



**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR MEETING**  
**March 17, 2025**  
**6:00 p.m.**  
**District Boardroom-Lincoln High School**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Jennifer LaBombarbe, President  
Matthew Bentley, Vice President  
Jason Moore, Treasurer  
Lauren Smith, Secretary  
Jennifer Czachorski, Trustee  
Alisa Soos, Trustee  
JaVon Jason, Trustee

**ADMINISTRATORS PRESENT**

Robert Jansen, Superintendent  
Karensa Smith, Assistant Superintendent Curriculum & Instruction  
Paula Robinette, Human Resources Director  
Adam Snapp, Finance Director

**OTHERS PRESENT**

**1.0 CALL TO ORDER**

President LaBombarbe called the meeting to order at 6:05 pm.

**2.0 ROLL CALL**

Roll call showed all Board Members were present.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by the Board and audience members.

**5.0 SUPERINTENDENT AND STAFF CORRESPONDENCE**

**5.5 Superintendent's Report**

- Kindergarten information night will be held on Wednesday, March 19, 2025.
- Our first Lil Splitters event was very successful with more than 30 kids participating.
- Lots of exciting events on the horizon with the future of Lincoln and addressing some structural changes needed.
- Both the WISD Technology contract and the Rehman contract are approaching the end of their terms and will need to be revisited.

- 5.6 Finance Report
  - 5.6.1 February Enrollment Report  
Board reports were included in the Board packet.
  - 5.6.2 February Food Service Report  
Board reports were included in the Board packet.

## 6.0 PUBLIC COMMENT

- No previous Public Comment

**Please fill out the attendance form including your email and phone number. Comments will be limited to 3 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment. A list of complete guidelines are listed on the agenda.**

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## 7.0 CONSENT AGENDA

- 7.5 Minutes of Previous Meeting
  - 7.5.1 Regular Meeting February 24, 2025
  - 7.5.2 Study Session March 3, 2025
  - 7.5.3 Committee of the Whole, March 10, 2025
  - 7.5.4 Closed Session, March 10, 2025  
The minutes of February 24, 2025, Regular Meeting, March 3, 2025, Study Session Meeting and March 10, 2025, Committee of the Whole Meeting and Closed Session as presented.
- 7.6 Student Trips
  - 7.6.1 High School Varsity Track  
The High School Varsity Trach Team has an opportunity to compete at a higher level in Cleveland Heights, Ohio. This trip is not overnight, and students will return on the same day. Fully approved under MHSAA regulations.
- 7.7 February 2025 Finance Report  
Enclosed are the February 2025 Financial Reports. The Superintendent recommends approval as presented.
- 7.8 February 2025 Check Register  
Enclosed is the February 1-28, 2025, check register in the amount of \$2,283,117.90. The Superintendent recommends approval as presented.
- 7.9 February 2025 Trust & Agency  
Enclosed is the February 2025 Trust & Agency Report. The Superintendent recommends approval as presented.
- 7.10 Personnel Transactions  
*Personnel Transaction were provided in informational packet*

It was moved by Bentley and seconded by Moore that we accept the Consent Agenda as presented.  
Ayes: 7  
Nays: 0  
Motion carried 7-0

## 8.0 BUSINESS MATTERS

- 8.5 Non-Affiliate Contract Extension  
Below are recommendations for Non-Affiliate contract extensions  
  
Bentley, Donna-Community Engagement Coordinator  
Bongiorno, Philip-Facilities Director  
Callahan, Erin-Supervisor of Student Services

Coury, Vicki-Director of Communication and Information Services  
Cox, Michelle-Parent Coordinator  
Crowley, Jessica-STEM Coordinator  
Davidson, Laura-Human Resources Admin Assistant  
Fredenburg, Jason-Transportation Director  
Keelan, Marlayna-Parent Coordinator  
Millett, Justin-Transportation Dispatcher  
Moffett, Kaitlin-Assistant Athletic Director  
New, Thomas-Maintenance Supervisor  
Robinette, Paula-Human Resources Director  
Scott, Sharon-Administrative Assistant to the Assistant Superintendent  
Smith, Karensa-Assistant Superintendent Curriculum and Instruction  
Smith, Ty-Administrative Assistant to the Superintendent and Board of Education  
Veihl, Lori-Human Resources Generalist  
Westfall, Christopher-Athletic Director  
Williams, Robert-Student Services Director

It was moved by Czachorski and seconded by Moore that we approve the Non-Affiliate Contract Extensions through June 30, 2026, as presented.

