



LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / STUDY SESSION
April 14, 2025
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES-COMMITTEE OF THE WHOLE

BOARD MEMBERS PRESENT

Jennifer LaBombarbe, President
Matthew Bentley, Vice President
Lauren Smith, Secretary
Jason Moore, Treasurer
Alisa Soos, Trustee
JaVon Jason, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Paula Robinette, Human Resources Director
Adam Snapp, Finance Director
Vicki Coury, Communication and Information Services Director
Robert Williams, Student Services Director

OTHERS PRESENT

Dan Makarewich and Erin Callahan

1.0 CALL TO ORDER

President LaBombarbe called the meeting to order at 6:03 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Czachorski.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 PUBLIC COMMENT

- No Previous Public Comment

Please fill out the attendance form including your email and phone number. Comments will be limited to 3 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment. A list of complete guidelines are listed on the agenda.

- No Public Comment

6.0 SUPERINTENDENT UPDATE

- Mr. Jansen returned from San Diego, California after attending the ASU-GSV Conference
- Technology Contract is being analyzed to determine the next steps
- Commencement is June 6th

7.0 COMMITTEE OF THE WHOLE

7.1 Executive Committee

7.1.1 Quarterly Updates:

7.1.1.1 Student Trips

7.1.1.1.1 Brick 5th Grade Camp

7.1.1.1.2 Childs 5th Grade Camp

The group will leave Childs and Brick Elementary on Wednesday, May 14th at around 9:15 and travel to the Howell Nature Center. The students will eat a sack lunch, which they will bring with them, when we arrive at the Nature Center. After lunch, the students will participate in various cross-curricular programs and activities throughout the afternoon. The group will eat dinner, which will be catered by the Nature Center. Following dinner, the students will participate in a dance party. The students will sleep on bunk beds in cabins at the Nature Center divided by gender. There will be adult chaperones sleeping in each cabin. In the morning, the group will eat breakfast, which will be catered by the Nature Center. The remainder of the day will be similar to the first day with programs and activities in the morning, afternoon, and evening, with lunch and dinner catered by the Nature Center. In the morning, the group will eat breakfast, which will be catered by the Nature Center. After breakfast, the students will again participate in a variety of cross-curricular programs and activities. The group will eat lunch catered by the Nature Center. Shortly after lunch, the group will board buses and return to Childs Elementary on Friday, May 16th.

Both items will move forward to the Regular Meeting agenda on April 21, 2025.

7.1.1.2 Virtual Academy Data Updated-Karensa Smith Provided by Karensa Smith

Data pieces will be provided by Karensa Smith over the next few weeks. Ms. Smith informed the Board of a platform change going forward.

7.1.1.3 Marketing and Enrollment-Vicky Coury

Over the past several months, Lincoln Consolidated Schools has continued to implement a dynamic and engaging set of marketing and enrollment strategies aimed at supporting strong student recruitment across all grade levels.

- **Parent Information Nights** were held at every level—Lincoln High School, Lincoln Middle School, and our elementary buildings—giving families the opportunity to meet staff, ask questions, and learn more about academic offerings and student supports in a welcoming, informative setting.
- We also successfully hosted our **Kindergarten Roundup**, welcoming over 70 incoming kindergarteners. A second Roundup is scheduled for August, and we anticipate additional enrollment from students advancing from the **Model Early Childhood Center**. Based on current interest and trends, we are **on track with expected kindergarten enrollment** at this point in the year.
- Beginning in May, we will launch our **digital enrollment campaign**, with targeted **Facebook and Instagram ads** running through August. These campaigns are designed to generate prospective family leads, which will be

followed up on directly by staff to offer personalized support throughout the enrollment process.

- As part of our **Centennial celebration**, we are highlighting student and community involvement through signature district events, including the **K–12 District Art Show** on **May 7 from 5–7 p.m.** in the **LHS West Gym**, and the **Centennial Social and Time Capsule Dedication** on **May 17 from 10 a.m. to noon** at the **Lincoln Statue at Brick Elementary**.
- To continue building strong community connections throughout the summer, we are again partnering with the Bookmobile to present **Reading in the Park** events on **June 17** and **August 5**, promoting literacy and family engagement in a fun, accessible environment.
- Lastly, we've launched **Lil Splitter Time**, a new weekly early learning opportunity held **Thursday mornings at The LAB**. With consistent participation from local families, this program offers a nurturing space for our youngest learners and their caregivers to connect, explore, and grow together.

- 7.1.1.3.1 Website & App-Apptegy- Update from Study Session-April 7th
Information requested at April 7th Study Session is provided in this week's packet.

This recommendation shall move to the Regular Meeting agenda on April 21, 2025, for approval.

- 7.1.1.4 Student Services-Robert Williams

Mi-Access Rubric Training and Implementation

- Special education (SE) providers have received training on the MDE-OSE Mi-Access Eligibility Rubric and are determining student participation in state-level assessments through the IEP process.
- Superintendent Jansen communicated this requirement to all staff on April 9, 2025.
- SE administration met with all instructional staff on April 9, 2025, to provide historical context and review relevant legal requirements.
- Lincoln Consolidated Schools has completed district-level actions related to SE discipline data for the 2024–2025 school year. The WISD must complete a file review for final closeout.
- We are currently reviewing SE enrollment and staffing levels for the upcoming school year. As of April 11, 2025, there are 859 students with IEPs.

Training

- The new paraeducator guidelines are being piloted with teams across the district.
- Elementary SE providers will receive ARC training on April 22.
- Paraeducator training in SE topics—including behavior management, and data collection—will be offered on April 22.

