/2023	Open			Accounts Payable	GABEL, AMIE	\$8,000.00		
121972	10/13/2023	Open			Accounts Payable	GENERATION GENIUS INC	\$995.00		
121973	10/13/2023	Open			Accounts Payable	GREATLAND CORPORATION	\$680.99		
121974	10/13/2023	Voided	Other	10/13/2023	Accounts Payable	HEALTHQUITY, INC	\$10,693.24		
121975	10/13/2023	Open			Accounts Payable	HURON VALLEY TELECOMMUNICATIONS, INC.	\$758.41		
121976	10/13/2023	Open			Accounts Payable	K-VALUE INSULATION LLC	\$810.00		
121977	10/13/2023	Open			Accounts Payable	MAS/FPS	\$875.00		
121978	10/13/2023	Open			Accounts Payable	MASB	\$676.00		
121979	10/13/2023	Open			Accounts Payable	MIAAA	\$200.00		
121980	10/13/2023	Open			Accounts Payable	MINIPCR BIO	\$1,156.60		
121981	10/13/2023	Open			Accounts Payable	MULLEN, SUSAN	\$44.97		
121982	10/13/2023	Open			Accounts Payable	NORTH AMERICAN SPIRIT	\$655.00		
121983	10/13/2023	Open			Accounts Payable	OPTIMISITIC PSYCHOLOGY LLC	\$3,360.00		
121984	10/13/2023	Open			Accounts Payable	PLETKOVIC LAW PLLC	\$1,403.00		
121985	10/13/2023	Open			Accounts Payable	SHOOT-A-WAY INC.	\$330.00		
121986	10/13/2023	Open			Accounts Payable	SMITH, EVA	\$91.97		
121987	10/13/2023	Open			Accounts Payable	SOUND PLANNING COMMUNICATIONS	\$259.95		
121988	10/13/2023	Open			Accounts Payable	SUMPTER TOWNSHIP WATER	\$186.16		
121989	10/13/2023	Open			Accounts Payable	TAYLOR, TANYA	\$114.00		
121990	10/13/2023	Open			Accounts Payable	UNITESTEM LAB, LLC	\$8,000.00		
121991	10/13/2023	Open			Accounts Payable	VERIZON WIRELESS	\$2,272.00		
121992	10/13/2023	Open			Accounts Payable	WASTE MANAGEMENT	\$6,786.40		
121993	10/13/2023	Open			Accounts Payable	WOLVERINE SUPPLY INC	\$991.67		
121994	10/13/2023	Open			Accounts Payable	CROTHERS, TARA	\$37.10		
121995	10/13/2023	Open			Accounts Payable	WARD'S SCIENCE	\$202.52		
121996	10/16/2023	Open			Accounts Payable	JERSEY MIKES SUBS	\$6,235.70		
121997	10/23/2023	Open			Accounts Payable	DAVID C. BRUNELL P41265	\$271.56		
121998	10/23/2023	Open			Accounts Payable	MARY JANE M ELLIOTT P.C.	\$637.61		
121999	10/23/2023	Open			Accounts Payable	MIDLAND FUNDING LLC	\$274.93		
122000	10/23/2023	Open			Accounts Payable	MiSDU	\$1,576.71		
122001	10/23/2023	Open			Accounts Payable	STENGER & STENGER	\$420.84		
122002	10/23/2023	Open			Accounts Payable	TAMMY J. TERRY	\$1,446.92		
122003	10/27/2023	Open			Accounts Payable	AMERICAN SPRINKLER AND	\$3,105.00		
122004	10/27/2023	Open			Accounts Payable	ASCD	\$89.00		
122005	10/27/2023	Open			Accounts Payable	AUGUSTA CHARTER TOWNSHIP	\$2,197.68		
122006	10/27/2023	Open			Accounts Payable	BSN SPORTS, LLC	\$1,318.11		

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
122007	10/27/2023	Open			Accounts Payable	CARE TRANSPORT	\$6,660.00		
122008	10/27/2023	Open			Accounts Payable	DEMCO COMPANY	\$543.26		
122009	10/27/2023	Open			Accounts Payable	DUNRITE RENTALS LLC	\$12,411.50		
122010	10/27/2023	Open			Accounts Payable	EAGLE SECURITY FIRE & LIFE SAFETY - DETROIT LLC	\$380.00		
122011	10/27/2023	Open			Accounts Payable	HOPKINS, GABRIELA	\$3,500.00		
122012	10/27/2023	Open			Accounts Payable	IDN-HARDWARE SALES INC	\$4,047.18		
122013	10/27/2023	Open			Accounts Payable	IHA HEALTH SERVICES CORP	\$46.56		
122014	10/27/2023	Open			Accounts Payable	IVY REHAB MICHIGAN, LLC.	\$222.82		
122015	10/27/2023	Open			Accounts Payable	K-VALUE INSULATION LLC	\$2,025.00		
122016	10/27/2023	Open			Accounts Payable	KOCH & WHITE	\$1,100.84		
122017	10/27/2023	Open			Accounts Payable	LENAWEE INTERMEDIATE SCHOOL DISTRICT	\$1,050.00		
122018	10/27/2023	Open			Accounts Payable	MEMSPA	\$7,500.00		
122019	10/27/2023	Open			Accounts Payable	OPTIMISITIC PSYCHOLOGY LLC	\$3,360.00		
122020	10/27/2023	Open			Accounts Payable	RAY'S SEPTIC TANK CLEANING LLC	\$1,500.00		
122021	10/27/2023	Open			Accounts Payable	RAYHAVEN GROUP	\$1,500.00		
122022	10/27/2023	Open			Accounts Payable	SUMPTER TOWNSHIP WATER	\$372.32		
122023	10/27/2023	Open			Accounts Payable	SUNBELT RENTALS	\$3,159.60		
122024	10/27/2023	Open			Accounts Payable	VERIZON WIRELESS	\$1,487.44		
122025	10/27/2023	Open			Accounts Payable	WILTSE ELECTRIC SERVICE, INC.	\$2,830.00		
122026	10/27/2023	Open			Accounts Payable	WOLVERINE SUPPLY INC	\$3,488.63		
122027	10/30/2023	Open			Accounts Payable	MANCHESTER COMMUNITY SCHOOLS	\$190.00		
Type Check Totals:						67 Transactions	\$230,861.43		
<u>EFT</u>									
11208	10/06/2023	Open			Accounts Payable	FPS Services LLC	\$40,529.79		
11209	10/12/2023	Open			Accounts Payable	DTE ENERGY	\$27.94		
11210	10/12/2023	Open			Accounts Payable	DTE ENERGY	\$509.67		
11211	10/12/2023	Open			Accounts Payable	DTE ENERGY	\$6,143.05		
11212	10/13/2023	Open			Accounts Payable	A.F. SMITH ELECTRIC, INC.	\$2,623.83		
11213	10/13/2023	Open			Accounts Payable	ABSOPURE WATER CO. LLC	\$289.00		
11214	10/13/2023	Open			Accounts Payable	AMERICAN READING COMPANY INC	\$27,300.00		
11215	10/13/2023	Open			Accounts Payable	BANCROFT, RICHARD	\$30.00		
11216	10/13/2023	Open			Accounts Payable	BONES, JOSEPH	\$74.00		
11217	10/13/2023	Open			Accounts Payable	BUSH, GEOFFRY, L.	\$57.00		
11218	10/13/2023	Open			Accounts Payable	CALLAHAN, ERIN	\$72.97		
11219	10/13/2023	Open			Accounts Payable	CARR, RAYMOND	\$6.75		
11220	10/13/2023	Open			Accounts Payable	CDW-GOVERNMENT INC	\$22,641.00		
11221	10/13/2023	Open			Accounts Payable	CENTRAL MICHIGAN PAPER	\$2,760.00		
11222	10/13/2023	Open			Accounts Payable	CHARTWELLS DINING	\$3,246.50		
11223	10/13/2023	Open			Accounts Payable	CINTAS LOCATION #300	\$1,887.34		
11224	10/13/2023	Open			Accounts Payable	CLARK HILL P.L.C.	\$260.00		
11225	10/13/2023	Open			Accounts Payable	CLARKE, ALEX, J	\$156.00		
11226	10/13/2023	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$248.85		
11227	10/13/2023	Open			Accounts Payable	COMPLETE BATTERY OF YPSILANTI	\$50.92		
11228	10/13/2023	Open			Accounts Payable	COSSEY, DAVID	\$105.00		

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11229	10/13/2023	Open			Accounts Payable	DES MOINES STAMP MFG CO	\$384.50		
11230	10/13/2023	Open			Accounts Payable	EDPUZZLE, INC.	\$2,180.00		
11231	10/13/2023	Open			Accounts Payable	EDU HEALTHCARE LLC	\$4,644.00		
11232	10/13/2023	Open			Accounts Payable	ELITE FUND, INC	\$1,400.00		
11233	10/13/2023	Open			Accounts Payable	ELITE POWER WASHING, LLC.	\$3,000.00		
11234	10/13/2023	Open			Accounts Payable	ELITE TRAUMA CLEAN-UP INC	\$155.00		
11235	10/13/2023	Open			Accounts Payable	EMBURY, APRIL	\$364.69		
11236	10/13/2023	Open			Accounts Payable	ENVIRO-CLEAN	\$182,723.34		
11237	10/13/2023	Open			Accounts Payable	ENVIRONMENTAL SUPPORT	\$210.00		
11238	10/13/2023	Open			Accounts Payable	FOLLETT SCHOOL SOLUTIONS, INC.	\$4,881.48		
11239	10/13/2023	Open			Accounts Payable	GAME ONE	\$1,455.00		
11240	10/13/2023	Open			Accounts Payable	GARLAND, ARNITURIS	\$72.00		
11241	10/13/2023	Open			Accounts Payable	GDI TRANSPORTATION, INC.	\$1,711.00		
11242	10/13/2023	Open			Accounts Payable	GOERLITZ, JESSICA	\$685.21		
11243	10/13/2023	Open			Accounts Payable	GPS Educational Services	\$9,819.36		
11244	10/13/2023	Open			Accounts Payable	HELLAS CONSTRUCTION, INC	\$44,122.00		
11245	10/13/2023	Open			Accounts Payable	HOUGHTON MIFFLIN CO	\$1,328.37		
11246	10/13/2023	Open			Accounts Payable	IMPERIAL SUPPLIES LLC	\$182.38		
11247	10/13/2023	Open			Accounts Payable	INTEGRATED DESIGNS, INC.	\$1,389.00		
11248	10/13/2023	Open			Accounts Payable	JACKSON TRUCK SERVICE, INC.	\$910.01		
11249	10/13/2023	Open			Accounts Payable	JANSEN, ROBERT	\$634.70		
11250	10/13/2023	Open			Accounts Payable	JOHNSON, JONATHAN	\$245.00		
11251	10/13/2023	Open			Accounts Payable	JUST ASK PUBLICATIONS & PROFESSIONAL DEVELOPMENT	\$4,330.20		
11252	10/13/2023	Open			Accounts Payable	K12 MEDIA LLC	\$7,433.00		
11253	10/13/2023	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$449.99		
11254	10/13/2023	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$82.86		
11255	10/13/2023	Open			Accounts Payable	LEARNING A-Z	\$180.75		
11256	10/13/2023	Open			Accounts Payable	MARINO, SIMEONE	\$972.00		
11257	10/13/2023	Open			Accounts Payable	MARSHALL MUSIC	\$1,080.00		
11258	10/13/2023	Open			Accounts Payable	MCGRAW-HILL EDUCATION	\$22,709.51		
11259	10/13/2023	Open			Accounts Payable	MILLER JOHNSON	\$1,284.50		
11260	10/13/2023	Voided	Direct Deposit rejected	10/20/2023	Accounts Payable	MIO-GUARD LLC	\$242.21		
11261	10/13/2023	Open			Accounts Payable	MOFFETT, KAITLIN	\$124.45		
11262	10/13/2023	Open			Accounts Payable	MULLINS, APRIL	\$24.00		
11263	10/13/2023	Open			Accounts Payable	MULLINS, PUJA	\$3,500.00		
11264	10/13/2023	Open			Accounts Payable	N2Y	\$1,084.93		
11265	10/13/2023	Open			Accounts Payable	NATIONAL TIME & SIGNAL CORP	\$1,241.00		
11266	10/13/2023	Open			Accounts Payable	NCS PEARSON INCORPORATED	\$211.48		
11267	10/13/2023	Open			Accounts Payable	PAPA'S PAINTING, LLC.	\$2,355.00		
11268	10/13/2023	Open			Accounts Payable	PARKWAY SERVICES, INC	\$330.00		
11269	10/13/2023	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$64,576.00		
11270	10/13/2023	Open			Accounts Payable	PRESIDIO NETWORKED SOLUTIONS GROUP	\$37,033.00		
11271	10/13/2023	Open			Accounts Payable	PRINT GIANTS	\$864.00		
11272	10/13/2023	Open			Accounts Payable	PROJECT LEAD THE WAY, INC.	\$2,400.00		