Ayes: 6  
Nays: 0  
Abstained: 1  
Motion carried 6-0-1 (Bentley)

8.6 LAA Individual Contract Extension  
Below are recommendations for LAA Contract extensions

Wendy Bridges	Principal, High School
Cassandra Coker	Principal, Brick Elementary
Lori Ferguson	Assistant Principal, Middle School
Carrie Melcher	Assistant Principal, High School
Kerry Shelton	Principal, Model Early Childhood Center
Regina Winborn	Assistant Principal, High School
Laurin Maurer	Principal, Childs
Sonya Williams	Principal, Middle School

It was moved by Bentley and seconded by Moore that we approve the LAA Contract Extensions through June 30, 2026, as presented.

Ayes: 7  
Nays: 0  
Motion carried 7-0

8.7 Student Device Acceptable Use Agreement

It was moved by Bentley and seconded by Moore that the Board accept and approve the Student Device Acceptable Use Agreement for annual implementation at the building level to establish student expectations for the use of school-owned devices.

Ayes: 7  
Nays: 0  
Motion carried 7-0

8.8 2024-25 Budget Amendment

Revenues	Amount
<b>Local revenue</b>	
Increase in approved Toyota grants	\$ 122,500
Increase in expected interest revenue	25,000
Changes in general admissions/contributions	6,700
<b>State revenue</b>	
At-risk to match expenditures	67,500
MPERS offsets from the State adjustment	290,000
147c2 one-time payment (expenditures to match)	558,000
Special education obligation adjustment	113,500
Changes in other small categorical state aid	64,200
<b>Federal revenue</b>	
Change to match expected expenditures	44,600
<b>Inter-district revenue</b>	
Medicaid from the 23/24 services provided	(29,100)
Act 18 settlement from the 23/24 year	182,000
GSRP program expected revenue	<u>75,900</u>
	<u>\$ 1,520,800</u>
<b>Expenditures</b>	
Change in budgeted salary costs	\$ (67,000)
Change in insurance costs for new elections (spread throughout)	110,000
Changes in retirement and taxes (spread throughout)	567,000
Change in federal non-payroll items (professional development, supplies)	70,700
Change in Toyota grant non-payroll expenditures	<u>38,700</u>
	<u>\$ 719,400</u>

- Budgeted amount for vacant positions will be reduced once the new high **546,661** school principal is onboard.
- IT is working with our district phone system provider (Windstream) to get credits back on our phone bills from the beginning of the school year. While credits have appeared, costs are higher now than all of the last year **\$30-\$40K**

It was moved by Bentley and seconded by Moore that we approve the 2024-2025 Budget Amendment as presented by the Finance Director.

Ayes: 7

Nays: 0

Motion carried 7-0

**8.9 Aeronautics/Aviation/Aerospace Science and Technology High School Course**

This course was brought to the Curriculum Leaders by Ryan Rowe, CTE Director for the county, as there is expansion in CTE on this side of the county. The administrators reviewed the course proposal, asked questions, and approved the course. It was then taken to the Curriculum Leaders who reviewed the course proposal, asked questions, and approved it.

Aeronautics/Aviation/Aerospace Science and Technology, a state-approved CTE program, focuses on the general study of aviation and the aviation industry, including in-flight and ground support operations.

Please see attached information

It was moved by Bentley and seconded by Czachorski that we approve the Aeronautics/Aviation/Aerospace Science and Technology High School Course as presented by the Curriculum Department.

Ayes: 7

Nays: 0

Motion carried 7-0

**9.0 BOARD OF EDUCATION WORKSHOP-STAFFING**

Vicki Coury provided a presentation following scheduled meetings with elementary, middle, and high school staff and administration regarding the planning and assessment of staffing needs for the 2025-26 school year. These discussions are conducted annually and evolve in response to fluctuations in student enrollment. At this time, specific staffing requirements have not been finalized. Various options were presented, and structural deficiencies were addressed as part of the ongoing process.

**~~10.0 CLOSED SESSION~~**

~~10.5 Negotiations-~~

Closes Session was not needed

**11.0 ADJOURNMENT**

It was moved by Czachorski and seconded by Bentley that we adjourn the meeting at 7:50 p.m.

Ayes: 7

Nays: 0

Motion carried 7-0

President LaBombarbe declared the meeting adjourned.

Board of Education Public Comment Statement:

We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next regular board meeting.

**Please fill out the attendance form including your email and phone number. Comments will be limited to 3 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.**

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Rules for Public Comment:

1. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
2. The Board of Education President, or the President's delegee will respond to your comment

3. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.