- 7.1.1.5 Transportation-Jason Fredenburg (Justin Millett will be in attendance for Jason)

7.1.1.5.1 Bus Purchase PURPOSE

The transportation department is seeking to purchase three new school buses from Midwest Transit Equipment, Inc. The buses are three (3) general education buses All three buses will be equipped with air conditioning, LED 8-way light system and the news technology package for school buses. They will also have fully lit "School Bus" signs in the front and rear of the bus to identify them on dark roads that are not well lit. This package will also

contain fully illuminated stop signs instead of the traditional 2 flashing lights. Each bus will cost \$170,021. The goal of these purchases is to begin replacing the IO buses that will reach their IO-year life span within the next 3 years.

ANALYSIS

Purchasing these new 2026/2027 buses will begin addressing the aging fleet. We have 10 2017 buses that will reach their life span in the next 2 years. Parts for these older buses will become more difficult as the fleet gets older. This should help with the cost of maintenance, breakdowns, and rusty frames. All new buses are being purchased with reinforced frames to address our terrible backroads and assist in keeping the buses certified through state inspections.

Recommendation

It is my recommendation to purchase these new buses and continue to improve the overall age of our bus fleet. It is recommended that the Superintendent approve the purchase of the three buses (3) new school buses from Midwest Transit Equipment, Inc. at the total cost of \$510,063

This recommendation shall move to the Regular Meeting agenda on April 21, 2025, for approval.

7.1.1.5.2 Bus Cameras Purchase

PURPOSE

The transportation department is seeking to purchase a new camera system for all our school buses. The current cameras that were purchased from Pro-Vision in 2019 are no longer made and can no longer be replaced or serviced. We are looking to stay with the current vendor and upgrade to the current technology that is available.

ANALYSIS

The new camera system will have panoramic views so we can cover more of the bus with less equipment. We will also have Cloud Connect which will allow us to download the video clips directly to our computer without going out to the bus and pulling the SD card every time we need to watch the clips. There is an option for us to be able to log into a bus and be able to view the passengers and drivers in real time. Pro- Vision gave us a large discount due to the contract they signed with my introduction to Ann Arbor Public Schools. Pro-Vision removed **\$48,892** from the quote as a result. We were given 2 purchase options by them.

- I. **Option 1-** Purchase the cameras out right at the cost of \$119,612 and they will come with a 5-year warranty. There is an annual fee of \$8,160 per year for the software and tech support.
2. **Option 2-** Pay a yearly fee of \$41,208 and at the end of 5 years they will come out and fully upgrade all cameras in the fleet with the latest technology and we will renew the yearly fee for 5 more years. Included in this fee is warranty and tech support.

Recommendation

It is my recommendation to purchase these new cameras, which includes the Cloud Connect software from Pro-vision at the total cost of **\$119,612**

This recommendation shall move to the Regular Meeting agenda on April 21, 2025, for approval.

7.2 Finance Committee

7.2.1 WISD Resolution to Consider Designation of Electoral Representative

The biennial election for the Washtenaw Intermediate School District (WISD), to elect three board members for two six-year terms and one two-year term, will be held on **June 2, 2025, at 6:00 p.m.** By law, the body electing intermediate school district board members will be composed of one representative of the board from each constituent district who shall be designated by the constituent board. The board shall **consider** the resolution at not less than one public meeting before adopting the resolution. This can be done prior to May 12, 2025. To be in compliance with the law, between **Monday, May 12, 2025, and Monday, June 2, 2025**, a local constituent Board of Education must **adopt** a resolution to select its voting representative and identify the candidates it supports.

The members elected to the Washtenaw Intermediate School District Board of Education will begin their six-year term on July 1, 2025. Not more than two members of the Intermediate School District board shall be from the same local school district. The terms that are expiring this year are that of Diane Hockett (Ann Arbor) and Mary Jane Tramontin (Ann Arbor). A third seat with a term ending in 2027 is open due to resignation last year. It is currently occupied by Dorcas Musili (Ypsilanti). Members continuing on the Washtenaw Intermediate School District board include one member from Chelsea and one member from Lincoln. You will receive an official list of candidates that have filed with the Washtenaw County Clerk's office for the open positions, after the May 5, 2025 filing deadline.

This recommendation shall move to the Regular Meeting agenda on April 21, 2025, for Consideration of Designation of Electoral Representative. Jason Moore and JaVon Jason (alternat)

7.3 Performance & Policy Committee

- No update needed

7.4 Building & Site Committee

7.4.1 Middle School Traffic Flow (D) Jason Fredenburg, Sonya Williams and Phil Bongiorno

President LaBombarbe asked that all involved parties attend the Study Session on May 5th to go over their plan and ideas for implementation at the beginning of the 25-26 school year.

7.4.2 Concession Operations Proposal (N) Update from Study Session-April 7th

The idea is still in negotiations and a contract written prior to being recommended for the agenda. This is still in process and will be revisited and the May 5th Study Session

7.4.3 Bessie Hoffman Maps (N) Update from Study Session-April 7th

This recommendation shall move to the Regular Meeting agenda on April 21, 2025, for approval. Mr. Jansen will contact Ryan Roe to clarify the use of Bessie Hoffman.

8.0 OTHER BUSINESS

- No additional business

9.0 CLOSED SESSION

9.1 Negotiations

It was necessary to enter closed session to discuss Negotiations, to return to open session.

A roll call vote was necessary.

Pursuant to Sections 8(c) of the Open Meetings Act, it was moved by Bentley and seconded by Moore that we enter Closed Session to discuss Negotiations, to return to open session.

Ayes: 6 LaBombarbe, Bentley, Soos, Jason, Smith and Moore

Nays: 0

Motion carried 6-0

Entered Closed Session 7:42pm/Returned to Open Session 8:59pm

10.0 ADJOURNMENT

It was moved by Moore and seconded by Bentley that we adjourn the meeting at 9:00 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0

President LaBombarbe declared the meeting adjourned.