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11273	10/13/2023	Open			Accounts Payable	QUADIENT	\$1,149.16		
11274	10/13/2023	Open			Accounts Payable	REHMANN	\$53,700.00		
11275	10/13/2023	Open			Accounts Payable	REKOWSKI, CHRISTIAN	\$132.00		
11276	10/13/2023	Open			Accounts Payable	RIDDELL / ALL AMERICAN SPORTS CORP.	\$6,497.20		
11277	10/13/2023	Open			Accounts Payable	ROBINETTE, PAULA, M.	\$197.81		
11278	10/13/2023	Open			Accounts Payable	ROSETTA STONE, LTD.	\$600.00		
11279	10/13/2023	Open			Accounts Payable	SCHOLASTIC, INC.	\$1,803.95		
11280	10/13/2023	Open			Accounts Payable	SCHOOL SPECIALTY LLC	\$2,184.27		
11281	10/13/2023	Open			Accounts Payable	SELKING INTERNATIONAL & IDEALEASE	\$306.68		
11282	10/13/2023	Open			Accounts Payable	SERVICE ELECTRIC SUPPLY CO	\$166.56		
11283	10/13/2023	Open			Accounts Payable	SMITH, HEATHER	\$201.45		
11284	10/13/2023	Open			Accounts Payable	SOCIAL THINKING PUBLISHING	\$213.76		
11285	10/13/2023	Open			Accounts Payable	SOLIANT HEALTH	\$3,850.00		
11286	10/13/2023	Open			Accounts Payable	SONITROL GREAT LAKES - MICHIGAN	\$159.98		
11287	10/13/2023	Open			Accounts Payable	STANDARD PRINTING	\$120.00		
11288	10/13/2023	Open			Accounts Payable	STOWE, ROBERT	\$97.26		
11289	10/13/2023	Open			Accounts Payable	STRATEGIC INTERVENTION SOLUTIONS LLC	\$3,000.00		
11290	10/13/2023	Open			Accounts Payable	SUBURBAN OCCUPATIONAL HEALTH PC	\$155.29		
11291	10/13/2023	Open			Accounts Payable	SUMPTER ACE HARDWARE	\$549.63		
11292	10/13/2023	Open			Accounts Payable	TEACHERS CURRICULUM INST. LLC	\$10,437.00		
11293	10/13/2023	Open			Accounts Payable	THE MATH LEARNING CENTER	\$11,880.00		
11294	10/13/2023	Open			Accounts Payable	THELEN, TRACY	\$95.58		
11295	10/13/2023	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$1,076.18		
11296	10/13/2023	Open			Accounts Payable	THOMPSON, SUZANNE, MARIE	\$108.00		
11297	10/13/2023	Open			Accounts Payable	THRUN LAW FIRM, P.C.	\$1,061.14		
11298	10/13/2023	Open			Accounts Payable	TKACH, BROOKE	\$92.80		
11299	10/13/2023	Open			Accounts Payable	VSC INC	\$5,642.50		
11300	10/13/2023	Open			Accounts Payable	WASHTENAW COUNTY TREASURER	\$258.75		
11301	10/13/2023	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$372.84		
11302	10/13/2023	Open			Accounts Payable	WEINGARTZ	\$510.46		
11303	10/13/2023	Open			Accounts Payable	WINDSTREAM	\$2,363.18		
11304	10/13/2023	Open			Accounts Payable	YALES, CARA	\$240.00		
11306	10/12/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$25.00		
11310	10/02/2023	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$362,776.31		
11311	10/17/2023	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$415,739.97		
11312	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$1,385.20		
11313	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$48.93		
11314	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$123.38		
11315	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$898.64		
11316	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	(\$839.00)		
11317	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$549.00		

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11318	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$716.98		
11319	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$361.14		
11320	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$163.19		
11321	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$1,600.15		
11322	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$44.99		
11323	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$587.14		
11324	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$98.90		
11325	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$396.17		
11326	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$99.72		
11327	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$464.05		
11328	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$225.54		
11329	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$110.33		
11330	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$89.48		
11331	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$121.45		
11332	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$24.99		
11333	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$45.96		
11334	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$61.10		
11335	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$65.99		
11336	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$89.28		
11337	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$106.88		
11338	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$61.94		
11339	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$103.01		
11340	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$20.16		
11341	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$27.41		
11342	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$60.48		
11343	10/11/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$485.99		
11344	10/23/2023	Open			Accounts Payable	FPS Services LLC	\$39,129.79		
11345	10/23/2023	Open			Accounts Payable	HEALTHEQUITY, INC	\$7,930.74		
11358	10/24/2023	Open			Accounts Payable	DTE ENERGY	\$10,373.02		
11359	10/24/2023	Open			Accounts Payable	DTE ENERGY	\$12,476.00		
11360	10/24/2023	Open			Accounts Payable	DTE ENERGY	\$3,649.51		
11361	10/24/2023	Open			Accounts Payable	DTE ENERGY	\$482.40		
11362	10/24/2023	Open			Accounts Payable	DTE ENERGY	\$46,555.21		
11363	10/27/2023	Open			Accounts Payable	A & R TOTAL CONSTRUCTION CO., INC.	\$1,075.00		
11364	10/27/2023	Open			Accounts Payable	A.F. SMITH ELECTRIC, INC.	\$9,391.30		
11365	10/27/2023	Open			Accounts Payable	ABSOPURE WATER CO. LLC	\$41.70		
11366	10/27/2023	Open			Accounts Payable	ANGELOSANTO, RORY	\$180.00		
11367	10/27/2023	Open			Accounts Payable	ATLANTIC WELDING SUPPLY	\$28.00		
11368	10/27/2023	Open			Accounts Payable	BANCROFT, RICHARD	\$48.00		
11369	10/27/2023	Open			Accounts Payable	BANK OF NEW YORK MELLON	\$750.00		
11370	10/27/2023	Open			Accounts Payable	BAXTER, AMY	\$211.35		
11371	10/27/2023	Open			Accounts Payable	BEIER HOWLETT, P.C.	\$133.00		
11372	10/27/2023	Open			Accounts Payable	BELLORE, SUZANNE	\$5,000.00		
11373	10/27/2023	Open			Accounts Payable	BENZ MICROSCOPE OPTICS CTR	\$1,108.50		
11374	10/27/2023	Open			Accounts Payable	BONGIORNO, PHIL	\$516.80		
11375	10/27/2023	Open			Accounts Payable	BROADSPIRE SERVICES INC	\$845.00		
11376	10/27/2023	Open			Accounts Payable	BUSH, GEOFFRY, L.	\$54.00		
11377	10/27/2023	Open			Accounts Payable	CAMPBELL, INC.	\$167,189.18		
11378	10/27/2023	Open			Accounts Payable	CENTERING ON CHILDREN, INC.	\$578.45		

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11379	10/27/2023	Open			Accounts Payable	CENTRAL MICHIGAN PAPER	\$2,760.00		
11380	10/27/2023	Open			Accounts Payable	CHARTWELLS DINING	\$165,287.82		
11381	10/27/2023	Open			Accounts Payable	CI SOLUTIONS	\$209.00		
11382	10/27/2023	Open			Accounts Payable	CINTAS LOCATION #300	\$3,818.68		
11383	10/27/2023	Open			Accounts Payable	CONSTELLATION NEWENERGY- GAS DIVISION, LLC	\$2,516.98		
11384	10/27/2023	Open			Accounts Payable	COURY, VICKI	\$448.66		
11385	10/27/2023	Open			Accounts Payable	DETROIT SALT COMPANY	\$5,578.86		
11386	10/27/2023	Open			Accounts Payable	EDU HEALTHCARE LLC	\$2,160.00		
11387	10/27/2023	Open			Accounts Payable	ENVIRO-CLEAN	\$1,432.08		
11388	10/27/2023	Open			Accounts Payable	ERWIN, PATRICIA	\$184.71		
11389	10/27/2023	Open			Accounts Payable	ESS MIDWEST INC	\$3,008.76		
11390	10/27/2023	Open			Accounts Payable	GAME ONE	\$1,977.89		
11391	10/27/2023	Open			Accounts Payable	GDI TRANSPORTATION, INC.	\$1,197.70		
11392	10/27/2023	Open			Accounts Payable	GEM INC.	\$4,013.97		
11393	10/27/2023	Open			Accounts Payable	GOYETTE MECHANICAL	\$4,306.66		
11394	10/27/2023	Open			Accounts Payable	GRAPECITY, INC	\$1,986.36		
11395	10/27/2023	Open			Accounts Payable	GUARDIAN PLUMBING & HEATING, INC	\$3,841.05		
11396	10/27/2023	Open			Accounts Payable	HUTSON INC OF MICHIGAN	\$2,169.54		
11397	10/27/2023	Open			Accounts Payable	INSECTECH INC.	\$746.00		
11398	10/27/2023	Open			Accounts Payable	INTEGRATED DESIGNS, INC.	\$1,389.00		
11399	10/27/2023	Open			Accounts Payable	J W PEPPER	\$48.00		
11400	10/27/2023	Open			Accounts Payable	JACKSON TRUCK SERVICE, INC.	\$785.50		
11401	10/27/2023	Open			Accounts Payable	JOHNSON, JONATHAN	\$346.00		
11402	10/27/2023	Open			Accounts Payable	JOSTENS	\$38.50		
11403	10/27/2023	Open			Accounts Payable	JUSTICE, TROY	\$102.00		
11404	10/27/2023	Open			Accounts Payable	KONE INC	\$559.17		
11405	10/27/2023	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$3,218.78		
11406	10/27/2023	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$4,110.92		
11407	10/27/2023	Open			Accounts Payable	LEARNING A-Z	\$1,446.00		
11408	10/27/2023	Open			Accounts Payable	LEARNING WITHOUT TEARS	\$616.28		
11409	10/27/2023	Open			Accounts Payable	LOWE'S	\$2,295.34		
11410	10/27/2023	Open			Accounts Payable	LRP PUBLICATIONS, INC.	\$590.00		
11411	10/27/2023	Open			Accounts Payable	M W MORSS ROOFING INC	\$99,720.00		
11412	10/27/2023	Open			Accounts Payable	MARINO, KATHYA	\$187.33		
11413	10/27/2023	Open			Accounts Payable	MCGRAW-HILL EDUCATION	\$18,431.40		
11414	10/27/2023	Open			Accounts Payable	MIO-GUARD LLC	\$2,328.49		
11415	10/27/2023	Open			Accounts Payable	MPS	\$1,170.00		
11416	10/27/2023	Open			Accounts Payable	MULLINS, APRIL	\$36.00		
11417	10/27/2023	Open			Accounts Payable	MULLINS, PUJA	\$186.02		
11418	10/27/2023	Open			Accounts Payable	N2Y	\$926.20		
11419	10/27/2023	Open			Accounts Payable	NUCO2	\$382.56		
11420	10/27/2023	Open			Accounts Payable	PALS INTERNATIONAL	\$905.39		
11421	10/27/2023	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$1,680.00		
11422	10/27/2023	Open			Accounts Payable	POCOCK, JENNIFER	\$188.64		
11423	10/27/2023	Open			Accounts Payable	PROPIO LS, LLC	\$12.46		
11424	10/27/2023	Open			Accounts Payable	REKOWSKI, CHRISTIAN	\$315.00		

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11425	10/27/2023	Open			Accounts Payable	ROOF MANAGEMENT CO, INC.	\$2,250.00		
11426	10/27/2023	Open			Accounts Payable	SCHOLASTIC, INC.	\$12,529.55		
11427	10/27/2023	Open			Accounts Payable	SCHOOL SPECIALTY LLC	\$4,033.18		
11428	10/27/2023	Open			Accounts Payable	SELKING INTERNATIONAL & IDEALEASE	\$187.65		
11429	10/27/2023	Open			Accounts Payable	SERVICE ELECTRIC SUPPLY CO	\$1,351.26		
11430	10/27/2023	Open			Accounts Payable	SHELTON, KERRY	\$42.40		
11431	10/27/2023	Open			Accounts Payable	SNA SPORTS GROUP, LLC	\$447.00		
11432	10/27/2023	Open			Accounts Payable	SOLIANT HEALTH	\$12,420.00		
11433	10/27/2023	Open			Accounts Payable	SONITROL GREAT LAKES - MICHIGAN	\$155.00		
11434	10/27/2023	Open			Accounts Payable	STANDARD PRINTING	\$160.00		
11435	10/27/2023	Open			Accounts Payable	STARR AND ASSOCIATES	\$8,125.00		
11436	10/27/2023	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$791.04		
11437	10/27/2023	Open			Accounts Payable	THOMPSON, SUZANNE, MARIE	\$363.00		
11438	10/27/2023	Open			Accounts Payable	TRANSPORTATION ACCESSORIES CO	\$98.64		
11439	10/27/2023	Open			Accounts Payable	UNITED IMAGE GROUP	\$149.00		
11440	10/27/2023	Open			Accounts Payable	WASHTENAW COUNTY CONSORTIUM	\$458,749.94		
11441	10/27/2023	Open			Accounts Payable	WASHTENAW COUNTY TREASURER	\$14,353.92		
11443	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$176.24		
11444	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$113.52		
11445	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$389.68		
11446	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$34.77		
11447	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$345.32		
11448	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$131.55		
11449	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$283.41		
11450	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$449.19		
11451	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$16.85		
11452	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$655.50		
11453	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$655.50		
11454	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$350.96		
11455	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$1,078.16		
11456	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$444.57		
11457	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$327.95		
11458	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$164.40		
11459	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$200.76		
11460	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$2,310.50		
11461	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$144.29		
11462	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$315.21		
11463	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$264.00		
11464	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$550.44		
11465	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$870.38		
11466	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$544.14		
11467	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$129.50		
11468	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$34.00		
11469	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$44.99		

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11470	10/26/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$418.20		
11471	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$225.00		
11472	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$519.50		
11473	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$164.28		
11474	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$466.00		
11475	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$245.51		
11476	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$839.07		
11477	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$1,544.52		
11478	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$6,649.66		
11479	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	(\$657.20)		
11480	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$1,337.39		
11481	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$1,698.84		
11482	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$1,481.07		
Type EFT Totals:									
7163944775 - A/P Checking Totals									
							258 Transactions	\$2,619,759.66	

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	65	\$220,152.30	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	2	\$10,709.13	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	67	\$230,861.43	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	257	\$2,619,517.45	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$242.21	\$0.00
	Total	258	\$2,619,759.66	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	322	\$2,839,669.75	\$0.00
	Reconciled	0	\$0.00	\$0.00

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Voided		3 \$10,951.34	\$0.00	
					Stopped		0 \$0.00	\$0.00	
					Total		325 \$2,850,621.09	\$0.00	
Grand Totals:									
					Checks				
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	65	\$220,152.30	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	2	\$10,709.13	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	67	\$230,861.43	\$0.00	
					EFTs				
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	257	\$2,619,517.45	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	1	\$242.21	\$0.00	
					Total	258	\$2,619,759.66	\$0.00	
					All				
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	322	\$2,839,669.75	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	3	\$10,951.34	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	325	\$2,850,621.09	\$0.00	

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163945137 - Trust & Agency Checking									
<u>Check</u>									
22407	10/06/2023	Open			Accounts Payable	GREAT LAKES COCA-COLA DISTRIBUTION	\$797.95		
22408	10/20/2023	Open			Accounts Payable	BSN SPORTS, LLC	\$835.34		
22409	10/20/2023	Open			Accounts Payable	GENOT PICOR-STORYTELLER	\$250.00		
22410	10/20/2023	Open			Accounts Payable	COTTON, QUENTIN	\$25.00		
22411	10/27/2023	Open			Accounts Payable	AUGUSTA TOWNSHIP FIRE DEPT.	\$950.00		
22412	10/27/2023	Open			Accounts Payable	CHICKEN SHACK	\$490.00		
22413	10/27/2023	Open			Accounts Payable	WORLD'S FINEST CHOCOLATE, INC.	\$3,972.00		
22414	10/27/2023	Open			Accounts Payable	LINTNER, SKY	\$64.10		
Type Check Totals:							8 Transactions	\$7,384.39	
<u>EFT</u>									
1684	10/06/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$39.89		
1685	10/06/2023	Open			Accounts Payable	GUZIEL, JENNIFER	\$455.17		
1686	10/06/2023	Open			Accounts Payable	MELCHER, CARRIE	\$675.70		
1687	10/06/2023	Open			Accounts Payable	MOFFETT, KAITLIN	\$158.40		
1688	10/06/2023	Open			Accounts Payable	PRINT GIANTS	\$3,314.50		
1689	10/13/2023	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$83.96		
1690	10/13/2023	Open			Accounts Payable	PATHAK, VINTI	\$82.48		
1691	10/13/2023	Open			Accounts Payable	POPITY POPCORN CO	\$517.00		
1692	10/13/2023	Open			Accounts Payable	PRINT GIANTS	\$1,440.00		
1693	10/13/2023	Open			Accounts Payable	ROBINSON, DWAYNE	\$400.00		
1694	10/13/2023	Open			Accounts Payable	STADIUM TROPHY, INC.	\$102.33		
1695	10/20/2023	Open			Accounts Payable	ABSOPURE WATER CO. LLC	\$33.80		
1696	10/20/2023	Open			Accounts Payable	ANDERSON'S	\$1,842.61		
1697	10/20/2023	Open			Accounts Payable	ANN ARBOR T-SHIRT COMPANY LLC	\$1,015.00		
1698	10/20/2023	Open			Accounts Payable	GAME ONE	\$1,178.10		
1699	10/20/2023	Open			Accounts Payable	MOFFETT, KAITLIN	\$49.18		
1700	10/20/2023	Open			Accounts Payable	PRINT GIANTS	\$5,614.39		
1715	10/27/2023	Open			Accounts Payable	ANGEL, LAURA, L	\$39.38		
1716	10/27/2023	Open			Accounts Payable	CONTRERAS, GRETCHEN	\$22.24		
1717	10/27/2023	Open			Accounts Payable	HOTCHKISS, MICHAEL	\$513.43		
1718	10/27/2023	Open			Accounts Payable	JONES, MARSHA, KAY	\$140.38		
1719	10/27/2023	Open			Accounts Payable	PRINT GIANTS	\$850.00		
1720	10/27/2023	Open			Accounts Payable	ROE, RICHARD	\$632.90		
1725	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$86.99		
1726	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$67.94		
1727	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$74.18		
1728	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$86.99		
1729	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$127.20		
1730	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$167.32		
1731	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$353.91		
1732	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$371.58		
1733	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$181.49		
1734	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$35.97		
1735	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$65.89		
1736	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$59.95		

Payment Register

From Payment Date: 10/1/2023 - To Payment Date: 10/31/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
1737	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$264.94			
1738	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$78.78			
1739	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$1,030.90			
1740	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$63.60			
1741	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$43.96			
1742	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$12.71			
1743	10/15/2023	Open			Accounts Payable	FIFTH THIRD BANK	\$95.40			
Type EFT Totals:										
7163945137 - Trust & Agency Checking Totals							42 Transactions	\$22,470.54		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$7,384.39	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$7,384.39	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	42	\$22,470.54	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	42	\$22,470.54	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	50	\$29,854.93	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	50	\$29,854.93	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$7,384.39	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$7,384.39	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	42	\$22,470.54	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	42	\$22,470.54	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	50	\$29,854.93	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	50	\$29,854.93	\$0.00

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Jessica Morrell	Paraprofessional/Lincoln Middle School	11/13/2023		NEW HIRE	
Lisa Wright	Bus Driver/Transportation	10/9/23	10/30/23	Transfer	From Aide
Arianna Fazecas	Swim Instructor/Community Education	11/16/2023		NEW HIRE	
Jesse Davis JR	LAB Receptionist/LAB	11/9/2021	8/1/2023	Resignation	
Morgan Ebright	Teacher/Brick Elementary	3/13/2023	11/10/2023	Resignation	
Donald Ross	Bus Aide/Transportation	9/26/2023	11/6/2023	Resignation	
Yolanda Davis	Bus Aide/Transportation	10/8/2023	11/13/2023	Resignation	
Melissa Huffman	Sub Bus Driver/Transportation	8/22/2021	10/1/2023	Resignation	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Diane Colwell	Teacher/Middle School	10/31/23	11/27/23	FMLA	
Christopher Erickson	Mechanic/Transportation	11/9/2023	11/29/23 (tentative)	FMLA	

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Transportation / Jason Fredenburg
Contact Person: Jason F. Phone/Email: (7) 484-7044 / FredenburgJ@lincoln.k12.ia.us

Topic of Agenda Item: (Be specific) Service TRUCK for transportation. Current truck is not legal / Road worthy. It is also not D.O.T. Compliant. The vehicle is in terrible shape and we need to do something.

Background Data: (To assist in writing corresponding explanatory notes) See Attached Proposal.

Desired Board Action: Informational only Board action required YES

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____

Board meeting date-Second reading & approval (If required): _____

Who will attend meeting to present request and answer questions? Jason Fredenburg

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By: Jason Fredenburg 5/8/23
Date

Building/Department Head: [Signature] 5/8/23
Date



REQUEST FOR PURCHASE PROPOSAL – SERVICE TRUCK FOR MECHANICS/BUSES

May 3, 2023

The transportation department is recommending the adoption of the following recommendations contained in this report to the Superintendent of the Lincoln Consolidated School District.

1. PURPOSE

The transportation department is in need of a service truck to improve our response times to hazardous and/or emergency situations. We use this service truck to rescue buses from ditches, sliding off roads, flat tires, stall outs, and various other mechanical issues. This will allow us to keep kids safe and rescue them in a timely manner. We currently have a service truck with the capability to do these tasks, however the vehicle is no longer road worthy. We went out to save a bus from the ditch on April 11, 2023 and while in route the headlights fell out of the service truck and on to the road. While I was following behind vehicle, I observed that the vehicle has no working lights or brake lights. This is very dangerous. Currently we are using a 1996 Ford E350 with about 134,000 miles, however the body is almost completely rusted through. See attached list of repairs needed.

2. ANALYSIS

We have made a list of all the parts that are needed to get vehicle road worthy and legal. Please see the attached list as it was given to us by Gene Butman Ford. Gene Butman would provide the parts and our mechanics would do the work. We would like to have this vehicle for 23/24 school year as this vehicle will be used to assist during the winter months. We have found several trucks that could be used for this. They range in price from \$25,000 to \$50,000. We have received a partial parts quote for \$4437.72 from Gene Butman and this does not even address the completely rusted through body of the vehicle. The labor to fix this vehicle would be approximately \$4500 - \$8000.00. We would like to potentially purchase this vehicle from the remaining funds in the 2022/2023 school year if possible.

Recommendation

It is my recommendation to purchase a new service truck from Show Me Used Cars in Flint, Michigan for \$26,900 plus applicable fees.

Jason Fredenburg
Interim Director of Transportation, Lincoln Consolidated Schools

Date _____

Approvals:

Robert Jansen
Superintendent of Lincoln Consolidated Schools

Date _____



GENE BUTMAN FORD SALES, INC.

2105 Washtenaw Avenue • Ypsilanti, MI 48197
Service Phone: (734) 482-7837
Body Shop Phone: (734) 482-7043
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11569LIN

Est Deliver Date: 05/03/2023

Printed: 05/05/2023 08:43

Sold To LINCOLN CONSOLIDATED SCHOOLS
8970 WHITTAKER RD
YPSILANTI, MI 48197

DATE	QUOTE NO.	CUST. NO.
05/05/2023	11569	14596

Ship To LINCOLN CONSOLIDATED SCHOOLS
8970 WHITTAKER RD
YPSILANTI, MI 48197

SOLD BY	PAY TYPE	P.O. NO.
HJ	Amount Due Quote 1	

NO REFUNDS WITHOUT THIS INVOICE. NO REFUNDS ON SPECIAL ORDER OR ELECTRICAL PARTS. 20% HANDLING CHARGE MAY BE APPLIED ON APPROVED RETURNS. NO REFUNDS AFTER 30 DAYS

QTY	PART NUMBER	DESCRIPTION	BIN	LIST	NET	AMOUNT
1	L2MZ 2V120 BRM	CALIPER ASY -	NEW	81.90	65.52	65.52
1		CLEAN CORE		50.00	50.00	50.00
1	L2MZ 2V121 BRM	CALIPER ASY -	NEW	89.34	71.47	71.47
1		CLEAN CORE		50.00	50.00	50.00
1	1C3Z 2V386 DA	KIT - BRAKE CA	NEW	14.36	11.49	11.49
4	1C3Z 2V386 DA	KIT - BRAKE CA	NEW	14.36	11.49	45.96
1	1C3Z 2321 CA	KIT - BRAKE PA	NEW	20.00	16.00	16.00
2	GU2Z 1V102 A	HUB AND DISC A	NEW	125.98	100.78	201.56
1	F4TZ 2140 BD	CYLINDER ASY -	NEW	184.99	147.99	147.99
4	9O14 2807075 6	LT245/75R16	NEW	203.70	162.96	651.84
1	F6UZ 9S296 AA	TUBE ASY - FUE	NEW	645.67	516.54	516.54
1	6C2Z 3A130 B	END - SPINDLE	NEW	108.06	86.45	86.45
1	8C2Z 3A131 D	END ASY - DRAG	10	70.07	56.06	56.06
1	6C2Z 3A131 C	END ASY - DRAG	116	74.27	59.42	59.42
1	8C2Z 3304 D	ROD ASY - DRAG	S-2	144.90	115.92	115.92
1	F5TZ 9030 B	CAP ASY - FUEL	NEW	19.48	15.58	15.58
2	BC2Z 1216 B	CONE AND ROLLE	NEW	17.32	13.86	27.72
1	4L3Z 4635 C	KIT - UNIVERSA	NEW	42.35	33.88	33.88
1	F2TZ 4635 C	KIT - UNIVERSA	NEW	52.50	42.00	42.00
2	BC2Z 4221 B	BEARING ASY -	NEW	20.48	16.38	32.76
1	F2UZ 8200 B	GRILLE - RADIA	NEW	219.36	175.49	175.49
1	F6UZ 13008 AA	HEADLAMP ASY	NEW	188.72	150.98	150.98
1	F2UZ 8A284 A	REINFORCEMENT	NEW	176.06	140.85	140.85
1	F4TZ 12A342 BA	GLOW PLUG	103-C	18.78	15.02	15.02
2	8C2Z 1000154 B	INSULATOR	NEW	26.26	21.01	42.02
1	8C2Z 1000154 B	INSULATOR	NEW	26.26	21.01	21.01
16	8C2Z 1000154 A	INSULATOR	NEW	22.74	18.19	291.04
2	F5UZ 1000154 A	INSULATOR	NEW	79.20	63.36	126.72
14	8C2Z 1000154 A	INSULATOR	NEW	22.74	18.19	254.66
4	8C2Z 1000154 B	INSULATOR	NEW	26.26	21.01	84.04

Continued...

Thank You

FORD & MOTORCRAFT PARTS EFFECTIVE OCT 1, 2013 24 MONTH/UNLIMITED MILES
NEW PARTS FOUND TO BE DEFECTIVE IN FACTORY-SUPPLIED MATERIAL WORKMANSHIP WILL BE
REPAIRED, REPLACED OR EXCHANGED AT FORD'S DISCRETION

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DATE	QUOTE NO.	CUST. NO.
05/05/2023	11569	14596
SOLD BY	PAY TYPE	P.O. NO.

HJ
Amount Due
Quote
1

NO REFUNDS WITHOUT THIS INVOICE. NO REFUNDS ON SPECIAL ORDER OR ELECTRICAL PARTS. 20% HANDLING CHARGE MAY BE APPLIED ON APPROVED RETURNS. NO REFUNDS AFTER 30 DAYS

QTY	PART NUMBER	DESCRIPTION	BIN	LIST	NET	AMOUNT
1	D5UZ 5C050 A	SPACER	NEW	182.23	145.78	145.78
1	D5UZ 5C050 B	SPACER	NEW	181.03	144.82	144.82
1	D5UZ 5C050 A	SPACER	NEW	182.23	145.78	145.78
1	D5UZ 5C050 C	SPACER	NEW	97.77	78.22	78.22
1	F4TZ 11002 ARM	STARTER MOTOR	115	322.63	258.10	258.10
1		CLEAN CORE		20.00	20.00	20.00
1	C7TZ 1244 A	BEARING ASY -	3	36.93	29.54	29.54
1	C7TZ 1240 A	CONE AND ROLLE	S-5	19.36	15.49	15.49
Sub Total						4437.72
Tax						0.00
TOTAL QUOTE-DO NOT PAY						4437.72

QUOTE - QUOTE - QUOTE - QUOTE

Note: 1FDJE37F5TGA42750
need axle capacity for rear drums basic 1113

Thank You

FORD & MOTORCRAFT PARTS EFFECTIVE OCT 1, 2013 24 MONTH/UNLIMITED MILES
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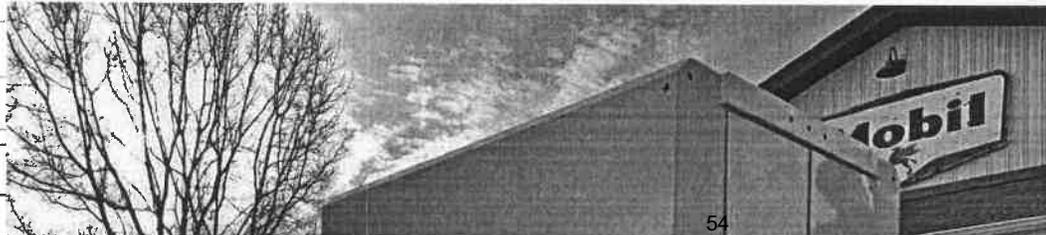
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VEHICLE INFO



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Agenda Item
10.3
November 27, 2023

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(https://twitter.com/share?url=https%3A%2F%2Fwww.carsforsale.com%2Fvehicle%2Fdetails%2F92578661%3Futm_source%3Dtwitter%26utm_medium%3Dsocial_vdp%26utm_campaign%3Dcfs_vdp%26utm_content%3D219963)



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2015 Chevrolet Silverado 3500HD CC

199,273 miles

32 Photos



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\$26,900

~~\$28,900~~

↓ \$1,966 below avg.

\$467/mo*

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STATS	FEATURES
<input type="radio"/> CONDITION Used	<input type="radio"/> TRIM Work Truck
<input type="button" value="CALL (TEL:9892828074)"/>	<input type="button" value="TEXT"/>
<input type="button" value="EMAIL"/>	

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- MILEAGE
199,273 miles
- STOCK #
1840
- ENGINE
6.6L V8 Turbo
- TRANSMISSION
N/A
- DRIVE TRAIN
4X2
- EXTERIOR COLOR
White
- INTERIOR COLOR
Gray
- FUEL
Diesel

FUEL ECONOMY

N/A  **N/A**
CITY HIGHWAY

LISTING ANALYSIS

\$	PRICE \$1,966 below avg.
	MILEAGE 28,607 miles below avg.

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There are less than 50 of these vehicles for sale.

DAYS LISTED

46

AVG. DAYS LISTED

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PRICE CHANGES

DATE	PRICE		DIFFERENCE
4/17/23	\$26,900	↓	-\$1,000
4/3/23	\$27,900	↓	-\$1,000
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SELLER'S NOTES

2015 Chevy Silverado 3500HD Enclosed Service Truck.
6.6L Duramax Diesel/6-Speed Allison Trans/199,273 1-Owner Miles.
1-Ton--Dual Rear Wheels--Two Wheel Drive--137.5" Wheelbase--3.73 Rear.
Hard to Find Diesel Powered Enclosed Service Truck Built to Work!
Work Truck Interior--Rubber Floor and Vinyl Seating for Three with Flip Up Center Console.
Manual Windows--Power Locks--Tilt--Cruise--A/C--AM/FM Radio with Screen--Aux--i USB--Bluetooth
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This vehicle may have an open safety recall. Head to the National Highway Traffic Safety Administration (NHTSA) website to perform a quick search.

[CHECK FOR SAFETY RECALLS \(HTTPS://WWW.NHTSA.GOV/RECALLS\)](https://www.nhtsa.gov/recalls)

Some vehicles may be subject to manufacturer safety recalls. See if there are any open safety recalls for this vehicle. This does not include non-safety recalls. Recently announced safety recalls may not yet be posted and there may be a delay between the time a repair is made and before it is reported or posted to the website. Before purchasing, be sure to ask the dealer for an up-to-date status on any recalls.

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School Policy Services

TO: MJ Policy Service Clients

FROM: MJ School Policy Services

DATE: November 20, 2023

RE: Policy Manual and Administrative Regulations Update – November 2023

Thank you for choosing MJ School Policy Services for your school policy needs. This memo contains recommended updates/modifications to all MJ School Policy Services policy manuals and administrative regulations manuals. Proposed revisions are presented by section, with a specific update number for ease of reference, along with a narrative providing the basis for the contemplated modification.

The volume of legislative changes this year are larger than in recent memory. With the legislature adjourning *sine die* on Tuesday, November 14, 2023, many impactful changes will take effect on **February 13, 2024**. We recommend MJ School Policy Services clients review and plan to implement policy and administrative regulation updates before February 13, 2024. This may require the Board of Education to waive a first reading of the Bylaws and Policies, pursuant to Board Policy 1003. Similarly, the Superintendent should provide notice to the Board of Education of revised administrative regulations no later than January 12, 2024, to ensure they are effective before February 13, 2024.

PLEASE NOTE: All updates are numbered individually (i.e., Update 16.01). Updates to Policy are highlighted in **green**. Updates to Administrative Regulations are highlighted in **blue**. Additions to policy or AR are shown in **blue**. Deletions are shown in **red**.

As each district policy manual and administrative regulations manual is unique and modified consistent with school district priority and prerogative, recommended modifications may already be contained in your completed manuals. If you have any questions regarding the suggested revisions outlined herein and how they may/may not fit with your existing manuals, please contact us at Policy@MillerJohnson.com.

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INTRODUCTION – 0000 Series

There are no recommended updates for this section.

BYLAWS – 1000 Series

Update 16.01 (Policy 1001 – Organization and Functioning of the Board)

Several of our policy clients have reported increasing public scrutiny of financial decisions in recent months. As such, we have revised the Board of Education reimbursement standards to provide clarity and transparency.

Reimbursement of Expenses In addition to compensation for meeting attendance, Board members will be reimbursed for actual and necessary expenses incurred in the discharge of their official duties, as well as for attending Board approved activities and functions. [Actual and necessary expenses are those that relate to functions that have been directed by, or are necessary to, the discharge of those duties.](#) Board members are expected to exercise good judgment and ensure that expenditures incurred are reasonable, necessary, and in the best interest of the School District.

[Concerns as to the reasonableness of an expense submitted for reimbursement will be presented by the Superintendent to the Board President. If the Board President believes the submitted reimbursement exceeds the bounds of reasonableness, the reimbursement of the expense will be submitted to the Board for approval before being paid. Board members will not be reimbursed for discretionary activities, entertainment expenses, purchasing alcoholic beverages, or expenses of spouses, other family members or guests accompanying Board members in discharging their official duties or performing authorized functions. The Board may approve reimbursement for other activities upon request.](#)

~~Board members will not be reimbursed for entertainment expenses or the purchase of alcoholic beverages.~~

Update 16.02 (Policy 1001 – Organization and Functioning of the Board)

This update is being provided to make it clear that the indemnification of the Board of Education and any individual Board members does not result in any waiver to assert governmental immunity.

Indemnification ~~The~~ [Without waiving governmental immunity, the](#) School District will indemnify the Board and individual Board members to the extent permitted by law. The School District will also purchase and keep in effect insurance policies for the defense and indemnification of the Board and individual Board members.

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STUDENTS – 2000 Series

Update 16.03 (Policy 2003 – Education Records)

Given the rise in requests for disclosure of directory information, along with an increase in parent concerns about the disclosure of such information, we have amended an expanded the associated policy on this topic to include “Limited Directory Information.”

Directory Information The Board designates the following student record information as *directory information*:

- A student’s name, address, and telephone number;
- A student’s photograph;
- A student’s birth date and place of birth;
- A student’s participation in School District related programs and extracurricular activities;
- A student’s academic awards and honors;
- A student’s height and weight, if a member of an athletic team;
- A student’s honors and awards; and
- A student’s dates of attendance and date of graduation.

Such information may be released by the School District, upon request, unless a parent or adult student has made timely objection, in writing, in accordance with [FERPA](#).

Limited Directory Information

The Board designates photographs, videos, or other media containing a student’s image or likeness (student images) and District-issued student electronic mail addresses (email addresses) as Limited Use Directory Information. Limited Use Directory Information may only be used for the following:

- Publication in official District publications, on social media sites, or websites hosted or maintained by, on behalf of, or for the benefit of the District, including the District’s internal email system;
- District officials who have access, consistent with FERPA, to such information in conjunction with a legitimate educational interest; and

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- [External parties contractually affiliated with the District if such affiliation requires sharing Limited Use Directory Information.](#)

Update 16.04 (Policy 2005 – Communication)

Many policy clients have reported inquiries from internal groups about the posting and distribution of materials on school grounds. Revisions are provided to this section to bring additional clarity to the rules surrounding this topic.

Distribution and Posting of Materials ~~The p~~Posting and ~~distributing~~of materials on School District ~~premises~~ ~~property~~ is prohibited, unless the materials are generated by the School District itself or provide factual information about School District's academic or extracurricular activities. All postings and materials ~~to be distributed~~ require ~~the~~ prior written approval of the building administrator or his/her designee.

The Superintendent, in consultation with building administrators, may develop and implement regulations for the posting and distribution of other information. In all cases, the School District prohibits the posting or distribution of literature that violates **[7008-AR/7000.08AR]** or otherwise:

- Is libelous, defamatory, obscene, lewd, vulgar, or profane;
- Violates federal, state, or local laws;
- Advocates the use or availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as ~~tobacco~~ [smoking \(including tobacco, vaping, marijuana\)](#), alcohol, or illegal drugs;
- Incites violence;
- Interferes with or advocates interference with the rights of any individual or the orderly operation of the schools and their programs;
- Is primarily of a commercial nature, including but not limited to material that primarily seeks to advertise products or services; or
- The primary purpose of which is fundraising, except as approved in advance by the Superintendent.

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CURRICULUM AND INSTRUCTION – 3000 Series

There are no recommended updates for this section.

PERSONNEL – 4000 Series

Update 16.05 (Administrative Regulation 4003 – Condition of Employment)

Recent regulatory changes related to school bus drivers necessitate a major revision to Administrative Regulation 4003, as detailed herein. While we do not delight in such an extensive overhaul of one administrative regulation, strict compliance with the regulatory requirements creates an obligation to undertake these revisions.

Omnibus Transportation Employees School District employees who operate commercial motor vehicles or who are required to hold a commercial driver's license (CDL) ~~in connection with their job duties as part of their District employment (Driver(s)) must be medically certified as physically qualified to do so and~~ are subject to the School District's alcohol and controlled substances testing program¹. Prospective employees for Driver positions ~~that require a CDL are subject~~ must agree to pre-employment testing and pre-employment query via the ~~National Drug and Alcohol Clearinghouse~~ Clearinghouse ~~Federal Motor Carrier Safety Administration (FMCSA) National Drug and Alcohol Clearinghouse~~ (Clearinghouse). For purposes of this part, "alcohol" and "controlled substances" are defined by 49 C.F.R. § 382.107. Unless excepted by law, no Driver may operate a school vehicle if their blood alcohol concentration is 0.04 or higher or if they are under the influence of a controlled substance. Drivers are subject to the other use restrictions set forth in 49 C.F.R. Part 382. The School District will select the vendor to provide drug and alcohol testing under this section. Self-administered tests do not meet the requirements of this procedure. Drivers should direct questions regarding this Regulation to [insert name or position title].

Drivers who refuse to participate in the testing program will be dismissed or have their job offer revoked.

Pre-Employment Testing and Query. ~~Alcohol and controlled substances testing is required prior to the first time a driver begins to~~ Prior to beginning work for the School District ~~in a position requiring a CDL. Prospective employees who have been offered employment in positions involving the operation of a commercial motor vehicle, Drivers must submit a verified, negative alcohol and controlled substance test results, which must have been taken within thirty days prior to hire or assignment. This requirement applies both to prospective new employees and current employees reassigned to such Driver positions are subject to pre-employment testing.~~ Employment or promotion offers for ~~driver~~ Driver positions ~~will be~~ are conditioned on ~~completing an~~ negative alcohol and controlled substances test ~~with negative~~ results.

¹ MCL §§ 257.1849, 257.1853 (citing 49 C.F.R. Parts 40 and 382).

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~~A person hired by the School District for a position requiring a CDL, or newly assigned to a position requiring a CDL, will not be permitted to report for work unless he/she has received a verified negative controlled substances test result.~~

The School District may, at its discretion, choose not to require pre-employment controlled substances testing ~~where if~~ the applicant has ~~recently~~ undergone drug testing for another employer or prospective employer ~~within thirty days of hire or assignment~~. Any decision not to require testing will be made in strict compliance with ~~Federal Highway Administration (FHWA)~~ FMCSA regulations.

~~The~~ Within fourteen days after the first time a Driver performs work required a CDL (“Drive,” “Drives,” or “Driving”), the School District ~~will~~must obtain and review ~~information on prior FHWA-mandated any FMCSA-mandated positive alcohol tests with results of 0.04 or higher, and~~ controlled ~~substance test, and/or refusal to test~~ substances testing from any employer for which the ~~driver Driver~~ performed safety-sensitive functions in the previous two years. ~~Information concerning positive controlled substance tests, alcohol tests with results of 0.04 or higher, and refusals to test must be obtained and reviewed no later than fourteen (14) days after the first time a driver performs work requiring a CDL. In addition, the~~The School District will conduct a full pre-employment query via the Clearinghouse for all prospective ~~drivers. Prospective drivers are required, as Drivers. As~~ a condition of employment, ~~to prospective Drivers must~~ provide the School District with a release for such information and, ~~for the Clearinghouse,~~ submit electronic consent through the Clearinghouse granting the School District access to ~~his/her~~ their records.

Annual Query². The School District ~~will~~ must annually conduct ~~an annual query via a limited or full search of~~ the Clearinghouse for all employee school bus drivers ~~each Driver as required by law. If, as part of its annual search, the District locates Driver records of which it was not aware, it must address the failure to report as appropriate with the relevant Driver.~~

Random Testing. ~~The~~ Throughout each twelve-month period, the School District will conduct random alcohol testing ~~at an annual rate that is equal to~~ of at least 10% of the average number of ~~School District driver Driver~~ positions. ~~Random~~ The School District will conduct random controlled substances testing ~~will be conducted~~ at an annual rate equal to at least 50% of the number of ~~driver Driver~~ positions. These required random testing rates are set by the ~~FHWA~~FMCSA and are subject to change.

Drivers will be randomly selected for testing by a scientifically valid method so that each ~~driver Driver~~ will have an equal chance of being tested each time selections are made. Random tests will not be announced in advance and will be spaced throughout the calendar year.

~~Drivers~~ Upon notification of being selected for random testing, Drivers must proceed immediately to the testing site ~~upon notification of being selected~~. The School District will ~~make the necessary arrangements to have a~~ arrange for substitute employee ~~available to permit the random Drivers so selected Drivers may attend the~~ testing ~~to occur~~.

² 49 C.F.R. § 482.701(b)

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Drivers will only be randomly tested for the presence of alcohol immediately prior to Driving, when they are driving Driving or preparing to drive a commercial motor vehicle Drive, or immediately after Driving for the School District, ~~or immediately prior to or immediately after such activity.~~

~~In the event a driver~~ If a Driver who is selected for ~~a random~~ alcohol and/or controlled substances ~~test testing~~ is absent from work on the day or time of the scheduled test, the School District may select another ~~driver Driver~~ for testing. ~~The School District may choose to keep the original selection confidential until the driver returns, if the driver~~ If the Driver is absent when the testing selections are announced, but is expected to be available for testing during the current designated testing period, the School District may keep the original selection confidential until the Driver returns to duty.

Reasonable Suspicion Testing. ~~The School District will require a driver to~~ Drivers must submit to ~~an~~ alcohol or controlled substances ~~test testing~~ where ~~the a~~ School District supervisor [recommend including specific title] has reasonable suspicion that the ~~driver Driver~~ has violated alcohol or controlled substances prohibitions. ~~The reasonable~~ Any employee may report suspicion ~~determination must be made by a supervisor or~~ of a violation; however only a School District supervisor or administrator who has received mandated training³. ~~The~~ may make the reasonable suspicion determination. The person, aking the reasonable suspicion determination must be based on specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the ~~driver Driver~~. Reasonable suspicion for controlled substances use may also be based on indications of chronic and withdrawal effects of the controlled substances.

~~A written record will be made of~~ Within twenty-four hours of the observations or before the results of an alcohol or controlled substance reasonable suspicion test are released, whichever is earlier, the School District will record in writing the observations leading to ~~a~~ the reasonable suspicion test ~~and, which record must be~~ signed by the supervisor or School District administrator who made the observations. ~~In the case of controlled substances tests, such a record will be made within twenty-four (24) hours of the observations, or before the results of the test are released, whichever is earlier.~~

The School District will remove the Driver from driving functions at least until the verified test results are reported or as specified below. All tests should be administered as soon as practicable in the particular circumstances.

Reasonable Suspicion Alcohol Testing. ~~A driver will be required to submit to an alcohol test when the School District supervisor or administrator has reasonable suspicion that the driver has violated alcohol prohibitions. Mere possession of alcohol is not considered reasonable suspicion for testing. In order to warrant reasonable~~ Reasonable suspicion alcohol testing, ~~the~~ observations must be made during, just before, or just after the period of the work day in which the ~~driver Driver~~ is subject to alcohol prohibitions. Simply possessing alcohol is not enough to require reasonable suspicion testing. The test ~~should~~ must be administered as soon as practicable following the observation. ~~The School District will not attempt to test if the testing is not to be administered, but~~

³ 49 C.F.R. § 382.603 (at least sixty minutes of training on alcohol misuse and at least an additional sixty minutes of training on controlled substances use).

⁴ 49 C.F.R. § 382.307.

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no later than within eight (8) hours of the observation. ~~If a reasonable suspicion alcohol test cannot be administered within two hours following the observation, the District must create and maintain a record explaining why.~~

If reasonable suspicion exists, the ~~driver may not, under any circumstances,~~ Driver shall not drive for the School District until an alcohol test is administered and the ~~driver's~~ Driver's blood alcohol concentration measures less than 0.02, or ~~not less than 24~~ at least twenty-four hours have elapsed following the reasonable suspicion determination.

~~**Reasonable Suspicion Controlled Substances Testing.** A driver will be required to submit to a controlled substances test when a School District supervisor or administrator has reasonable suspicion the driver has violated controlled substances prohibitions. The School District will remove the driver from driving functions at least until the verified test results are reported. The test should be administered as soon as practicable in the particular circumstances.~~

A Driver with a blood alcohol level equal to or greater than 0.02, but less than 0.04, may not return to duty until the start of the Driver's next regularly scheduled duty period, but not less than twenty-four hours from administration of the test.⁵

Post-Accident Testing. ~~Where~~⁶ Unless excepted by law, where a commercial motor vehicle being operated for the School District is involved in an accident, the School District shall, as soon as ~~reasonably~~ practicable under the circumstances, test the following Drivers for alcohol and controlled substances: any ~~driver:~~ Driver who was driving, if the accident involved the loss of human life; ~~or, any Driver~~ who receives a citation for a moving traffic violation arising from the accident.

Immediately following an accident, the ~~driver~~ Driver must ~~contact his/her~~ inform their supervisor or a School District administrator of the accident. The ~~driver~~ Driver must remain available for testing. ~~This requirement should not be construed to require a delay of, except that Drivers may leave the scene of an accident to seek~~ necessary medical attention for injured persons ~~following an accident, to prohibit a driver from leaving the scene of an accident for the period necessary,~~ to obtain assistance in responding to the accident, or to obtain necessary emergency medical care.

~~Alcohol~~ The School District must order the Driver to complete post-accident alcohol and controlled substances testing ~~will be conducted~~ as soon as reasonably possible under the circumstances. If an alcohol test is not administered within eight hours following the accident, or a controlled substances test is not administered within ~~32~~ thirty-two hours following an accident, the School District will not ~~attempt to continue to request or~~ administer the test. In either instance, the School District will prepare and maintain a record of any reasons why a test is not administered within two hours of the accident.

~~The results of a breath~~ Breath or blood test results for ~~the use of~~ alcohol use, or a urine test results for ~~the use of~~ controlled substances ~~which issue~~ use that are administered by federal, state, and/or

⁵ 49 C.F.R. § 382.505(a).

⁶ 49 C.F.R. § 303(d).

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local officials having independent authority to conduct the test, ~~shall be considered to~~ meet the requirements of this procedure if the results are released to the School District.

Return to Duty and Follow-Up Testing. ~~If the School District continues to employ a driver⁷ Any Driver~~ who has tested positive for alcohol or controlled substances, or has otherwise violated this ~~Administrative~~ Regulation, ~~the driver~~ will be subject to testing before ~~he or she can again drive they may return to Driving~~ for the School District. The ~~driver~~ Driver may also be subject to ~~follow up~~ additional testing ~~following the return after returning~~ to duty.

~~**Return to Duty Testing.** A driver who has engaged in prohibited alcohol use must undergo a return to duty alcohol test indicating a breath alcohol concentration of less than 0.02 before returning to duty as a driver. A driver who has engaged in the use of prohibited controlled substances must undergo a return to duty controlled substances test with a verified negative result before returning to duty as a driver.~~

Before returning to duty, any Driver who has violated the alcohol use prohibition must have a verified test indicating a blood alcohol concentration of less than 0.02. A Driver who has violated the controlled substances prohibition must have a verified negative return to duty test result before returning to duty.

~~The driver~~ In order to return to Driving at the School District, and prior to taking any required return-to-duty alcohol or controlled substance test, the Driver must also be evaluated by a substance abuse professional ("SAP") and successfully participate in any prescribed assistance program ~~that is prescribed. The~~ Before the Driver may return to work, the School District must ~~be provided with~~ receive a written statement from the SAP that the employee has been evaluated and has complied with any prescribed rehabilitation ~~before the employee will be permitted. Notwithstanding this provision, and subject to any applicable Collective Bargaining Agreement, the School District is not required~~ to return the Driver to work after they meet these requirements.

Follow-Up Testing⁸. Following a determination by a SAP that ~~a driver is in need of~~ Driver needs assistance ~~in~~ resolving problems associated with alcohol misuse and/or ~~use of~~ controlled substances use, the School District will ~~ensure that the driver is subject to~~ conduct unannounced follow-up alcohol and/or controlled substances testing of that Driver as directed by the SAP. ~~At The District shall conduct at least six (6) unannounced tests shall be conducted during the first twelve (12) months following the driver's~~ Driver's return to duty. Follow-up Driving. The District will conduct follow-up alcohol testing will be conducted only when the employee is driving of Drivers only immediately prior to Driving, when they are Driving or preparing to drive a commercial motor vehicle Drive, or immediately after Driving for the School District, or immediately prior to or immediately after such activity. The District's random testing program and/or any cancelled tests may not be used to meet this requirement.

Refusal to Test.⁹ As set forth by federal regulations and subject to any limitations therein, a Driver has refused to take a controlled substance or alcohol test if they: fail or decline to take an employer

⁷ 49 C.F.R. § 382.309 (citing 49 C.F.R. Part 40, Subpart O).

⁸ 49 C.F.R. § 382.311 (citing 49 C.F.R. Part 40, Subpart O).

⁹ 49 C.F.R. §§ 40.191, 40.261.

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School Policy Services

required test; fail to appear for any test within a reasonable time (as determined by the School District); fail to remain at the testing site until the testing process is complete (except for pre-employment testing); fail to provide a specimen; fail to permit observation or monitoring of providing the specimen or fail to follow an observer's instructions; fail to provide a sufficient amount of specimen when directed; fail to undergo a medical examination or evaluation as part of insufficient specimen procedures; fail to cooperate with any part of the testing process; admit to the collector that they used an adulterated or substituted specimen. For alcohol tests, refusal to test also includes refusal to complete Step 2 on the alcohol test form (ATF).

Reporting Requirements. The School District will report necessary ~~driver~~Driver information to the Clearinghouse consistent with applicable laws.

Recordkeeping. ~~The¹⁰ If the~~ School District ~~will retain~~maintains a valid Clearinghouse registration, it is not required to maintain physical records of ~~all~~ queries conducted and information received from the Clearinghouse ~~for three years.~~ The School District shall maintain all other records relating to its alcohol misuse and controlled substance use prevention programs as required by state and federal law.

Update 16.06 (Policy 4003 – Conditions of Employment)

Much attention has been given to the actions of the Michigan Legislature and the revisions to staffing, layoff, and recall paradigms in Michigan. The Legislature's revision of Section 1248 of the Revised School Code will become effective July 1, 2024, and requires each School District to adopt "clear and transparent" procedures for personnel decisions.

While the revision to Section 1248 will not be effective until July 1 (and schools will still be obligated to adhere to the current version until then), the removal of the prohibited subject of bargaining regarding personnel decisions accelerates the importance of adopting such procedures before February 13, 2024, because it will set the status quo for any demands to bargain.

Staffing, Layoff, and Recall of Teachers This policy relates to all teachers working for the School District as defined by the Michigan Teachers' Tenure Act, MCL 38.71, et seq. As used in this policy, the term "personnel decision" refers to any situation where the School District is:

- ~~Conducting a staffing or program reduction or any other personnel determination resulting in the elimination of a position;~~
- ~~Conducting a recall from a staffing or program reduction; or~~

¹⁰ 49 C.F.R. §§ 382.401, 382.701(e).

MILLER JOHNSON

School Policy Services

- ~~Any other personnel determination resulting in the elimination of a position, or in hiring after a staffing or program reduction, or any other personnel determination resulting in the elimination of a position.~~
- Filling a vacancy;
- Placing a teacher in a classroom;
- Conducting a staffing reduction;
- Conducting a program reduction, or;
- Any other decision resulting in the elimination of a position.

The Superintendent will adopt clear and transparent procedures for all personnel decisions governed by Section 1248 of the Revised School Code. When adopting such procedures, length of service shall not be the sole factor in personnel decisions, and may only be considered as a tiebreaker if a personnel decision involves 2 or more employees and all other factors distinguishing those employees from each other are equal.

~~All Personnel~~ decisions ~~must~~ will be based on ~~the following~~ relevant factors, ~~in order of priority including, but not limited to:~~

- ~~Individual performance;~~
- ~~Significant, relevant accomplishments and contributions, and~~
- ~~Relevant special training.~~
- Effectiveness, as measured using the performance evaluation system required by law;
- The teacher's length of service in a grade level or subject area;
- The teacher's disciplinary record, and;
- Relevant special training, which may be based on completion of relevant training other than professional development or continuing education that is required by the School District or by law, and integration of that training into instruction in a meaningful way.

Subject to the limitations set forth herein through policy or regulation, the Superintendent has sole authority to determine teacher placement, the existence of a teacher vacancy, or to implement a personnel or program reduction.

~~The focus of personnel decisions will be the retention of effective teachers. Length of service or tenure status will not be a consideration unless the factors described above are found to be equal,~~

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School Policy Services

~~and, then, only at the discretion of the Superintendent. No teacher who has received a rating of ineffective on his/her last year-end evaluation will be given any preference that would result in that teacher being retained over a teacher who received a performance rating other than ineffective.~~

~~The Superintendent will develop and implement regulations or practices necessary to ensure implementation of this policy in accordance with Michigan law.~~

Update 16.07 (Administrative Regulation 4003.1-AR – Teacher Placements)

Below is a recommended administrative regulation governing Teacher Placement to comply with the revisions to Section 1248 of the Revised School Code. School Districts may opt to remove the highlighted language below or to reorder the bullet points below at their discretion. Removing the highlighted language will create additional flexibility but will represent a greater risk that the procedure will not be considered “clear and transparent” as required by the revised Section 1248. Please note this is a NEW administrative regulation to be added to the Administrative Regulation Manual.

4003.1-AR Teacher Placements

Definition. Teacher placement is the determination of the classroom teaching assignment for a teacher.

In order to be eligible for a teaching assignment, the teacher must be qualified for the teaching assignment, based on the criteria set by the Superintendent, and have the appropriate certification. In the absence of a qualified teacher with appropriate certification, the School District may consider the ability to obtain an appropriate permit.

Between qualified candidates, teacher placement will be based on the following criteria, in order:

- Teacher certification, including whether such teacher placement decision will result in a classroom section not having a certified teacher.
- The school schedule;
- The prior year effectiveness of teachers qualified for the assignment.
- The teacher’s disciplinary record;
- The teacher’s attendance record;
- Relevant special training, including completion of relevant training other than professional development or continued education that is required by the District or by state law, including the integration of that training into instruction in a meaningful way;

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School Policy Services

- [The recency or relevance of a teacher's experience in a grade level or subject area](#)
- [The teacher's length of service in a grade level or subject area. Length of service in a grade level or subject area will be made up of two components:](#)
 - [Current length of service in the assignment, and;](#)
 - [Lifetime length of service in the assignment.](#)

[Teachers with no relevant special training, or service time with a particular teaching assignment are not qualified candidates for purposes of teacher placement and will only be considered for placement in the teaching assignment if there are no other qualified candidates.](#)

[OPTION B]

[May also add the below bullet to the list of criteria. There is some potential risk in doing so as it may be considered overly subjective to be "clear and transparent."](#)

- [A review of the domains or sub-parts of a teacher's prior year evaluation for ratings relevant to a specific placement;](#)

Update 16.08 (Administrative Regulation 4003.2-AR – Teacher Vacancies)

Below is a recommended administrative regulation governing Teacher Vacancies to comply with the revisions to Section 1248 of the Revised School Code. School Districts may opt to remove the highlighted language below, or to reorder the bullet points below in their discretion. Removing the highlighted language will create additional flexibility, but will represent a greater risk that the procedure will not be considered "clear and transparent" as required by the revised Section 1248. Please note this is a NEW administrative regulation to be added to the Administrative Regulation Manual.

4003.2-AR Teacher Vacancies

[Definition. A teacher vacancy does not exist unless all the following criteria are met:](#)

- [The position is subject to Section 1249 of the Revised School Code;](#)
- [The vacancy is posted by the School District in a manner which invites applicants.](#)

[A teacher vacancy may be created by the following, subject to approval by the Superintendent:](#)

- [Transfer of an internal teaching candidate to a vacant position;](#)
- [A leave of absence is extended beyond sixty school days;](#)

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School Policy Services

- An unplanned resignation or departure occurs which will require a substitute for sixty or more school days;
- The addition of a new classroom section.

No vacancy will be created when a position is first unfilled beginning in the second half of the school year, unless approved by the Superintendent.

The Superintendent may close any vacancy in their sole discretion at any time.

Internal Candidates:

- The top qualified internal candidate, plus other internal candidates in the discretion of the Superintendent, will be provided an opportunity to interview for any vacancy

Selection Process to Fill a Vacancy:

- The Superintendent's most highly rated and qualified candidate will be selected for any vacancy.
- In the event that an internal candidate is the most highly rated qualified candidate, before filling the vacancy with the internal candidate, the Superintendent shall consider the likelihood of filling any vacancy created by the selection of the internal candidate and the impact such vacancy will have on the instructional program. If the Superintendent determines the selection of the internal candidate will negatively impact the instructional program, the Superintendent may select the next most highly rated and qualified candidate.
- In the absence of a qualified candidate, the Superintendent may select a candidate who best demonstrates the following:
 - Ability to obtain temporary or alternative credentialing to be qualified for the position
 - Commitment to the profession of teaching
 - Commitment to the school community
 - Commitment to the student body

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School Policy Services

Update 16.09 (Administrative Regulation 4003.3-AR – Staffing Reductions)

Below is a recommended administrative regulation governing Teacher Staffing Reductions to comply with the revisions to Section 1248 of the Revised School Code. School Districts may opt to remove the highlighted language below, or to reorder the bullet points below in their discretion. Removing the highlighted language will create additional flexibility, but will represent a greater risk that the procedure will not be considered “clear and transparent” as required by the revised Section 1248. Please note this is a NEW administrative regulation to be added to the Administrative Regulation Manual.

4003.3-AR Staffing Reductions

Definition. A staffing reduction is the decision to eliminate curricular sections or positions that will result in a reduction in the hours worked (FTE) of one or more teachers.

The Superintendent has the sole authority to determine and conduct a staffing reduction. The Superintendent will conduct any staffing reduction based on the department and location, using following criteria, in order:

- The District shall reduce staff starting with the teacher with the lowest Effectiveness Rating and proceeding toward the teacher with the highest Effectiveness Rating in the department, unless such reduction will result in a classroom section not having a certified teacher.
- Teacher certification. In the absence of a teacher with appropriate certification, the School District may consider the ability to obtain an appropriate permit
- The teacher’s disciplinary record;
- The teacher’s attendance record;
- Relevant special training, including completion of relevant training other than professional development or continued education that is required by the District or by state law, including the integration of that training into instruction in a meaningful way;
- The teacher’s length of service in a grade level or subject area. The School District will only consider a teacher’s continuous and current length of service in a grade level or subject area.

Teachers with no relevant special training, or service time with a particular teaching assignment are not qualified candidates for purposes of a staffing reduction and will only be considered for such placement if there are no other qualified candidates.

MILLER JOHNSON

School Policy Services

Update 16.10 (Administrative Regulation 4003.4-AR – Program Reductions)

Below is a recommended administrative regulation governing Program Reductions to comply with the revisions to Section 1248 of the Revised School Code. Please note this is a NEW administrative regulation to be added to the Administrative Regulation Manual.

4003.4-AR Program Reductions

Definition. A program reduction is the decision to eliminate curricular courses or courses of study.

The Superintendent has the sole authority to determine and conduct a program reduction.

Program reductions will be carried out in the following manner:

- Upon the decision to implement a program reduction, the Superintendent will review impacted staff and evaluate whether they are qualified, as defined by the Teacher Placement Procedure. Teachers with an effectiveness rating of effective or highly effective will displace others in another School District program with a rating other than effective or highly effective.

Update 16.11 (Administrative Regulation 4003.5-AR – Recall Process)

Below is a recommended administrative regulation governing Teacher Recall Process to comply with the revisions to Section 1248 of the Revised School Code. School Districts may opt to remove the highlighted language below, or to reorder the bullet points below in their discretion. Removing the highlighted language will create additional flexibility, but will represent a greater risk that the procedure will not be considered “clear and transparent” as required by the revised Section 1248. Please note this is a NEW administrative regulation to be added to the Administrative Regulation Manual.

4003.5-AR Recall Process

Definition. A recall is when teachers that are placed on layoff become eligible to return to work at the School District.

The right to recall expires three years after the layoff becomes effective. Only teachers on layoff that are qualified for a vacancy are eligible for recall.

The right to recall is different based on the teacher’s most recent evaluation rating.

- **Effective or Highly Effective:** Teacher will be offered the opportunity to return to a vacancy for which they are qualified

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School Policy Services

- Minimally Effective or Developing: Teacher will be offered the opportunity to interview for a vacancy for which they are qualified
- Ineffective or Needing Support: Teacher will be notified of a vacancy for which they are qualified and the teacher may submit application materials for consideration by the Superintendent or designee

Eligibility for recall will be determined based on the following criteria, **in order**:

- The teacher with the highest evaluation rating will be eligible first, proceeding to the lowest evaluation rating
- If two teachers are being considered and share the same evaluation rating, then the Superintendent must compare the potential individuals using each of the elements of the standards as set out below, subject to Section 1248 of the Revised School Code. Only when all elements within one level are equal and the candidates cannot be differentiated should the Superintendent or his/her designee move to the next level.
 - The teacher's disciplinary record;
 - The teacher's attendance record;
 - Relevant special training, including completion of relevant training other than professional development or continued education that is required by the District or by state law, including the integration of that training into instruction in a meaningful way;
 - The teacher's length of service in the grade level or subject area where the vacancy exists.

Update 16.12 (Policy 4004 – Evaluations, Discipline and Discharge, Resignations)

Senate Bill 395 is expected to be signed into law by Governor Whitmer. Many of the legislative changes will take place for the 2024-2025 school year. The revisions to Policy 4004 reflect a codification of existing legal requirements to constitute a starting point for bargaining when the prohibited subjects repeal takes effect in February, 2024. See Update 16.12 for corresponding revisions to the Administrative Regulations.

Performance Evaluations All teachers and administrators can improve their performance and should strive for excellence in order to provide the best possible education for the students of the School District. To that end, the School District will use a rigorous, transparent, and fair evaluation system for all teachers and administrators. This system will comply with Michigan law and include annual year-end evaluations for all teachers and administrators, unless otherwise permitted by Michigan law. The Superintendent will provide inter-rater reliability training for all evaluators as required by law.

MILLER JOHNSON

School Policy Services

The evaluation system is intended to be used to improve the performance of all teachers and administrators and encourage professional growth. The system will be used, at a minimum, to inform decisions on the effectiveness and development of teachers, and to grant tenure or full certification, and to remove ineffective tenured and untenured teachers. ~~The system is also intended to result in the separation from employment of those teachers and administrators who, after notice and an opportunity to improve, are found to continue to be ineffective.~~ The Superintendent will develop and implement any legally-compliant administrative regulations necessary to put this policy into effect with the involvement of teachers and school administrators. The regulations will use legally-compliant criteria to deem teachers and administrators unevaluated.

The Superintendent is authorized to promulgate regulations based on changes of the law governing evaluations.

Ineffective Teachers Teachers will receive ratings ~~pursuant to the School District's evaluation policy and administrative regulations~~ as prescribed by law. Any teacher rated ineffective less than effective on a year-end evaluation will be placed on an individualized development plan (IDP). That teacher will be evaluated mid-year during the next school year, in addition to receiving a year-end evaluation. If the teacher continues to be found ineffective less than effective after a second year for three consecutive years, the School District will act to discharge the teacher, either through termination (if probationary) or the filing of tenure charges (if tenured), unless special circumstances are found to exist.

Update 16.13 (Administrative Regulation 4004-AR – Evaluations, Discipline and Discharge, Resignations)

Below is a recommended codification of existing legal requirements to create a status quo in advance of the repeal of prohibited subjects.

Evaluations

Effective July 1, 2024, the evaluation tools for both administrators and teachers will be reclassified to have three ratings: effective, developing, and needing support. Student growth components for both administrators and teachers will be calculated based on the requirements of the Revised School Code. Any disputes regarding evaluations will be subject to the dispute process in Section 1249 of the Revised School Code.

Administrators. The Superintendent will evaluate administrators annually using the [insert name of tool]. Beginning in the 2024-2025 school year, for the first three years a school administrator is in a new administrative position, the Superintendent will assign a mentor to the school administrator. The Superintendent will, for each year the administrator is evaluated, conduct a midyear progress report.

Teachers. Building principals will evaluate teachers annually using the [insert name of tool]. All teacher evaluations require at least two observations and at least one observation will be unscheduled. Any midyear progress meetings conducted by Administrators will review relevant student achievement data. The evaluation system will rate teachers with ratings as required by

MILLER JOHNSON

School Policy Services

[Section 1249 of the Revised School Code. Administrators will provide written feedback to teachers as required by law.](#)

[Beginning in the 2024-2025 school year, classroom observations must be for a minimum of fifteen minutes, but need not be an entire class period. One observation will be unscheduled. Building principals will meet with teachers following observations and provide written observation feedback within thirty \(30\) days of the observation.](#)

Employees Whose Evaluations are Not Governed by Section 1249 of the Revised School Code. The Superintendent will determine the manner in which such employees are evaluated.

Update 16.14 (Policy 4005 – Other Matters of Employment)

Minor modifications are offered for the Whistleblower Protection Policy to provide clarity and compliance with Michigan law.

Whistleblower Protection Policy Employees are expected to report suspected unlawful activity in the School District. [They shall not be subject to ~~without fear of~~retaliation for such reporting.](#) The Superintendent will develop regulations to inform employees of the protections and obligations that exist under the [Michigan Whistleblowers' Protection Act, MCL 15.361, et seq.](#) The regulations will include a procedure for reporting alleged violations.

BUSINESS – 5000 Series

There are no recommended updates for this section.

FACILITIES AND OPERATIONS – 6000 Series

Update 16.15 (Policy 6002 – Threat Assessment)

Like all of our policy clients, we are aware of the Guidepost Report on the Oxford High School shooting and the myriad of recommendations made within the Report. While we take no position on the accuracy of those conclusions, nor do we endorse all of the recommendations made in the Report, we have attempted to thoughtfully consider some of the issues/concerns/opportunities raised in the Report to enhance our existing policy structure. With that objective in mind, the following proposed revisions are offered for consideration.

Threat Assessment [and Suicide Intervention](#)

The Superintendent will develop a threat assessment [and suicide intervention](#) protocol aimed at addressing situations which may pose a threat to the health, safety, and welfare of [themselves or](#) the school community. The goal of the threat assessment [and suicide intervention](#) process is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to any student or staff member being assessed.

MILLER JOHNSON

School Policy Services

Update 16.16 (Administrative Regulation 6002-AR – Threat Assessment)

To buttress the recommendations in Update 16.14 above, the corresponding administrative regulation is amended to provide information relative to suicide intervention, along with other selected recommendations from the Guidepost Report.

Threat Assessment and Suicide Intervention

Policy 6002 provides for the development of a threat assessment [and suicide intervention](#) protocol intended to assist school staff in responding the situations that arise in the operation of the school which pose a threat to the health, safety, and welfare of the school community. This administrative regulation is intended to outline that protocol and the expectations of staff.

1. The Superintendent shall establish, for each school, a threat assessment [and suicide intervention](#) team, for the assessment of and intervention with individuals whose behavior may pose a threat to [themselves or](#) the safety of school staff or students.
2. [The Superintendent shall develop or acquire a threat assessment and suicide intervention tool or form to guide threat assessment and suicide intervention which is consistent with the U.S. Secret Service and Department of Homeland Security's "Enhancing School Safety Using a Threat Assessment Model."](#)
3. A threat assessment team may serve one or more schools as determined by the Superintendent.
4. Each team shall include persons with expertise in school administration, counseling, instruction, and law enforcement and, in the case of any school in which a school resource officer is employed, at least one such school resource officer. The team may include persons with other areas of expertise. [Members of the threat assessment and suicide intervention team will be provided training in the use of any threat assessment tool.](#)
5. Each team shall:
 - a. Provide guidance [and training](#) to students, faculty, and staff regarding recognition of threatening or aberrant behavior that may represent a threat to the community, school, or self, [including training that a student's communication or behaviors might suggest either that an individual may cause physical harm or presents a potential threatening situation and that the threat assessment and suicide intervention team must inquire about the student's access to weapons with the student and when contacting the parent;](#)
 - b. [Identify one or two members of the threat assessment and suicide intervention team who can, if necessary, operate or use any video surveillance system, and obtain training for that team member if necessary;](#)
 - c. [Identify one or two members of the threat assessment and suicide intervention team who can, if necessary because of the volume of threat assessments, filter reports of concerning](#)

MILLER JOHNSON

School Policy Services

[conduct with authority to elevate concerns to the full threat assessment and suicide intervention team for review;](#)

- d. Identify members of the school community to whom threatening behavior should be reported; and
 - e. Recommend school board policies for the assessment of and intervention with individuals whose behavior poses a threat to the safety of school staff or students.
6. The Superintendent may establish a committee charged with oversight of the threat assessment [and suicide intervention](#) team(s). An existing committee may be designated to assume the oversight responsibility. Any such committee established for oversight of the threat assessment team(s) shall include individuals with expertise in human resources, education, school administration, mental health, and law enforcement.
 7. All school division employees, volunteers, and contractors are required to report any expressed threat(s) or behavior(s) that may represent a threat to the community, school, or self.
 8. In cases where determined to be appropriate, teams shall follow established procedures for referrals to community services boards or health care providers for evaluation or treatment.
 9. Regardless of threat assessment activities, disciplinary action and referral to law enforcement are to occur as required by school board policy and Michigan law.
 10. Upon a preliminary determination that a student poses a threat of violence or physical harm to self or others, the threat assessment team shall immediately report its determination to the Superintendent. The Superintendent shall immediately attempt to notify the student's parent or legal guardian.
 11. Nothing in this regulation shall preclude school division personnel from acting immediately to address an imminent threat.
 12. Nothing in this policy regulation preclude the threat assessment [and suicide intervention](#) team from notifying the Superintendent of any individual (other than a student) who poses a threat of violence or physical harm to self or others.
 13. Upon a preliminary determination by the threat assessment [and suicide intervention](#) team that an individual poses a threat of violence to self or others, exhibits significantly disruptive behavior, or has a need for assistance, members of the threat assessment [and suicide intervention](#) team may request and obtain criminal history record information (of adults and juveniles) and health records.
 14. Unless required by law, no member of a threat assessment [and suicide intervention](#) team shall re-disclose any criminal history record information or health information obtained pursuant to this section or otherwise use any record of an individual beyond the purpose for which such disclosure was made to the threat assessment team.

MILLER JOHNSON

School Policy Services

15. The threat assessment [and suicide intervention](#) team may not maintain the criminal history record printed from the system access terminal, nor may they make copies of it.
16. Juvenile delinquency or criminal history information may not be placed in a student's central educational/scholastic record unless the school is taking disciplinary action related to the incidents. School staff (including members of the threat assessment team) with a legitimate educational interest may store information about such incidents in records they maintain that are separate from the student's educational/scholastic record.

Update 16.17 (Policy 6006, Tobacco-Free Environment)

As the daily battle against vaping and other student consumption wages, we have offered revisions to Policy 6006 which is aimed at addressing such student misdeeds.

6006 Substance Tobacco-Free Environment

The use of all [alcohol](#), tobacco products, [and controlled drugs](#) on School District property [or during on any school-sponsored activity](#) is prohibited. [This includes, but is not limited to](#), ~~In addition, the~~ use of electronic cigarettes, vaporizers ("[vapes](#)"), [marijuana](#) ~~etc. is are also prohibited~~. For purposes of this policy, "School District property" includes all school buildings, areas adjacent to school buildings, athletic fields, pupil transportation vehicles, and parking lots. This prohibition applies to students, employees, and visitors to the school or school campus and applies [regardless of](#) whether ~~or not~~ school is in session. The term "tobacco" includes any kind of lighted pipe, cigar, cigarettes, ~~or~~ any other lighted smoking materials, ~~as well as~~ chewing products, and snuff. "Electronic Cigarettes" and "Vaporizers" means any device that simulates smoking any type of product, [regardless of](#) whether they are manufactured, distributed, marketed, or sold as e-cigarettes, or under any product name or descriptor.

SCHOOL AND COMMUNITY RELATIONS – 7000 Series

There are no recommended updates for this section.

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School Policy Services

GENERAL POLICIES – 8000 Series

Update 16.18 (Policy 8001 – Acceptable Use)

We recognize that the use of Artificial Intelligence resources by staff and students are an emerging and rapidly changing area, which may ultimately be subject to extensive government regulation. Many policy clients have asked, however, for a starting point which attempts to place some reasonable structure on use, application, etc. The proposed policy provides same.

Artificial Intelligence

The Superintendent may develop administrative regulations governing the use of generative artificial intelligence, large language models, or other similar technology. Administrative regulations may consider data privacy, training, acceptable use, and student use of such technology.

Update 16.19 (Administrative Regulation 8001-AR - Acceptable Use)

Consistent with the proposed policy above, this is the proposed administrative regulation to accompany same.

Artificial Intelligence

The School District's [Role/Title] will be responsible for overseeing the ongoing review of Artificial Intelligence tools. The School District will comply with industry-standard data protection when engaging with any contractor which will use school district data. The use of all tools is subject to the terms of the District's Acceptable Use Agreement, and student use of such tools is subject to the terms of the Student Code of Conduct.

The School District's [insert responsible administrator] will provide appropriate training to staff in the use of large language models and generative artificial intelligence. Training will provide guidance on the risks of using AI tools and acceptable uses.

[OPTIONAL: The use of large language models or generative artificial intelligence by students and staff is limited to tools which have been approved by the Superintendent]

[OPTIONAL: The use of large language models or generative artificial intelligence by staff is prohibited until the staff receives appropriate training]

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School Policy Services

Update 16.20 (Policy 8002 – Americans with Disabilities Act (ADA) Section 504 of the Rehabilitation Act of 1973 (Section 504))

Many of our policy clients have asked for a clear policy statement indicating that emotional support animals do not constitute service animals. While covered by the ADA, the revisions to Policy 8002 provide such clarity.

In accordance with [Section 504 of the Rehabilitation Act of 1973](#) (Section 504), and [Title II of the Americans with Disabilities Act](#) (ADA), the School District will ensure that no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination. The School District does not discriminate in admission or access to, participation in, or treatment of students with disabilities in its programs and activities. Similarly, the School District does not discriminate against any job applicant or employee with a disability in any term or condition of employment or in the recruitment process.

The District has developed guidelines for providing a free appropriate public education (FAPE) to students under Section 504 and the ADA, which may be accessed by clicking on the following link: [\[insert link\]](#).

The Superintendent appoints: [\[insert name and position\]](#) to serve as the School District's Compliance Officer for employment issues arising under Section 504 and the ADA; and, [\[insert name and position\]](#) to serve as the School District's Compliance Officer for FAPE and other accessibility issues arising under Section 504 and the ADA. The Superintendent will develop a complaint procedure for the processing and early disposition of alleged violations of the policy.

~~As it relates to the presence of service animals on School District property, such~~ Service Animals ~~will be~~ [are permitted-allowed on School District property](#) to the extent required or permitted by law. For any requests to have non-service animals on school grounds, the Superintendent shall develop administrative regulations for the review and approval of such requests. [Emotional support animals are not considered Service Animals for purposes of this policy. This policy applies to employees, students, volunteers, and visitors.](#)

As always, if you have any questions regarding the proposed updates, please don't hesitate to contact us by emailing Policy@MillerJohnson.com. Thank you!

**Lincoln Consolidated Schools
Explanatory Notes for General Fund Budget Amendment
November 2023 Amendment
For the Year Ending June 30, 2024**

Revenue

Property taxes/local rev	Change due to increased property tax value from May of 2023 to November 2023, interest revenue coming in higher than expected
State sources	Change due to UAAL (\$350k), District Transportation Costs offset (500k), At-risk revenue increase = expense increase (\$838k), loss of 100 FTE (\$550k). Budgeted the use of 35a(5) Early lit grant.
Federal sources	23/23 Title grant amount
Inter-district sources	No change currently in ACT 18 or Medicaid. ISD provides this information as the year goes on and estimated special education costs submitted to the ISD around the Dec/Jan timeframe. GSRP increased by \$125k

Expenditures

Payroll Related Changes	<ul style="list-style-type: none"> - ORS rates increased from an average of 28.5% to 30.67% for the District. This resulted in an increase in retirement costs of about \$650k. This is spread over all line items. - UAAL increase from PY of \$350k. This is spread over all line items. - At-risk payroll related costs of \$400k (100% grant funded) - New positions (non-affiliated) in special education, maintenance, and communications (\$150K) - Historically, transportation staff averaged 6 hours per day. Increased that to 7 hours per day to match current activity. (\$200k)
Non-payroll Changes	<ul style="list-style-type: none"> - \$300k for current WEOC costs. This is updated mid year - \$400k for additional PD through At-risk (100% grant funded) - \$75k for election costs - \$118k in maintenance for major repairs, new position, ADA compliance in HS. - \$25k in special education for needed supplies and materials identified during the year - \$75k in Title costs for the 22/23 year and changes to 23/24 grant

Additional Notes:

Amount for unfilled positions	Approximately \$775k for special education and drivers/aides
Student FTE Stabilization	Approximately \$400k of additional revenue.
Safety grant	Not included in budget yet until projects are known and costed.
31aa mental health	Could be affected by community involvement.

LINCOLN CONSOLIDATED SCHOOLS

November Budget Amendment

To be approved by BOE at the December 11, 2023 meeting
General Fund

	Original Budget	Amendment	Amended Budget
Revenues			
Local sources:			
Property taxes	\$ 5,213,999	\$ 60,340	\$ 5,274,339
Other local sources	400,000	13,163	413,163
State sources	40,173,603	1,125,903	41,299,506
Federal sources	2,319,716	179,350	2,499,066
Interdistrict revenue	8,419,045	125,000	8,544,045
Total revenues	<u>56,526,363</u>	<u>1,503,756</u>	<u>58,030,119</u>
Expenditures			
Instruction:			
Basic programs	24,499,598	321,909	24,821,507
Added needs	8,895,544	1,055,580	9,951,124
Total instruction	<u>33,395,142</u>	<u>1,377,489</u>	<u>34,772,631</u>
Support services:			
Pupil	6,602,586	190,623	6,793,209
Instructional support	1,632,455	434,328	2,066,783
General administration	644,689	90,970	735,659
School administration	2,184,893	220,765	2,405,658
Business	943,656	15,734	959,390
Maintenance	5,391,459	118,126	5,509,585
Transportation	4,147,700	221,293	4,368,993
Central services	2,583,109	96,864	2,679,973
Total support services	<u>24,130,547</u>	<u>1,388,703</u>	<u>25,519,250</u>
Athletics	<u>1,096,264</u>	<u>7,037</u>	<u>1,103,301</u>
Community service	<u>109,355</u>	<u>17,080</u>	<u>126,435</u>
Debt service:			
Principal	35,361	-	35,361
Interest expense	975	-	975
	<u>36,336</u>	<u>-</u>	<u>36,336</u>
Total expenditures	<u>58,767,644</u>	<u>2,790,309</u>	<u>61,557,953</u>
Other financing sources			
Transfers in	37,000	-	37,000
Transfers out	(2,000)	154	(2,000)
Total other financing sources	<u>35,000</u>	<u>154</u>	<u>35,000</u>
Revenues over (under) expenditures	<u>\$ (2,206,281)</u>	<u>\$ (1,286,399)</u>	<u>\$ (3,492,834)</u>